

MINUTES

REGULAR CITY COUNCIL MEETING

MONDAY, MAY 9, 2005

Mayor Kasten called the regular meeting to order at 5:00 p.m. at the Hillsborough Town Hall, 1600 Floribunda Avenue, Hillsborough California. The meeting was then moved to the Administration Conference Room, where the doors were closed at 5:05 p.m. for the closed session.

The regular City Council meeting resumed at 6:00 p.m.

ROLL CALL: Present: Krolik, Regan, Mullooly, Kasten
Absent: Fannon

MINUTES: The minutes of the April 11, 2005 City Council meeting were approved as submitted subject to a few grammatical changes by Councilmember Krolik.

PROCLAMATION:

- Mayor Kasten presented a proclamation to Chief Matt O'Connor for the "Law Enforcement Torch Run Day in Hillsborough Supporting Special Olympics", Monday, June 6, 2005.

PRESENTATION:

- Christopher Mohr, Executive Director for Housing Endowment and Regional Trust (HEART) of San Mateo County talked about the need for affordable housing in San Mateo County. Mr. Mohr discussed HEART's future plans of goals and accomplishments, along with governance and accountability.

CONSENT CALENDAR:

On motion of Vice Mayor Mullooly and seconded by Councilmember Regan, unanimous on voice vote, Consent Calendar Items 1 - 8 were approved. Item 9 was postponed.

1. MONTHLY CLAIMS: APRIL 1 THROUGH APRIL 30, 2005

The monthly claims for the month of April 2005 in the amount of \$1,632,024.87 were approved as submitted.

2. INTRODUCE ORDINANCE AMENDING SECTIONS 13.32.105 AND 13.34.030 OF THE HILLSBOROUGH MUNICIPAL CODE TO MODIFY SEWER CONNECTION FEES AND SERVICE CHARGES EFFECTIVE JULY 1, 2005

The City Council set June 13, 2005 as the public hearing date to consider adoption of the ordinance amending Section 13.32.105 and 13.34.030 of the Hillsborough Municipal Code to modify sewer connection fees and service charges effective July 1, 2005.

3. RESOLUTION SETTING THE AMOUNT OF THE SPECIAL TAX FOR POLICE PROTECTION AND FIRE PROTECTION AND PREVENTION FOR FISCAL YEAR 2005-2006

The resolution setting the amount of the public safety tax for FY 2005-2006 was adopted.

4. ACCEPTANCE OF FISCAL YEAR 2005 SUPPLEMENTAL LAW ENFORCEMENT SERVICE FUNDING (SLESF)

The resolution accepting the \$100,000 offered through the State SLESF grant funds and approving the use of these monies to fund the purchase of equipment technology, salaries and program supplies, which in turn will enhance front line municipal police services and community crime prevention programs was adopted.

5. RESOLUTION APPROVING REPLACEMENT OF PUBLIC WORKS DUMP TRUCK

The resolution approving the replacement for Truck 226 in an amount not to exceed \$44,157, and allocating funds from the Water Fund was adopted.

6. APPROVAL OF SERVICE ORDER FOR ENGINEERING DESIGN 2005 SANITARY SEWER MANHOLE REHABILITATION, 2005 STREET MAINTENANCE AND REHABILITATION, AND 2005 INFILTRATION AND INFLOW IMPROVEMENTS PROJECT, AND FOR MANAGEMENT OF THE 2005 SANITARY SEWER CLEANING AND VIDEO INSPECTION PROJECTS

The resolution approving the CSG service orders in the total amount of \$86,855 was adopted.

7. RESOLUTION AWARDED A CONTRACT TO J F PACIFIC LINERS, INC., FOR THE SANITARY SEWER MAIN CLEANING AND VIDEO INSPECTION – PHASE III

The resolution awarding a contract for the Sanitary Sewer Mains Cleaning and Inspection – Phase III project, to J F Pacific Liners, Inc. in the amount of \$416,278 with a contingency in the amount of \$104,070, for a total construction budget of \$520,348 was adopted.

8. RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC WORKS TO REIMBURSE THE OWNER OF 893 CRYSTAL SPRINGS ROAD FOR THE EXTENSION OF A NEW WATER MAIN ON CRYSTAL SPRINGS ROAD AND RIDGEWAY ROAD

The resolution authorizing the Director of Public Works to reimburse the owner of 893 Crystal Springs Road for the extension of a new water main on Crystal Springs Road and Ridgeway Road in an amount not to exceed \$20,136 was adopted.

