

TOWN OF HILLSBOROUGH

San Mateo County

Catherine U. Mullooly, Mayor
Christine M. Krolik, Vice Mayor
Thomas M. Kasten
John J. Fannon
D. Paul Regan

1600 Floribunda Avenue
Hillsborough, CA 94010



A G E N D A

MONDAY, FEBRUARY 12, 2007

5:30 p.m. CLOSED SESSION

6:00 p.m. CITY COUNCIL MEETING

Hillsborough Town Hall

CLOSED SESSION (5:30 p.m.)

A. CONFERENCE WITH LABOR NEGOTIATOR Section 54957.6

Agency negotiator: Katharine Leroux, Assistant City Manager and Martha DeBry, Public Works Director

Employee organization: Public Works/Clerical Unit – Teamsters Local 856

REGULAR CITY COUNCIL MEETING (6:00 p.m.)

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. MINUTES: January 8, 2007

IV. PRESENTATION:

- Financial Advisory Committee, Certificate of Appreciation – Lawrence Onderdonk
- Code Enforcement Hearing Panel, Certificate of Appreciation – Tony Gschwend
- Marcus Beverly, Director of Risk Management, ABAG Plan, will discuss ABAG's Risk Management Framework and Best Practices. The Town of Hillsborough has completed the requirements to earn a \$10,000 grant.

- Distinguished Budget Presentation Award to the Town of Hillsborough: Government Finance Officers Association

V. CONSENT CALENDAR:

The Consent Calendar includes routine items, which do not require discussion. A Councilmember may remove an item for discussion, and any member of the audience may request a Councilmember to remove an item for discussion. The items are approved in one motion.

1. MONTHLY CLAIMS: JANUARY 1 THROUGH JANUARY 31, 2007
2. RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF HILLSBOROUGH AND THE TEAMSTERS UNION LOCAL #856 (PUBLIC WORKS/CLERICAL UNIT)
3. RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR AN EMERGENCY PREPAREDNESS SERVICES COORDINATOR
4. RESOLUTION TO ADOPT THE INTERIM POLICY FOR ADDITIONAL FRONT AND SIDE BUILDING SETBACKS FOR NEW HOMES OF 8,000 SQUARE FEET AND LARGER
5. RESOLUTION AMENDING PAGE 8 OF THE RESIDENTIAL DESIGN GUIDELINES
6. RESOLUTION ACCEPTING AS COMPLETE THE CONTRACT WITH PACIFIC TRENCHLESS, INC. FOR THE 3333 RALSTON AVENUE STORM DRAIN EASEMENT REPAIR PROJECT
7. RESOLUTION ACCEPTING AS COMPLETE THE CONTRACT WITH GELCO/MICHELS CORPORATION FOR THE 2005 SANITARY SEWER MAINS LINING PROJECT PHASE II
8. RESOLUTION ALLOCATING \$15,000 FOR THE REPAIR OF THE PUBLIC WORKS DEPARTMENT'S ¾-SIZE BACKHOE/LOADER
9. ORDINANCE REGARDING PUBLIC PARKS – INTRODUCTION
10. RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH INFOSEND, INC. TO PRINT AND MAIL THE TOWN'S WATER INVOICES
11. RESOLUTION SUPPORTING VIRGIN AMERICA IN ITS ATTEMPT TO RECEIVE REGULATORY APPROVAL FROM THE FEDERAL AVIATION ADMINISTRATION

VI. PUBLIC HEARING:

12. ORDINANCE AMENDING SECTION 2.12.010 OF THE HILLSBOROUGH MUNICIPAL CODE REGARDING THE TERMS OF MEMBERS OF THE ARCHITECTURE AND DESIGN REVIEW BOARD – ADOPTION

13. ORDINANCE AMENDING SECTIONS 13.34.030 AND 13.32.105 OF THE HILLSBOROUGH MUNICIPAL CODE TO ADOPT MAXIMUM SEWER SERVICE CHARGES FOR THE NEXT FOUR YEARS STARTING JULY 1, 2007, AND A FORMULA FOR THE CALCULATION OF THE SEWER CONNECTION FEE EFFECTIVE FEBRUARY 13, 2007 – ADOPTION
14. ORDINANCE AMENDING SECTIONS 13.20.040, 13.20.020 AND 13.20.030 OF THE HILLSBOROUGH MUNICIPAL CODE TO ADOPT MAXIMUM WATER SERVICE RATES AND MAXIMUM METER SERVICE CHARGES FOR THE NEXT FOUR YEARS, AND A FORMULA FOR THE CALCULATION OF WATER CONNECTION FEES EFFECTIVE FEBRUARY 13, 2007 – ADOPTION

