

MINUTES
REGULAR CITY COUNCIL MEETING
MONDAY, DECEMBER 8, 2003

Mayor Regan called the regular meeting to order at 6:00 p.m. at the Hillsborough Town Hall, 1600 Floribunda Avenue, Hillsborough California.

ROLL CALL: Present: Mullooly, Fannon, Adams, Kasten, Regan

MINUTES: The minutes of the November 10, 2003 City Council meeting were approved.

ELECTION OF MAYOR: Councilmember Mullooly nominated D. Paul Regan for Mayor. The nomination was seconded by Councilmember Fannon, and was unanimous upon voice vote. D. Paul Regan was elected Mayor for a one-year term.

ADMINISTRATION OF OATH OF OFFICE: Mayor

The oath was administered to D. Paul Regan.

ELECTION OF VICE MAYOR: Councilmember Adams nominated Thomas Kasten for Vice Mayor. The nomination was seconded by Councilmember Mullooly, and was unanimous upon voice vote. Thomas Kasten was elected Vice Mayor for a one-year term.

ADMINISTRATION OF OATH OF OFFICE: Vice Mayor

The oath was administered to Thomas Kasten.

PROCLAMATION: PARCA

Serving People with Developmental Disabilities & their Families

PRESENTATION: Awards ceremony for the "Third Annual Red Ribbon Poster Contest"

CONSENT CALENDAR:

On motion of Councilmember Fannon and seconded by Councilmember Mullooly, unanimous on voice vote, Consent Calendar items 1 and 3 – 10 were approved. Item number 2 was removed for discussion.

1. MONTHLY CLAIMS NOVEMBER 1 THROUGH NOVEMBER 31, 2003

The monthly claims for November 2003 were approved.

2. ACCEPTANCE OF COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) TOGETHER WITH THE INDEPENDENT PUBLIC ACCOUNTANT'S MANAGEMENT LETTER AND STAFF'S RESPONSES FOR THE FISCAL YEAR ENDED JUNE 30, 2003

Vice Mayor Kasten acknowledged the Finance Director and Staff for the Outstanding Recognition Award received for the Town.

The Comprehensive Annual Financial Report, together with the management report, for fiscal year ended June 30, 2003 was accepted and filed.

3. RESOLUTION ACCEPTING 2003 / 2004 COPS SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND (SLESF)

The resolution accepting the \$100,000 offered through the State COPS SLESF grant and approving the use of these monies to fund the purchases of equipment, technology, salaries and program supplies which will enhance front line municipal police services and community crime prevention programs was adopted.

4. RESOLUTION SUPPORTING ENHANCED REGIONAL FUNDING FOR MAINTENANCE OF LOCAL STREETS AND ROADS

The resolution supporting enhanced regional funding for maintenance of local streets and roads was adopted.

5. RESOLUTION APPROVING THE SECOND AMENDMENT OF THE AGREEMENT FOR SOLID WASTE, RECYCLABLE MATERIALS, AND PLANT MATERIALS COLLECTION SERVICES AND SETTING THE RATES FOR COMMERCIAL REFUSE COLLECTIONS

The resolution approving the second amendment of the Agreement for Solid Waste, Recyclable Materials, and Plan Materials Collection Services and setting the rates for commercial refuse collections was adopted.

6. APPROVAL OF AMENDMENT TO JOINT POWERS AGREEMENT WITH THE COUNTY OF SANTA CLARA EMPLOYEE RELATIONS SERVICE

The City Manager was authorized to execute the updated agreement with Bay Area Employee Relations Services.

7. RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF HILLSBOROUGH AUTHORIZING COMPENSATION ADJUSTMENTS FOR UNREPPRESENTED EMPLOYEES, PUBLIC WORKS AND CLERICAL UNIT AND POLICE UNIT

The resolution authorizing compensation adjustments for unrepresented employees, public works/clerical unit and police unit was adopted.

UTILITY REPORT:

8. PG&E PRESENTATION REGARDING SERVICE IN THE TOWN OF HILLSBOROUGH

Jeff Joy and Stephanie Isaacson of PG&E updated the City Council on service, reliability and infrastructure improvements in the Town of Hillsborough. Mr. Joy offered to personally meet with residents in the lobby after the meeting to discuss any concerns.