9. PUBLIC HEARING FOR RESOLUTION OF VACATION OF PUBLIC STREET RIGHT-OF-WAY IN THE CUL-DE-SAC LOCATED NEXT TO 2335 OAKDALE ROAD

Councilmember Krolik stated that her residence was within 500 feet of the Oakdale right-of-way Item 9 and for that reason the Political Reform Act requires that she not participate in the discussion or in the vote and further requires that she step down and leave the council chambers until the agenda item is finished.

On motion of Vice Mayor Mullooly and seconded by Councilmember Regan, unanimous on voice vote, Consent Calendar Item 9 was continued to the June 13, 2005 City Council meeting.

The public hearing for the resolution of vacation of public street right-of-way in the cul-de-sac located next to 2335 Oakdale Road was (postponed), and continued to the June 13, 2005 City Council meeting.

PUBLIC HEARINGS:

10. FUNDRAISER EVENT PERMIT APPLICATION NO. 05-05, PARCA AUXILIARY, 565 REMILLARD DRIVE

Deputy City Clerk Rachelle Ungaretti stated that the Parca Auxiliary has submitted an application to conduct Parca's Annual Spring Fashion show and luncheon. The event is scheduled to take place Wednesday, May 25, 2005 from 11:00 a.m. – 2:30 p.m. at 565 Remillard Drive in Hillsborough. Ms. Ungaretti indicated that public notices have been mailed to residents within 500 feet of the property, and there have been no letters of concern submitted.

Officer Tharp of the Hillsborough Police Department has reviewed the parking recommendations, and restrictions with the Vice President of the organization. Ms. Ungaretti stated that the event will be utilizing the rear gate entrance located on Craig Road.

On motion of Vice Mayor Mullooly and seconded by Councilmember Regan, unanimous on voice vote, the City Council approved the Fundraising Event Permit Application 05-05 requested by Parca Auxiliary, with the event to be held on May 25, 2005, subject to the conditions recommended by staff.

11. CONSIDERATION OF THE FINAL ARCHITECTURE AND DESIGN REVIEW OF PLANS FOR A NEW HOUSE OVER 8,000 SQ. FT. IN SIZE AT 725 JACARANDA CIRCLE; Mr. Bo Thorenfeldt, applicant

City Attorney Norm Book stated that he had a conflict on this item, and Attorney Linda Noeske, will be representing the Town in this matter.

City Planner Maureen Morton explained that this application conforms to all Town requirements and standards and includes a teardown, second unit, and landscaping including tree removals, fencing and a new driveway gate and that requires final design approval by the City Council since the total square footage of the proposed new house exceeds 8,000 square feet. Ms. Morton stated that the ADRB considered the project on March 21, 2005, and voted 4-0 to recommend approval (one member was absent). Ms. Morton added that the house was sited on the lot to improve the driveway grade and access, and designed to address landscape screening with healthy replacement trees. Ms. Morton stated that the house size is actually over 9,000 square feet; however the code allows for a house over 11,000 square feet on this property due to the size of the lot. The basement area is given a discount in calculating floor area ratio square footage.

Architect John Stewart said there was a question at the site visit with regards to the solar panels. Mr. Stewart said the owner could remove them or possibly replace solar collectors on the house. Mr. Stewart said this was not part of the ADRB approval.

Councilmember Krolik stated that a goal in the Town's General Plan is to save energy and carry out sustainable building practices. Ms. Morton said the panels could be made a subsequent revision to the application.

Councilmember Regan asked Mr. Stewart about the rear elevation and where the story pole is in relation to the driveway. Mr. Stewart said that would be the top of the tower feature. Mr. Stewart further explained the Uniform Building Code regulations allowing chimneys 2 feet higher than the surrounding roof area.

Councilmember Regan said that he believed that it is important to preserve some of the existing trees during construction. Mr. Stewart said some of the trees would be disturbed when grading the driveway. Mr. Stewart said the goal is to level off the site as soon as possible to allow for on site parking during construction to meet the requirements for the new construction management ordinance.

Councilmember Regan inquired about the front row of trees along the street.

Councilmember Krolik said she was concerned with the trees along the street side, and believes the neighbors would like the trees to stay during the construction of the project.

Mayor Kasten said the screening looks good now, but wonders what it will look like after trees are removed, even with the new landscaping plan.