VII. NEW BUSINESS:

15. RESOLUTION ADOPTING WATER SERVICE RATES AND METER SERVICE CHARGES FOR THE YEAR 2007 EFFECTIVE FEBRUARY 13, 2007
16. RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC WORKS TO ENTER INTO THE SAN MATEO COUNTY PUBLIC WORKS MUTUAL AID AGREEMENT

VIII. DISCUSSION:

17. COMMUNITY ALERT TECHNOLOGY UPDATE – DIAL LOGIC/ROAM SECURE

IX. PUBLIC COMMENT:

Under Government Code 54954.3, members of the public have the right to address the City Council on any matter within the Council's jurisdiction. However, the Council may not take action on any non-agenda item (except in emergency circumstances). Before addressing the Council, speakers are requested to complete a yellow speaker's card and submit it to the City Clerk. Please come to the podium, state your name and address, limit remarks to 3 minutes, and do not repeat comments by other speakers.

X. CITY COUNCIL ITEMS:

This section of the agenda provides the City Council an opportunity to ask questions on any project of interest. No action can be taken on any item not on the agenda.

XI. ADJOURN

SPECIAL ACCOMMODATIONS:

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the City Council meeting, or if you need an agenda in an alternate form, please contact the City Clerk's Office at 375-7412 at least 24 hours before the scheduled City Council meeting.

MINUTES:

A copy of the unapproved minutes will be made available the Friday before the next regularly scheduled City Council meeting. Once minutes are approved by the City Council they will be made available the following day. City Council Agendas and approved minutes are available at the Town's website, www.hillsborough.net



AGENDA – REPORTS

HILLSBOROUGH CITY COUNCIL

Monday, February 12, 2007
6:00 p.m.
Hillsborough Town Hall
1600 Floribunda Avenue, Hillsborough

CONSENT CALENDAR:

1. MONTHLY CLAIMS: JANUARY 1 THROUGH JANUARY 31, 2007 (Finance Director)

Summary: The monthly claims for the month of January 2007 in the amount of \$2,874,539.36 are submitted for approval.

Recommendation: Approve the monthly claims for January 2007 as submitted.

2. RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF HILLSBOROUGH AND THE TEAMSTERS UNION LOCAL #856 (PUBLIC WORKS/CLERICAL UNIT)
(Assistant City Manager)

Summary: The Town has completed negotiations with the Public Works/Clerical Unit, represented by the Teamsters Union Local #856. The Memorandum of Understanding provides wage and benefit increases for the next five years. Notable changes include a revision of the life insurance, dental, vision and medical benefits, and the inclusion of certification incentive pay for certain mandated certificates.

Recommendation: Adopt the resolution authorizing the City Manager to execute the Memorandum of Understanding between the Town of Hillsborough and the Teamsters Union Local #856 (Public Works/Clerical Unit).

3. RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR AN EMERGENCY PREPAREDNESS SERVICES COORDINATOR (Fire Chief)

Summary: The Fire Department is recommending that the Town contract with the San Mateo County Sheriff's Office of Emergency Services for a part-time Emergency Preparedness Services Coordinator. Funding for this was approved in the 2006-2007 budget.

Emergency Preparedness coordination has been provided through the Fire Department using existing personnel. This part-time position will improve the Town's readiness to cope with disasters. Many lessons have been learned from the experiences of the World Trade Center attack and Hurricane Katrina.

Responsibilities for this position will include updating the Town's Emergency Plan, providing required and ongoing training to the Town's employees, working with the City of Burlingame to co-locate the Emergency Operations Center (EOC), developing disaster plans, and providing information and training to the community.

Recommendation: Adopt the resolution authorizing the City Manager to execute an agreement with the San Mateo County Sheriff's Office of Emergency Services to provide the services of a part-time Emergency Preparedness Services Coordinator.

