MINUTES
REGULAR CITY COUNCIL MEETING
MONDAY, FEBRUARY 9, 2004

Vice Mayor Kasten called the regular meeting to order at 6:00 p.m. at the Hillsborough Town Hall, 1600 Floribunda Avenue, Hillsborough California.

ROLL CALL: Present: Mullooly, Fannon, Adams, Kasten

Mayor Regan was excused until 7:00 p.m.

MINUTES: The minutes of the January 12, 2004 City Council meeting were approved as submitted.

PRESENTATIONS:

Certificate of Appreciation – James Boyar

Special Presentation – Police Commissioner Thomas Kasten from the Taipei Police Department

PROCLAMATION:

American Heart Association – American Heart Month, February 2004

MAYOR APPOINTMENT:

Bay Area Water Supply Conservation Agency (BAWSCA) – Councilmember John Fannon

CONSENT CALENDAR:

On motion of Councilmember Fannon and seconded by Councilmember Adams, unanimous on voice vote, Consent Calendar items 1 – 6 were approved.

1. MONTHLY CLAIMS JANUARY 1 THROUGH JANUARY 31, 2004

   The monthly claims for the month of January 2004 in the amount of $2,003,965.86 were approved.

2. RESOLUTION APPROVING THE TENTATIVE AGREEMENT BETWEEN THE TOWN OF HILLSBOROUGH AND THE CITY OF BURLINGAME AND THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS (IAFF)

   The resolution approving the Tentative Agreement between the Town of Hillsborough, City of Burlingame and the International Association of Firefighters (IAFF) was adopted, and the City Manager was authorized to execute the Memorandum of Understanding on behalf of the Town, subject to approval of the Joint Powers Authority Agreement.

3. RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT TO E2 CONSULTING ENGINEERS FOR EL CERRITO / CRYSTAL SPRINGS TRUNK SEWER FLOW MONITORING AND APPROPRIATE $30,421 FROM THE SEWER FUND

   The resolution awarding a contract to E2 Consulting Engineers for El Cerrito / Crystal Springs trunk sewer flow monitoring, and appropriate $30,421 from the sewer fund was adopted.

4. RESOLUTION AWARDING A CONTRACT TO E2 CONSULTING ENGINEERS FOR THE REPLACEMENT OF THE TOWN HALL AND NEWHALL SEWER FLOW METERS

   The resolution awarding the contract for the replacement of the Town Hall, and Newhall sewer flow meter, in the amount of $13,886, with a contingency in the amount of $1,400, for a total construction budget of $15,286 was adopted.

5. RESOLUTION AWARDING A CONTRACT TO RANA CREEK HABITAT RESTORATION FOR THE CRYSTAL SPRINGS REVEGETATION PROJECT NO. SS-803.07

The resolution awarding the contract for the Crystal Springs Revegetation Project to Rana Creek Habitat Restoration Company in the amount of $39,982, with a contingency in the amount of $8,000, for a total construction budget of $47,982 was adopted.

6. RESOLUTION AWARDING A CONTRACT TO D'ARCY AND HARTY CONSTRUCTION INC. FOR THE RALSTON EASEMENT SANITARY SEWER REPLACEMENT (OPEN TRENCH) PROJECT

The resolution awarding the contract for the Ralston Easement Sanitary Sewer Replacement (open trench) Project to D'Arcy and Harty Construction Inc. in the amount of $49,940, with a contingency in the amount of $7,491, for a total construction budget of $57,431 was adopted.

PUBLIC HEARINGS:

7. CRYSTAL SPRINGS UPLANDS SCHOOL – ANNUAL FUNDRAISER EVENT PERMIT APPLICATION NO. 04-01

Deputy City Clerk Rachelle Ungaretti explained to the City Council that the Crystal Springs Uplands School has submitted an application to conduct a fundraising event including dinner and an auction, at 400 Uplands Drive in Hillsborough. The event is proposed to take place on Saturday, March 6, 2004, from 5:30 p.m. to 10:00 p.m. Miss. Ungaretti indicated that there has been no public comment regarding this application.

Mayor Regan opened the public hearing. There being no comment, the public hearing was closed.

On motion of Councilmember Mullooly, seconded by Councilmember Fannon, unanimous on voice vote, the Fundraising Event Permit Application No. 04-01 for the Crystal Springs Uplands School dinner and auction event on March 6, 2004, subject to conditions recommended by staff was approved.

Councilmember Adams abstained from voting.

8. CONSIDERATION OF THE FINAL ARCHITECTURE AND DESIGN REVIEW OF PLANS FOR AN ADDITION RESULTING IN A HOUSE OVER 8,000 SQ. FT. IN SIZE AT 10 SCOTT COURT

City Planner Maureen Morton explained that the Architecture and Design Review Board (ADRB) unanimously approved the application for an addition, pool enclosure, and second unit. Ms. Morton indicated that Vice Mayor Kasten, and Councilmember Mullooly conducted a site visit prior to the City Council meeting. Ms. Morton added that the ADRB influenced the property owner to add a second unit resulting in a 22% floor area ratio. The new unit complemented the architecture of the house. The neighbors supported the addition.