Councilmember Regan asked how long the construction would last. Chief Building Official John Milke said he would know after the plans are submitted for plan check. Mr. Milke said the new ordinance would most likely allow 30 months for a project this size. Mr. Stewart said he believes the project would take more along the lines of 12 months.

Landscape Architect Mike Callan said that it would be possible to leave much of the existing screening at the street during construction, or, alternatively, the new screen planting could be planted early in the construction process to ensure that it is well established when the house is completed.

Councilmember Krolik stated that the current thick landscaping seems to screen the size of the house.

Mr. Callan stated that a tree protection fencing plan, including the 30' wide barrier to protect the front area could be installed prior to construction.

Councilmember Regan asked about how the Council should deal with the solar panels. Ms. Morton said it could be made a condition of approval, or the issue could go back to the ADRB. Councilmember Krolik repeated her concern for sustainable housing especially since the pool will remain.

Mayor Kasten opened the public hearing.

Mr. Jim Cronin lives south of 725 Jacaranda Circle, and said he is also speaking on behalf of another resident on the east side of 725 Jacaranda Circle. Mr. Cronin said his main concern is privacy, since a majority of the trees on the southeast side will be removed. Mr. Cronin believed the new landscape would take years to grow to create sufficient screening. Mr. Cronin commented that this will be the largest house in the neighborhood and he would like to maintain screening.

Mr. Fred Naderi believes this is a large house, and the story poles are visible from his property. Mr. Naderi said the story poles should note the exact height of the chimneys. Mr. Naderi requests that special attention be given to the landscaping.

Mayor Kasten closed the public hearing.

Vice Mayor Mullooly asked how to properly state that the 20' to 30' existing front section of screening should be left in place during construction, and that the new planting should be started as soon as possible?

Councilmember Krolik said the existing vegetation should not be cleared.

Councilmember Regan said in looking at the landscape plan, it appears that many trees will be staying. Mr. Callan said the existing fencing and landscaping on the right side of the property would remain.

Mayor Kasten commented that this property is currently well screened; however, he is having difficulty trying to visualize what it will look like without the trees that are recommended for removal. Ms. Morton stated some are on the building pad and others are older and potentially diseased trees and the landscape plan shows an increase in sizes on certain species as recommended by the Town's Landscape Architect.

Councilmember Krolik stressed that she believed that the homeowner must keep as much screening as possible.

Mr. Callan said there is a mix of fast growing evergreens and olive trees along the front. Mr. Callan said the landscape installation could start at the street, and work its way up toward the house. Mr. Callan suggested planting trees in the beginning of the project, to allow for a buffer zone to grow in the front area.

Vice Mayor Mullooly stated that there will be a time when there will be no landscape, so she recommends leaving the existing vegetation along the front and side and not removing anything until the owner is ready to begin the landscape process.

Mr. Callan said he could create a fencing plan to protect the trees during the grading period. Mr. Stewart asked that there be some flexibility along the driveway area.

Councilmember Krolik would appreciate trees and landscape to be installed as soon as possible.

Mr. Stewart expressed concern with the new requirements for solar panels. He said this was not explained in the guidelines or ordinance.

Mayor Kasten asked about the new solar panels in the existing location. Councilmember Regan asked how a requirement for solar panels would be enforced.

Chief Building Official John Milke said it could be made a condition of the building permit, and there would be no final on the project until installed.

Mr. Stewart said he would need to study this and would like to be consistent with other applications.

Ms. Morton said there are many policies in the General Plan that are not ordinances at this point.

Ms. Morton said with regards to the tree protection plan, an arborist could ensure the installation and certification of the 30' front zone during construction.

Mr. Stewart said with regards to the solar panel issues, he feels that he and the owner will need to review the concept of a new location, and study the economic sense of new solar panels.

Councilmember Krolik said energy costs with sustainable building must be considered, and this is the first house this size to be approved since the new General Plan.

Mayor Kasten said it seems the architect needs to see what is the optimal way to go about this, and find the best way to achieve this goal.

Ms. Morton said when the house is framed; the architect will have a better idea of where a good location for solar panels could be placed.

On motion of Vice Mayor Mullooly, seconded by Councilmember Regan, unanimous on voice vote, the City Council accepted the ADRB's recommendation and approved the project at 725 Jacaranda Circle as submitted, subject to compliance with the Standard Conditions and Town Consulting Landscape Architect's comments, and subject to (a) retaining the existing landscape screening along the frontage at a depth of 30' behind the street (except for the area of the driveway and 10' on both sides of the driveway) during the construction of the house and (b) investigate and provide an alternate energy system for the pool.

