

**MINUTES**  
**REGULAR CITY COUNCIL MEETING**  
**MONDAY, November 10, 2003**

Mayor Regan called the regular meeting to order at 6:00 p.m. at the Hillsborough Town Hall, 1600 Floribunda Avenue, Hillsborough California.

**ROLL CALL:** Present: Mullooly, Fannon, Adams, Kasten, Regan

**MINUTES:** The minutes of the October 13, 2003 City Council meeting were approved.

**PRESENTATION:**

- Police Heroism Award – Sergeant Charles B. Langlais

**CONSENT CALENDAR:**

On motion of Councilmember Fannon and seconded by Councilmember Mullooly, unanimous on voice vote, Consent Calendar items 1 – 10 were approved. Item number 11 was removed for discussion.

1. MONTHLY CLAIMS OCTOBER 1 THROUGH OCTOBER 31, 2003

The monthly claims for October 2003 were approved.

2. RESOLUTION PURCHASING THREE POLICE VEHICLES

The resolution purchasing three police vehicles; one replacement unmarked 2004 Crown Victoria and two replacement black and white 2004 Crown Victoria patrol units for the bid of \$69,946.65 from S&C Ford of San Francisco was adopted.

3. ANNUAL PROGRESS REPORT ON GENERAL PLAN

The annual progress report on the General Plan was accepted and the City Planner was authorized to send the report to the Governor's Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

4. REQUEST FOR PROPOSALS TO PREPARE GENERAL PLAN UPDATE

The City Planner was authorized to finalize and circulate the request for proposals for the General Plan update.

5. RESOLUTION ACCEPTING AS COMPLETE THE SKYLINE BOULEVARD AND CRYSTAL SPRINGS ROAD RESURFACING AND BIKE LANE PROJECT

The resolution accepting as complete the Skyline Boulevard and Crystal Springs Road resurfacing and Bike Lane Project was adopted.

6. RESOLUTION AUTHORIZING INCREASE OF CONTINGENCY FUNDS FOR SANITARY SEWER CLEANING AND VIDEO INSPECTION PROJECT, PHASE I

The resolution authorizing the increase of contingency funds for the sanitary sewer cleaning and video inspection project, Phase I in the amount of \$100,000 was adopted.

7. RESOLUTION ACCEPTING AS COMPLETE THE REPAIR OF CRYSTAL SPRINGS TERRACE SEWER MAIN

The resolution accepting as complete the repair of Crystal Springs Terrace sewer main was adopted.

8. RESOLUTION AUTHORIZING PURCHASE OF REPLACEMENT ELECTRICAL GENERATOR FOR FIRE STATION 32, 330 ASCOT ROAD

The resolution authorizing purchase of replacement electrical generator for Fire Station 32, 330 Ascot Road, was adopted.

9. RESOLUTION APPROVING THE APPLICANT (Town of Hillsborough) TO APPLY FOR GRANT FUNDS FOR THE PER CAPITA GRANT PROGRAM UNDER THE CALIFORNIA CLEAN WATER, CLEAN AIR, SAFE NEIGHBORHOOD PARKS, AND COASTAL PROTECTION ACT OF 2002

The resolution approving the applicant (Town of Hillsborough) to apply for grant funds for the Per Capita Grant Program under the California Clean Water, Clean Air, Safe Neighborhood Parks, and Protection Act of 2002 was adopted.

10. RESOLUTION APPROVING THE APPLICANT (Town of Hillsborough) TO APPLY FOR GRANT FUNDS FOR THE ROBERTI-Z'BERG-HARRIS BLOCK GRANT PROGRAM UNDER THE CALIFORNIA CLEAN WATER, CLEAN AIR, SAFE NEIGHBORHOOD PARKS, AND COASTAL PROTECTION ACT OF 2002

The resolution approving the applicant (Town of Hillsborough) to apply for grant funds for the Roberti-Z'Berg-Harris Block Grant Program under the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002 was adopted.

11. RESOLUTION APPROVING THE APPLICANT (Town of Hillsborough) TO APPLY FOR GRANT FUNDS FOR THE ROBERTI-Z'BERG HARRIS BLOCK GRANT PROGRAM UNDER THE PARK BOND ACT 2000

Vice Mayor Kasten asked what the amounts of matching funds were for a non-profit organization such as the Town of Hillsborough. Public Works Director Martha DeBry indicated the amount is 10% for non-profit organizations.

On motion of Vice Mayor Kasten, seconded by Councilmember Mullooly unanimous on voice vote, the resolution approving the applicant (Town of Hillsborough) to apply for grant funds for the Roberti-Z'Berg Harris Block Grant Program under the Park Bond Act 2000 was approved.

**PUBLIC HEARINGS:**

12. ORDINANCE ADDING 1.28 CLAIMS AGAINST THE TOWN AND AMENDING SECTIONS 1.20.010, 2.12.050, 6.12.070, 8.16.035, 17.36.020, AND 17.52.020 OF THE HILLSBOROUGH MUNICIPAL CODE

Assistant City Attorney Penny Greenberg explained that Ordinance 1.28, Claims Against the Town, was introduced at the October 13, 2003 City Council meeting along with other miscellaneous amendments. This was a follow-up to the Town's code update project.

Mayor Regan opened the public hearing. There being no comment, the public hearing was closed.

On motion of Councilmember Mullooly, seconded by Vice Mayor Kasten, unanimous on voice vote, the ordinance adding 1.28 Claims Against the Town and amending sections 1.20.010, 2.12.050, 6.12.070, 8.16.035, 17.36.020, and 17.52.020 of the Hillsborough Municipal Code was adopted.

