TOWN OF HILLSBOROUGH

SAN MATEO COUNTY

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TREE PROTECTION FOR CONSTRUCTION SITES

The protection of trees is a high priority in the Town of Hillsborough. Tree protection measures are required *prior to* issuance of a Grading Permit or a Demolition Permit.

Steps for Tree Protection

1. Consult with an arborist about what measures must be taken to preserve and enhance the life of trees which are designated "to remain" on the site during and after the construction process. Have a report prepared by a licensed arborist.

2. Submit to the Building/Planning Department the arborist report, along with two (2) copies of a tree protection plan which incorporates the recommendations. The plan shall include:
   - The specific location of the trees, with the species identified and their actual canopies shown;
   - The location of the construction trailer, debris box(es), portable toilets (if any), worker/equipment parking areas (if any), and the staging areas for construction materials;
   - A list of the equipment (which is moved by having someone drive/operate it) which will be used for the job; and,
   - The locations of, and specifications for, the tree protection measures consistent with the arborist report.

   Note: For some jobs the installation of netting will **not** be a sufficient protection measure; construction fencing may be required to protect the roots of trees, especially if there will be heavy equipment on the site or if grading is involved.

3. When the report and tree protection plan have been approved, install the plan. **The approved plan shall be kept on the construction site at all times.**

4. Before work on the job may commence, or any Demolition, Grading, or Building Permit is issued, the tree protection measures must be installed and certified by a licensed arborist that the plan has been installed according to the report and the approved plan. To document the arborist's certification, a signed, stamped and dated letter from the arborist must be submitted to the Building Department; once the arborist certification is received, you may arrange for an inspection by the Town.

5. If at any time during the construction period the tree protection measures are found to have been jeopardized, the job will be stopped until steps #2 – 4 have been repeated, including remediation for any potential damage. If damage has occurred sufficient to endanger the life of a tree which was to have been protected, a public hearing to consider mitigation measures may be required.