12. RESOLUTION ADOPTING BUDGET FOR FISCAL YEAR 2005-2006

Finance Director Edna Masbad stated that the City Council was presented the proposed budget at the April 11, 2005 meeting, which at that time had been reviewed but not voted on by the Financial Advisory Committee. Ms. Masbad said at that time, the proposed recommendation was to include a 5% increase in the water rate despite the reduction of the wholesale water rates to the Town. At that time, there were 2 lines of thoughts regarding the change in the water rates. While some liked to take a long-term view on managing future rate increases and favored to have small increases at a time instead of drastic rate increases in the future, some were concerned about the public's perception on raising the Town's rates while the wholesale water costs are reduced.

Ms. Masbad said the committee met on May 5, 2005 to approve the budget for recommendation to the City Council. At this time, based on new information about what future wholesale water rates would be, staff recommended to the committee to not raise the water rates, keeping the recommendation to place in a reserve, the savings to the wholesale costs up to \$330,000 per year subject to the availability of excess funds at the end of the year. Ms. Masbad said water rates will be further discussed in Item #14 under New Business.

The budget resolution includes a balanced budget for the General Fund and a 4% increase in the sewer rates. It also includes changes to the Town's authorized positions including the elimination of two part-time Community Service Officer positions, funding of the second Police Service Technician that was previously funded from a police grant, from the General Fund, and substitution of the Fire Inspector position with a Division Chief position for the efficient operations of the Central County combined fire services.

Ms. Masbad added that the costs for the Division Chief will be partially reimbursed from other cities using the services of this position.

Ms. Masbad referred to page 2 of the resolution that showed an excess of approximately \$500,000 in expenses over revenues. The enterprise funds budgets consisting of the water and sewer funds are prepared according to GAAP which expenses include depreciation of approximately \$1M in each fund. The Town however, is not fully funding depreciation; hence, on a cash basis, the proposed budget presents enough revenues to cover cash outlays.

Councilmember Regan requested that staff explore the possibility of putting all or a portion of the water bill with the property taxes.

On motion of Councilmember Krolík, seconded by Councilmember Regan, unanimous on voice vote, the resolution adopting the 2005-2006 Operating and Capital Budget was adopted.

13. ORDINANCE AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (PERS) AND THE CITY COUNCIL OF THE TOWN OF HILLSBOROUGH

Assistant to the City Manager Kathy Leroux stated that this ordinance was introduced at the April 11, 2005 City Council meeting. Ms. Leroux indicated that in order to implement a 3% @ 60 retirement plan for miscellaneous employees, PERS requires that the Town adopt an ordinance authorizing the mayor to execute the contract amendment.

Mayor Kasten opened the public hearing. There being no comment, the public hearing was closed.

On motion of Vice Mayor Mullooly, and seconded by Councilmember Regan, unanimous on voice vote, the ordinance amending a contract between the Board of Administration of the California Public Employees' Retirement System and the City Council of the Town of Hillsborough was adopted.

NEW BUSINESS:

14. RESOLUTION ADOPTING NO RATE INCREASES TO THE WATER CONNECTION AND SERVICE CHARGES IN FISCAL YEAR 2005-2006 AND TO PLACE IN A RATE STABILIZATION RESERVE AN ESTIMATED AMOUNT OF \$330,000 PER YEAR SUBJECT TO THE AVAILABILITY OF REMAINING EXCESS REVENUES IN FISCAL YEAR 05/06 AND FISCAL YEAR 06/07

Finance Director Edna Masbad stated as discussed earlier, a special audit of the SFPUC resulted in a reduction of the Town's wholesale water rates starting in April 2005 and extending through 05/06 and 06/07. The committee was equally concerned with the public perception resulting from this rate reduction and with maintaining a long-term view of managing rate increases and mitigating potential drastic rate increases when SFPUC passes along improvement cost of the proposed improvements to the Hetch Hetchy system.

Ms. Masbad said in order to address both, it approved for recommendation to the City Council, not to increase the water rates in 05/06 and to place in a Rate Stabilization Reserve, and estimated amount of \$330,000 per year from the wholesale rate savings, but subject to the availability of remaining excess revenues; it also conceptually approved the previously planned annual increase of 5% per year for the next 2 years in 06/07 and 07/08 despite the reduced wholesale water rates potentially in 06/07.