13. CONSIDERATION OF THE FINAL ARCHITECTURE AND DESIGN REVIEW OF PLANS FOR A NEW HOUSE OVER 8,000 SQ. FT. IN SIZE AT 950 MACADAMIA DRIVE

City Planner Maureen Morton explained that this application includes a landscape plan, driveway gate, and detached gazebo structure requiring final design approval by the City Council due to the total square footage of the house exceeding 8,000 sq.ft. Ms. Morton indicated that the design team worked very hard to address the concerns of the Architecture and Design Review Board (ADRB) on this project. The application conforms to all Town requirements and standards. Ms. Morton indicated that the 1.27 acre site is the result of a lot split; a smaller house designed by the same architectural firm is under construction at 930 Macadamia Drive, the adjacent lot. Ms. Morton indicated that a letter was received tonight in opposition of the new house, and Ms. Morton wanted to clarify that the house at 950 Macadamia Drive is very different from the house at 930 Macadamia Drive. Ms. Morton said that these concerns were not brought to the attention of the ADRB or planning department.

Architect Matt Hollis, explained to the City Council that this design is the result of a solution for a larger unbuildable site. Mr. Hollis indicated that the design team took advantage of the 1.27 acre site and tried to minimize the impact on the neighbors. Mr. Hollis indicated that even though the home is of a modern style, it has many classic features, and does meet all Town regulations.

Vice Mayor Kasten asked what the exterior material was on the rounded areas. Mr. Hollis indicated that it was a fine finished concrete.

Vice Mayor Kasten indicated that there seems to be many trees being removed. Ms. Morton added that the replacement, planting ratio was 2-1 and the project exceeded that ratio.

Mayor Regan opened the public hearing.

Donald Brusco, 20 Holly Court indicated that the design of the new home is magnificent, but this type of house does not belong in Hillsborough. Mr. Brusco indicated that the entrance is outstanding, but the back of the house looks like an office building. He believed that it is too large for the area, and dominated the other homes. Mr. Brusco added that it would be nice if they could at least alter the back of the house where it is visible from his property.

Mayor Regan closed the public hearing.

Councilmember Mullooly indicated that the Town does like to see new homes set back and homes that work well with the slope of the site. There are a number of different homes being built throughout the Town. Councilmember Mullooly added that the ADRB approved the new home and was very adamant on ensuring the proper exterior texture and style.

Councilmember Fannon added that the ADRB members are the experts and both the board and design team put a lot of effort into this project.

Mayor Regan indicated that the new landscaping would enhance the project.

Councilmember Adams asked if the ADRB noticed the gazebo height. Ms. Morton indicated that the board is very detailed when reviewing plans, and the gazebo height was never an issue.

On motion of Councilmember Mullooly, seconded by Councilmember Adams, unanimous on voice vote, the final architecture and design review of plans for a new house over 8,000 sq. ft. in size at 950 Macadamia Drive was approved.

14. RESOLUTION AUTHORIZING THE INSTALLATION OF RETAINING WALLS TO BE INSTALLED AT 145 WOODRIDGE ROAD

City Engineer Cyrus Kianpour indicated that the developer of 145 Woodridge Road has requested installation of retaining walls in the Public Right-of-Way. Mr. Kianpour indicated that the retaining walls are needed to support the driveway to provide access for the new home planned for the site. The design of the retaining wall will be subject to administrative review by the Planning Department prior to issuing the encroachment permit.

Councilmember Adams asked if there is a fee to process this application. Mr. Kianpour indicated that the fee has been collected.

Mayor Regan opened the public hearing.

Project architect John Stewart offered to answer any questions the City Council might have. There were no questions

Mayor Regan closed the public hearing.

On motion of Councilmember Fannon, seconded by Councilmember Adams, unanimous on voice vote, the resolution authorizing the installation of retaining walls at 145 Woodridge Road was adopted.

15. UPDATE ON COVERAGE AREA STUDY EVALUATION: COMBINED HILLSBOROUGH / BURLINGAME FIRE DEPARTMENT

Fire Chief Dave Milanese presented a verbal progress update on the coverage area study evaluation between Hillsborough and Burlingame Fire Department. Chief Milanese indicated that everything was going well, everyone seems to be enjoying the experience, and there is a significant amount of money being saved on the over time.

Chief Milanese indicated that there would be a discussion at the December City Council meeting regarding the financial outcome. There are still several things that need discussion before the final decision is made.

**PUBLIC COMMENT:**

There was none.

**COUNCIL ITEMS:**

Mayor Regan announced that Hillsborough would be hosting the Council of Cities Dinner, Friday, November 21, 2003

Councilmember Fannon asked about the status of 404 Roehampton. Ms. Morton indicated that no plans have been submitted to the Building Department, and no work has started. The code enforcement department will send out a notice on nuisance.

Councilmember Mullooly informed the City Council on the efforts of staff and the Historical Society on preparing a special display in the glass case located in Town Hall.

Public Works Director Martha DeBry presented to the City Council new signs to enhance the visibility of cross walks. Mrs. DeBry indicated that the City of Burlingame and South San Francisco currently use these signs. Mrs. DeBry indicated that one sign will be installed at the corner of Barbara / Ralston to see if traffic responds to the sign.

**ADJOURN:**

Mayor Regan adjourned the meeting at 7:15 p.m.