4. RESOLUTION TO ADOPT THE INTERIM POLICY FOR ADDITIONAL FRONT AND SIDE BUILDING SETBACKS FOR NEW HOMES OF 8,000 SQUARE FEET AND LARGER

(Associate Planner)

Summary: This item was discussed at the January 7, 2007 City Council meeting relative to the adopted Plan to Implement the Zoning Study Committee Recommendations (Implementation Plan). At that meeting, the setback study, including recommendations prepared by the consulting firm of Design Community & Environment (DC&E), was reviewed and the City Council provided direction to staff that they would like to adopt the recommendation for a flexible combination of increased building setbacks for large homes as a Town policy, which will be reviewed in one year to evaluate its impact on the development of new homes in the Town. As directed, staff has prepared a resolution to adopt an interim policy for additional minimum building setbacks totaling fifteen feet, which may be taken at the front and/or sides, but shall include a minimum additional setback of five feet at the front, for all new houses of 8,000 square feet and larger developed in the Town.

Recommendation: Adopt the resolution for the interim policy for additional front and side building setbacks for new homes of 8,000 square feet and larger, which will be reviewed in one year.

5. RESOLUTION AMENDING PAGE 8 OF THE RESIDENTIAL DESIGN GUIDELINES

(Associate Planner)

Summary: This item was discussed at the January 7, 2007 City Council meeting relative to the adopted Plan to Implement the Zoning Study Committee Recommendations (Implementation Plan). Staff worked with Design Community & Environment, two members of the Zoning Study Committee and the Citizens Communication Advisory Committee (CCAC), and the Architecture and Design Review Board (ADRB) to revise the language on page 8 of the Town's Residential Design Guidelines. The proposed revisions are intended to clarify the Town's expectation that new development projects will demonstrate compliance with the guidelines. The ADRB reviewed the proposed revisions at their meeting on January 22, 2007, and unanimously recommended their adoption by the City Council. The proposed revisions will not result in changes to Town procedures for review of design review applications. It is recommended that the proposed revisions are adopted by resolution in accordance with the Implementation Plan schedule.

Recommendation: Adopt the resolution amending page 8 of the Residential Design Guidelines.

6. RESOLUTION ACCEPTING AS COMPLETE THE CONTRACT WITH PACIFIC TRENCHLESS, INC. FOR THE 3333 RALSTON AVENUE STORM DRAIN EASEMENT REPAIR PROJECT (City Engineer)

Summary: This project installed a new resin liner within the existing severely damaged corrugated metal storm drain pipe. The new seamless high-density polyethylene pipe is approximately 380 linear feet long.

This project was awarded to Pacific Trenchless, Inc. in December of 2006 with a budget of \$28,314, including contingencies. The work has been completed under budget for a final amount of \$23,594.

Recommendation: Adopt the resolution accepting as complete the contract with Pacific Trenchless, Inc. for the 3333 Ralston Avenue Storm Drain Easement Repair Project in the amount of \$23,594.

7. RESOLUTION ACCEPTING AS COMPLETE THE CONTRACT WITH GELCO/MICHELS CORPORATION FOR THE 2005 SANITARY SEWER MAINS LINING PROJECT PHASE II (City Engineer)

Summary: This project rehabilitated sanitary sewer pipes by lining the interior of the mains with a strong resin material that prevents leakage and root intrusion and adds strength to the existing line. The project rehabilitated 8,747 linear feet of 6" mains, 2,837 linear feet of 8" mains, 553 linear feet of 10" mains, and 1,797 linear feet of 15" mains. These areas were identified as top priorities for rehabilitation by the Town's maintenance staff. In addition, 98 sewer laterals were reconnected, 83 linear feet of sewer pipe was repaired to allow the liner to be installed correctly, and 2 new sanitary sewer manholes were constructed as part of this project.

This project was awarded to Gelco/Michels Corporation in the amount of \$679,255, including contingencies and authorized change orders, and the work has been completed under budget for a final amount of \$576,412.50.

Recommendation: Adopt the resolution accepting as complete the contract with Gelco/Michels Corporation for the 2005 Sanitary Sewer Mains Lining Project Phase II, and authorizing staff to file a notice of completion for the project.