Vice Mayor Mullooly asked what is the difference between a 5% increase in the sale of water, and why would the franchise fee decrease. Ms. Masbad referred the Council to the spreadsheet that illustrated the decrease in franchise fees without the 5% increase in water rates.

Councilmember Regan said the budget 2004-2005 is showing more expenditures than revenue. Councilmember Regan asked what the actual number might be at the end of the year. Ms. Masbad said that staff projects that water operations would come out better than what is reflected in the original budget.

Mayor Kasten asked how other agencies were doing with water rates resulting from their water rates and wholesale rates. City Engineer Cyrus Kianpour stated that they are taking the savings from the wholesale rates and placing the money into a rate stabilization fund.

On motion of Councilmember Regan, seconded by Vice Mayor Mullooly, unanimous on voice vote, the resolution approving no rate increases to the water connection and service charges for FY 2005-2006, and placing in a Rate Stabilization Reserve an estimated amount of \$330,000 per year, subject to the availability of remaining excess revenues in FY 2005-2006 and FY 2006-2007, was adopted.

15. RESOLUTION APPROVING THE 3RD AMENDMENT TO THE UNIFORM FRANCHISE AGREEMENT WITH BROWNING-FERRIS INDUSTRIES FOR SOLID WASTE RECYCLABLE MATERIAL AND PLANT MATERIALS COLLECTION

Public Works Director Martha DeBry stated that the Town of Hillsborough is a member of the South Bayside Waste Management Authority (SBWMA) which is a joint power authority consisting of 12 members. The SBWMA owns the San Carlos Transfer Station and Recylery and administers a uniform franchise agreement. Ms. DeBry said the SBWMA has recently negotiated 2 agreements with Browning-Ferris Industries of San Mateo County (BFI): Uniform Franchise Agreement – 3rd Amendment (4 year), Disposal Agreement at Ox Mountain (15 year). Ms. DeBry said the SBWMA is recommending that member agencies adopt an amendment to the Uniform Franchise Agreement that extends the term of the agreement by one year until December 31, 2010. Ms. DeBry said if adopted, this amendment has no direct impact on refuse rates or services. BFI would continue to offer the same services that are offered today. The 3rd year was negotiated as an incentive to BFI to offer the Ox Mountain Disposal Agreement. Ms. DeBry said SMWMA approved the 15 year Disposal Agreement in order to obtain the lowest possible per ton tipping fees that are charged at the landfill. The reduced tipping fees indirectly reduce the cost of refuse collection for all member agencies. As a result of the agreement, it is likely that staff will be recommending a refuse rate decrease that should last for several years. The Disposal agreement will become effective when all of the SBWMA members have adopted the Franchise Agreement.

On motion of Vice Mayor Mullooly, seconded by Councilmember Regan, unanimous on voice vote, the resolution approving the amendment to the franchise agreement with Browning-Ferris Industries for Solid Waste, Recyclable Material and Plant Materials Collection was adopted.

OLD BUSINESS:

16. REPORT REGARDING DRIVEWAY LOCATION ON 2778 RALSTON AVENUE

City Engineer Cyrus Kianpour stated that at the April 11, 2005 City Council meeting staff presented options for driveway locations for 2768 and 2778 Ralston Avenue. The three criteria to consider were: traffic speed, traffic volume, and sight distance. Council directed the City Engineer and Police Chief to explore the possibility of a driveway on Chateau Drive and other options that did not include a shared driveway.

Police Chief Matt O'Connor gave a presentation that explained the traffic study performed on Chateau Drive and Ralston Avenue. This study showed the number of cars traveling in the area Saturday through Friday. Chief O'Connor's presentation also included radar survey of speed and skid tests summary chart of traffic volume on Chateau Drive and Ralston Avenue, a sight distance comparison, and accident history.

Mr. Kianpour stated that staff used the California Highway Patrol Standards and the Town's findings to determine the sight distance. Mr. Kianpour and Chief O'Connor indicated that they have determined that the Ralston Avenue location is more safe and appropriate for the 2778 Ralston driveway due to: lower traffic speeds on Ralston, lower traffic volume on Ralston, higher coefficient of friction on Ralston and safer sight distance cushion on Ralston.

Mrs. Patricia Hsui stated she lives across from the development on Ralston Avenue, and thanked staff for a thorough presentation. However, Mrs. Hsui believes the driveway at 2768 Ralston does not give cars enough room to turn around, so therefore cars would have to back down the driveway. Mrs. Hsui said this continues to be a concern, along with the very slopping driveway at 2778 Ralston Avenue.