Mayor Regan opened the public hearing.

Gerry Buchwald, neighbor of 10 Scott Court spoke in favor of the project. Mr. Buchwald indicated that the new pool enclosure would help cut down on noise from the pool area.

Vice Mayor Kasten asked about the landscape. Ms. Morton indicated that the landscape was previously approved by the ADRB.

Mayor Regan closed the public hearing.

On motion of Councilmember Mullooly, seconded by Councilmember Adams, unanimous on voice vote, the final Architecture and Design Review of plans for an addition resulting in a house over 8,000 sq. ft. in size at 10 Scott Court was approved, subject to compliance with the standard conditions.

9. CONSIDERATION OF THE FINAL ARCHITECTURE AND DESIGN REVIEW OF PLANS FOR A NEW HOUSE OVER 8,OOO SQ. FT IN SIZE AT 320 WEST SANTA INEZ

City Planner Maureen Morton explained that the Architecture and Design Review Board (ADRB) unanimously approved the teardown of the existing house and new landscape. Ms. Morton indicated that the applicant redesigned the project, and addressed the Boards and neighbors concerns resulting in a 20% floor area ratio. The neighbors supported the addition.

Mayor Regan opened the public hearing. There being no comment, the public hearing was closed.

On motion of Councilmember Adams, and seconded by Councilmember Fannon the final Architecture and Design Review of plans for a new house resulting in a house over 8,000 sq. ft. in size at 320 West Santa Inez was approved, subject to compliance with the standard conditions.

NEW BUSINESS:

10. RESOLUTION SUPPORTING A STATEWIDE BALLOT INITIATIVE TO REQUIRE VOTER APPROVAL BEFORE STATE GOVERNMENT MAY TAKE LOCAL TAX FUNDS

City Manager Anthony Constantouros explained that the proposed Local Taxpayers and Public Safety Protection Act would help protect city revenues. The State has taken a total of $6.9 billion statewide in city property taxes, seriously reducing local resources. Mr. Constantouros indicated that the Town of Hillsborough has lost approximately $9.5 million in property taxes, and this ballot would help stop that from happening.

Councilmember Fannon asked what the downside was to adopting this resolution. Mr. Constantouros said the State would be required to make a cut to balance the budget.

On motion of Councilmember Adams, seconded by Councilmember Mullooly, unanimous on voice vote, the resolution supporting a Statewide Ballot initiative to require voter approval before the State Government may take local tax funds was adopted.

11. TOWN HALL FLAGPOLE PLACEMENT

Captain Mark O'Connor showed a brief power point presentation to the City Council suggesting three locations that the police department identified for the site of the new flagpole. The Town's original wooden flagpole was located directly in front of the police department, and was blown down in a winter storm December 15, 2002. Captain O'Connor indicated that several flagpole contractors were contacted in the SF Bay Area and it was determined that Anthony J. Anglim Company was the only source that was able to provide a bid to the Town for a fiberglass replacement flagpole in the 50' to 70' range.

The City Council approved the new location of the flagpole in the northern end of the central parking lot island, along with removal of one small 4" Holly Oak tree.

DISCUSSION:

12. FY 03-04 BUDGET UPDATE AND UPCOMING BUDGET ISSUES

Finance Director Edna Masbad provided the City Council with a report of the current fiscal year budget at mid-year. It included projected year-end fund balance estimates and identification of issues affecting the preparation of the upcoming budget, including the impact of the Governor's budget proposal.

The City Council accepted the FY 2003-2004 budget update and approved the resolution adopting adjustments to revenue estimates, and provided preliminary direction regarding the preparation of the next 3-year comprehensive budget.

13. UPDATE ON PG&E ISSUES

Public Works Director Martha DeBry updated the City Council that there were no PG&E outages in Town this month, and the Jefferson Martin hearings were completed.

14. UPDATE ON HILLSBOROUGH / BURLINGAME FIRE DEPARTMENT

Fire Chief Dave Milanese updated the City Council on the Hillsborough / Burlingame Fire Department. Chief Milanese reported that everything was going well and the department is still looking for ways to save money. Chief Milanese indicated that the Burlingame City Council is ready to approve the Joint Powers Authority Agreement.

PUBLIC COMMENT:

None

CITY COUNCIL ITEMS:

Councilmember Mullooly announced that there was a Council of Cities Dinner, Friday, February 20, 2004.

Vice Mayor Kasten announced that his term has expired on the Housing Endowment and Trust Board. Vice Mayor Kasten indicated that he would like to continue representing the Town.

Mayor Regan indicated that there is no appointment for the Code Enforcement Committee at this time

Mayor Regan indicated that he received a letter from Jackie Speier requesting support from the City Council to redesignate the Eugene A. Doran Memorial Bridge as the Officer Eugene and Marine Lance Corporal Patrick Doran Memorial Bridge. The City Council agreed that they would not be opposed to redesignating the name of the bridge.

ADJOURN: Mayor Regan adjourned the meeting at 7:45 p.m.