8. RESOLUTION ALLOCATING \$15,000 FOR THE REPAIR OF THE PUBLIC WORKS DEPARTMENT'S ¾-SIZE BACKHOE/LOADER (Public Works Director)

Summary: A JCB ¾-size backhoe/loader was purchased for \$53,000 in December 1997 for use in the Public Works Department. The backhoe has an expected life cycle of 15 years. This piece of equipment is used on a daily basis to excavate streets, dig trenches and load materials. Recently the rear axle failed and the cost to repair the backhoe is estimated at \$15,000, which consumes almost the entire vehicle maintenance budget for the Street Department. Even though the repair cost almost equals the depreciated value of the vehicle,

this option is recommended, as a replacement cost would be approximately \$90,000. Funding for the allocation would be from the General Fund.

Recommendation: Adopt the resolution allocating \$15,000 for the repair of the Public Works Department's ¾-size Backhoe/Loader.

9. ORDINANCE REGARDING PUBLIC PARKS - INTRODUCTION (Public Works Director)

Summary: At the January 2007 City Council meeting, a discussion item regarding the proposed parks ordinance was presented to the City Council. During public meetings regarding the design of Vista Park, many comments were received regarding the need to regulate the use of Town parks. Municipal Code Section 9.54 has a very limited definition of parks. It does not provide guidance for special events in parks and prohibits many activities, some of which require updating. In the past, the Town had fewer parks that were infrequently used. Today, Vista Park is a very actively used park. Recently, there has also been an increased interest to access open space areas.

The draft ordinance has been developed to address the following issues:

- Establishing a definition of a park
- Setting hours for use
- Authorizing the Director of Public Works to establish rules for the parks
- Establishing special use permits
- Requiring use of safety equipment when using skateboards, skates or scooters
- Designating parks as "drug-free" zones

Town facilities that would meet the proposed definition of a park include:

- Vista Park
- Water Conservation Park
- Crossroads Park
- Town Hall parking lots

Open space, as defined in the General Plan, is also covered under this ordinance.

Recommendation:

1. Introduce and waive the first reading of the ordinance; and
2. Set March 12, 2007, as the public hearing date to consider adoption of the ordinance.

10. RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH INFOSEND, INC. TO PRINT AND MAIL THE TOWN'S WATER INVOICES (Finance Director)

Summary: The Town would like to enhance its water invoices to offer more information about the residents' water consumption and better serve their needs. The proposed water bill, a copy of which is included in the City Council's agenda packet, includes a graph presentation of

the account's water consumption for the last 2 years, a comparison of the billing period's consumption for the current and the prior years, and the tier breakdown of the current charges.

Current costs of this function, done by a third party vendor, are \$700 per month, excluding postage. With the proposed third party vendor, INFOSEND, Inc., costs would be \$300 per month plus postage, thereby achieving an annual cost savings of \$4,800. One-time costs to extract program data from the Town's financial application are estimated not-to-exceed \$3,000. The annual cost savings for the print and mail function could be used to offer e-Billing services or bills on-line to our residents. Staff would be seeking the City Council's approval for this service at a later date. Also included in the agenda packet is INFOSEND's company profile and proposal.

Recommendation: Adopt the resolution authorizing the Finance Director to enter into an agreement with INFOSEND, Inc. to print and mail the Town's water invoices.

11. RESOLUTION SUPPORTING VIRGIN AMERICA IN ITS ATTEMPT TO RECEIVE REGULATORY APPROVAL FROM THE FEDERAL AVIATION ADMINISTRATION
(City Clerk)

Summary: Virgin America is seeking to provide domestic airline services out of San Francisco International Airport. Virgin America will bring approximately 1,600 jobs to the Bay Area in addition to the 170 it has already created. It is projected that Virgin America will generate millions of dollars in revenue for the local economy along with providing customers with a unique and rewarding travel experience.

The San Mateo County Board of Supervisors at its meeting of January 23, 2007, adopted a resolution in support of Virgin America and is asking for the support of local agencies.

Recommendation: Adopt the resolution supporting Virgin America in its attempt to receive regulatory approval from the federal aviation administration.