City Planner Maureen Morton said she spoke with the developer at 2768 Ralston Avenue, and he has redesigned the driveway for a turnaround at the top of the driveway. Ms. Morton said the revision is in the process of being proposed to the ADRB.

Mr. David Kaiser Ralston Avenue resident, said it appears that this study was done carefully, because of the neighbor's high concern of driveway location on Ralston Avenue. Mr. Kaiser pointed out that the neighbors hired a consultant to do a detailed study. Mr. Kaiser said at the last Council meeting, Councilmembers spoke in favor of a driveway on Chateau. Mr. Kaiser said he has not been able to review this report prior to the meeting, or have his traffic engineer review the material. Mr. Kaiser urges the City Council to continue this item to allow the citizens to review the data collected by staff.

Vice Mayor Mullooly said not all the City Council showed a preference for the Chateau location. She stated that Council had asked that the Chateau driveway be looked into and considered as one of the possibilities.

Councilmember Regan asked if any of the vehicle accidents related to a result of driveway sight distance.

Chief O'Connor said the three accidents involved other primary collision factors of the California Vehicle Code that deal with violations other than that of sight distant issues.

Mr. Robert Waterman Robin Road resident, said this was a great study, and feels the process has gone too far without this particular study. Mr. Waterman feels the Town should look at a process which is easier and less complicated to get an answer for group concern. Mr. Waterman said he feels that in the future the City Council should give the ADRB some expanded power to look at an entire issue.

On motion of Vice Mayor Mullooly, seconded by Councilmember Krolik, unanimous on voice vote, the resolution accepting the report prepared by the Police Chief and City Engineer and its recommendations was adopted.

PUBLIC COMMENT:

None

CITY COUNCIL ITEMS:

Vice Mayor Mullooly said the Central County Fire Department Board of Directors met on May 3, 2005 and reported that the merged department is doing well. Vice Mayor Mullooly said the residents are being served better, and the department is updating their policies and procedures, choosing the best from both cities. Everyone is going out of their way to provide an excellent fire department. Vice Mayor Mullooly said the Board passed the budget, and a resolution approving an agreement for fire suppression dispatch services, the cost of which is based on call volume, and an agreement with the City of San Mateo for fire inspection services, and an agreement between the cities of Millbrae, San Bruno and San Mateo for joint emergency medical service training and administration.

City Manager Anthony Constantouros reinforced what Vice Mayor Mullooly said. Things are running exceedingly well with Central County Fire Department. Mr. Constantouros announced that the merged fire department had their one year anniversary on April 20, 2005.

Mayor Kasten said he had the opportunity to speak with fire personnel and said things are going fantastic, and he appreciates the organization.

Mayor Kasten said the School Board meeting was held on Saturday, April 23, 2005. The members of the board were pleased with the Central County Fire Department, and that they were continuing to take a great interest in the schools.

Councilmember Krolik said there was a Kent Award Banquet being held this evening, and HTV received the Kent Award. She said part of reason for the award was due to the Hillsborough Police and Central County Fire Departments "Safety Segments" produced and aired on HTV.

Public Works Director Martha DeBry responded to a question from Councilmember Regan about a project update on the 2004 Street Project. Ms. DeBry stated that the amount of liquid damages has not been determined and the project is approximately 20 days overdue.

Councilmember Regan asked the Police and Building Department to check into the status of 725 Jacaranda.

Mayor Kasten said the Hillsborough Auxiliary for Gate Path event on May 20, 2005 is honoring Paul and Barbie Regan.

Mayor Kasten said the SFPUC president is giving an overview in San Francisco and Belmont.

Mayor Kasten said the May 16, 2005 Architecture and Design Review Board meeting is canceled.

Mayor Kasten announced that the Council of Cities dinner will be held May 20, 2005. Chief Reilly is on the program to discuss "Future of Fire Departments in San Mateo County".

City Attorney Norm Book announced at closed session a decision was reached to settle the claim with the owners of the property at 1355 Brandt Road for approximately \$43,000.

Public Works Director Martha DeBry said in June 2005 the Public Works Department will bring another change order for the water main project, adding approximately 1,000 feet of main in addition to what has been approved.

ADJOURN:

Mayor Kasten adjourned the meeting at 8:50 p.m.