

TOWN OF HILLSBOROUGH

San Mateo County

D. Paul Regan, Mayor
Thomas M. Kasten, Vice Mayor
John J. Fannon
Charles F. Adams
Catherine U. Mullooly

1600 Floribunda Avenue
Hillsborough, CA 94010



A G E N D A

MONDAY - March 10, 2003

4:00 p.m.

JOINT CITY COUNCIL MEETING

HILLSBOROUGH AND BURLINGAME CITY COUNCILS

Hillsborough Town Hall

* **CALL MEETING TO ORDER:**

- Mayor Regan
- Mayor Coffey

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL:

- Hillsborough - Acting City Clerk
- Burlingame - City Clerk

III. NEW BUSINESS:

1. TOWN OF HILLSBOROUGH AND CITY OF BURLINGAME:
Consideration of Fire Department Combined Services

Background: A number of cities in the central San Mateo county area have been holding meetings exploring the possibility of sharing fire department services. These discussions have been held over the last two years and have at some point included Hillsborough, Burlingame, Millbrae, San Mateo and San Bruno. In an effort to pursue a more efficient methodology, some of the above cities have focused on developing an approach with their immediate neighbors. As a result the Town of Hillsborough and City of Burlingame have been developing concepts toward a combined Fire Department.

NEW BUSINESS - Continue

On Wednesday, February 19, 2003 these concepts were discussed in a meeting with the Fire Chiefs, City Managers and two councilmembers from each city. Mayor Paul Regan and Councilmember Kitty Mullooly attended on behalf of Hillsborough. Mayor Mike Coffey and Councilmember Joe Galligan attended on behalf of Burlingame. This meeting concluded with a recommendation to schedule a follow-up meeting that would also include the Fire Department mid-managers and representatives from the Fire Unions. This follow-up meeting was held on Tuesday, March 4. A number of ideas were discussed and a recommended approach was identified.

The intent of the recommended approach is to develop data from a combined department and determine whether it should be implemented on a permanent basis. In addition, a process should begin addressing the operational issues related to establishing a single department and the union concerns regarding salary and benefit differences. The background to this process and the recommended next steps will be summarized at the meeting.

Recommendation:

1. Direct staff to develop a pilot examination of a combined Hillsborough and Burlingame Fire Department for limited period and return to both City Councils for approval of the parameters of the pilot examination.
2. Direct staff to begin formulation of the operational standards related to training, response and management of combined Fire Department.
3. Direct staff to form a joint labor-management committee to initiate the process of developing a single Memorandum of Understanding between the Fire Unions and the Town of Hillsborough and City of Burlingame.

IV. PUBLIC COMMENT:

Under Government Code 54954.3, members of the public have the right to address the City Council on any matter within the Council's jurisdiction. However, the Council may not take action on any non-agenda item (except in emergency circumstances). Before addressing the Council, speakers are requested to complete a yellow speaker's card and submit it to the City Clerk. Please come to the podium, state your name and address, limit remarks to 3 minutes, and do not repeat comments by other speakers.

V. SPECIAL ACCOMMODATIONS:

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the Council meeting, or if you need an agenda in an alternate form, please contact the City Clerks Office at 375-7412 at least 24 hours before the scheduled Council meeting.

VI. ADJOURN:

- Mayor Regan
- Mayor Coffey