PUBLIC HEARING:

12. ORDINANCE AMENDING SECTION 2.12.010 OF THE HILLSBOROUGH MUNICIPAL CODE REGARDING THE TERMS OF MEMBERS OF THE ARCHITECTURE AND DESIGN REVIEW BOARD – ADOPTION
(City Planner)

Summary: This ordinance was introduced on January 8, 2007. The ordinance provides an opportunity for the Mayor to extend the term of a member of the Architecture and Design Review Board.

Recommendation:

1. Waive the reading and open the public hearing;
2. Close the public hearing; and
3. Adopt the ordinance amending Section 2.12.010 of the Hillsborough Municipal Code regarding ADRB terms.

13. ORDINANCE AMENDING SECTIONS 13.34.030 AND 13.32.105 OF THE HILLSBOROUGH MUNICIPAL CODE TO ADOPT MAXIMUM SEWER SERVICE CHARGES FOR THE NEXT FOUR YEARS STARTING JULY 1, 2007, AND A FORMULA FOR THE CALCULATION OF THE SEWER CONNECTION FEE EFFECTIVE FEBRUARY 13, 2007 – ADOPTION
(Finance Director)
-

Summary: The Town undertook a comprehensive water and sewer rate study during the fall of 2006 with the help of an independent firm. The consultants presented their findings and recommendations to both the Financial Advisory Committee and the City Council, which approved the study and its implementation at the meeting of December 7, 2006.

The study recommended adoption of a maximum sewer service charge and a formula for the calculation of the sewer connection fee that will support the long-term financial health of the sewer enterprise operations. The Town may charge rates at or below the maximum sewer service charge. The study recommends anticipated rates for the next four years along with the corresponding effective dates not to exceed the maximum sewer service charge.

Changes to the sewer connection charge and service charge require a modification of the Hillsborough Municipal Code. This ordinance reflects the changes needed to adopt the maximum service charge and the calculation and annual adjustment of the sewer connection fee.

Sewer service charges are subject to Proposition 218's notice and majority-protest provisions. The required 45-day notice was sent out on December 22, 2006, and information on protests received will be presented by the City Clerk at the conclusion of the public hearing.

The ordinance was introduced at the City Council meeting on January 8, 2007. Adoption of this ordinance is exempt from the California Environmental Quality Act (CEQA) provisions.

Recommendation:

1. Open the public hearing and receive comments;
 2. Close the public hearing;
 3. Acknowledge information on protests received and presented by the City Clerk at the conclusion of the public hearing; and
 4. Adopt the ordinance amending Sections 13.34.030 and 13.32.105 of the Hillsborough Municipal Code to adopt maximum sewer service charges for the next four years starting July 1, 2007, and a formula for the calculation of the sewer connection fee effective February 13, 2007.
14. ORDINANCE AMENDING SECTIONS 13.20.040, 13.20.020 AND 13.20.030 OF THE HILLSBOROUGH MUNICIPAL CODE TO ADOPT MAXIMUM WATER SERVICE RATES AND MAXIMUM METER SERVICE CHARGES FOR THE NEXT FOUR YEARS, AND A FORMULA FOR THE CALCULATION OF WATER CONNECTION FEES EFFECTIVE FEBRUARY 13, 2007 – ADOPTION
(Finance Director)
-

Summary: The Town undertook a comprehensive water and sewer rate study during the fall of 2006 with the help of an independent firm. The consultants presented their findings and recommendations to both the Financial Advisory Committee and the City Council, which approved the study and its implementation at the meeting of December 7, 2006.

The study recommended adoption of maximum rates for the water meter and service charges and a formula for the calculation of the water connection fee that will support the long-term financial health of the water enterprise operations. The Town may charge rates at or below the maximum meter and service charges. The study recommends anticipated charges for the next four years along with the corresponding effective dates not to exceed the maximum charges.

Changes to the water connection charge and meter service charges require a modification of the Hillsborough Municipal Code. This ordinance reflects the changes needed to adopt the maximum meter and service charges and the calculation and annual adjustment of the water connection fee.

Water service charges are subject to Proposition 218's notice and majority-protest provisions. The required 45-day notice was sent out on December 22, 2006, and information on protests received will be presented by the City Clerk at the conclusion of the public hearing.

The ordinance was introduced at the City Council meeting on January 8, 2007. Adoption of this ordinance is exempt from the California Environmental Quality Act (CEQA) provisions.