PUBLIC HEARING:

9. RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF HILLSBOROUGH TO REAPPLY FOR REISSUANCE OF ITS MUNICIPAL STORMWATER NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT AND TO ACCEPT AND ADOPT THE SAN MATEO COUNTYWIDE STORMWATER MANAGEMENT PLAN FOR 2004 - 2009

City Engineer Cyrus Kianpour indicated that the San Francisco Bay Regional Water Quality Control Plan specifically requires that all of the municipalities in San Mateo County have municipal stormwater NPDES permit coverage. Mr. Kianpour is requesting that the City Council adopted the resolutions authorizing the Town to obtain a permit from the NPDES.

Mayor Regan opened the public hearing. There being no comment, the public hearing was closed.

On motion of Vice Mayor Kasten, seconded by Councilmember Adams, unanimous on voice vote, the resolution to reapply for reissuance of the Municipal Stormwater National Pollutant Discharge Elimination System Permit and the San Mateo Countywide Stormwater Management Plan for 2004 – 2009 was adopted.

NEW BUSINESS:

10. RESOLUTION APPROVING CODE ENFORCEMENT SUMMARY ABATEMENT PROCEDURES FOR 1423 AVONDALE ROAD

Police Chief Matt O'Connor explained to the City Council that back in July 2003 the police department received calls of complaint regarding the unkempt property at 1423 Avondale Road. Chief O'Connor indicated that the property had fallen into a state of disrepair that presents an imminent fire hazard and threat to persons and the surrounding properties within the Town.

Chief O'Connor said that the residents of the Avondale property have been unresponsive to restorative efforts by Town personnel and failed to appear at the administrative Code Enforcement hearing. Chief O'Connor indicated that the City Attorney drafted the legal steps for the summary abatement to help render this property safe. The Code Enforcement Officer gathered bids from local vendors to provide general clean-up, pruning, raking and hauling services on the Town's behalf. The funds for this summary abatement would be drawn from the General Fund.

On motion of Councilmember Adams, seconded by Councilmember Kasten, unanimous on voice vote, the City Manager and Staff were directed to begin the final summary abatement procedures for 1423 Avondale Road for the purpose of pruning and cleaning up the hazardous dried vegetation and authorize the Code Enforcement Unit to select George's Gardening Service for an amount not to exceed \$5,860 to provide clean-up and hauling services.

11. ELIMINATION OF THE VEHICLE LICENSE FEE (VLF) BACKFILL

Finance Director Edna Masbad discussed the implications of the Vehicle License (VLF) Backfill from the State General Fund to cities and counties, effective October 1, 2003.

OLD BUSINESS:

12. PRESENTATION OF FINAL ENVIRONMENTAL IMPACT REPORT FOR JEFFERSON MARTIN 230 kV TRANSMISSION LINE PROJECT

The City Council directed the Public Works Director to submit testimony to the California Public Utility Commission in support of the Watershed Restoration Alternative and Partial Undergrounding Alternative.

13. RESOLUTION AUTHORIZING CONTRACTS FOR THE WEBSITE REDESIGN

Finance Director Edna Masbad indicated that in October 2003, the Citizens Communications Advisory Committee, along with Staff, worked with the web vender CIVICA. Staff negotiated option D, under which the Town would own its own license.

On motion of Councilmember Mullooly, seconded by Councilmember Adams, unanimous on voice vote, the resolution to award the contracts to CIVICA Software under option D and the City of South San Francisco to implement the website redesign, development and implementation project and to authorize the City Manager to sign both contracts was adopted.

DISCUSSION:

14. PRESENTATION ON TOWN OWNED PROPERTIES

Public Works Director Martha DeBry presented a power point presentation to the City Council with an overview of the Town's property inventory. Mrs. DeBry outlined the goals for surplus property disposal.

15. UPDATE ON COVERAGE AREA STUDY EVALUATION: COMBINED HILLSBOROUGH / BURLINGAME FIRE DEPARTMENT

Fire Chief Milanese presented a brief update to the City Council on the coverage area study evaluation with combined Hillsborough / Burlingame Fire Department.

PUBLIC COMMENT:

There were no comments

CITY COUNCIL ITEMS:

Councilmember Mullooly mentioned to the City Council the new formula for reimbursement due to the Town from American Medical Response, and an update on the meeting with Advance Life Support (ALS) and Joint Powers Authority (JPA).

ADJOURN:

Mayor Regan adjourned the meeting at 8:35 p.m.