Recommendation:

1. Open the public hearing and receive comments;
2. Close the public hearing;
3. Accept information on protests received and presented by the City Clerk at the conclusion of the public hearing; and
4. Adopt the ordinance amending Sections 13.20.040, 13.20.020 and 13.20.030 of the Hillsborough Municipal Code to adopt maximum water service rates and maximum meter service charges for the next four years, and a formula for the calculation of water connection fees effective February 13, 2007.

NEW BUSINESS:

15. RESOLUTION ADOPTING WATER SERVICE RATES AND METER SERVICE CHARGES FOR THE YEAR 2007 EFFECTIVE FEBRUARY 13, 2007 (Finance Director)

Summary: The water ordinance changes that were presented at tonight's public hearing would authorize maximum service rates and meter service charges to be implemented within the next four years based on the comprehensive rate study done with the help of an independent firm.

This resolution would authorize the service charges to be implemented for the year 2007. The changes presented below are a combination of an increase in meter charge, change in tier breakdowns and a decrease in quantity charge for most of the users. The percentage of

increase for each account will vary based on individual consumption; however, the changes would bring about approximately a 6% increase in water revenue based on the same level of consumption as in the prior year.

CURRENT RATES				PROPOSED RATES EFFECTIVE 2/13/07		
Meter Size	Meter Chg	Quantity Chg (per ccf*)		Meter Chg	Quantity Chg (per ccf*)	
		Tier	Amt		Tier	Amt
BI-MONTHLY RATES						
Up to 1"	\$12	0-50	\$3.65	\$20	0-20	\$3.40
1 ½"	\$16	50.1-100	\$4.26		20.1-50	\$4.00
2"	\$32	100.1-150	\$5.22		50.1-100	\$4.60
3"	\$80	150.1-200	\$5.91		100.1-200	\$5.50
6"	\$150	Over 200	\$6.73		Over 200	\$6.75
MONTHLY RATES						
				RESIDENTIAL		
				\$10		
				COMMERCIAL		
Up to 1"	\$6	0-50	\$4.16	\$10	0-10	\$3.40
1 ½"	\$8	50.1-100	\$4.91	\$20	10.1-25	\$4.00
2"	\$16	100.1-150	\$5.99	\$32	25.1-50	\$4.60
3"	\$40	150.1-200	\$6.81	\$60	50.1-100	\$5.50
6"	\$75	Over 200	\$7.69	\$200	Over 100	\$6.75
8"				\$320		
Hillsborough School District			\$3.81			\$4.30
*1 ccf = one hundred cubic feet or 748 gallons of water						

Recommendation: Approve the resolution adopting water service rates and meter service charges for the year 2007 effective February 13, 2007.

16. RESOLUTION AUTHORIZING THE DIRECTOR OF PUBLIC WORKS TO ENTER INTO THE SAN MATEO COUNTY PUBLIC WORKS MUTUAL AID AGREEMENT (Public Works Director)

Summary: Last year, the San Mateo County Office of Emergency Services (OES) received grant funding to develop a plan to enhance the ability of agencies throughout the County to better prepare and react to natural disasters and emergency incidents. OES identified a need to create a mutual aid system between Public Works agencies in the County. Similar agreements are in place for Police and Fire agencies. A Public Works Mutual Aid Committee was formed and included participation from cities throughout the County to create an agreed upon mutual aid document. Both Retired Fire Chief Reilly and Public Works Director DeBry participated in the planning process. The goals of the Public Works Mutual Aid Annex are to outline a strategy to prepare for, mitigate, respond to, and recover from an emergency or disaster that affects the Public Works agencies that serve the population within San Mateo County. Such mutual aid agreements are a necessary part of the emergency operations plan to effectively manage resources on a regional basis to protect life and property. OES is

recommending that all cities in the County adopt the mutual aid plan. Hillsborough is among the first agencies to consider adoption of the plan.

Recommendation: Adopt the resolution authorizing the Director of Public Works to enter into the San Mateo County Public Works Mutual Aid Agreement.

DISCUSSION:

17. COMMUNITY ALERT TECHNOLOGY UPDATE – DIAL LOGIC/ROAM SECURE

(Police Chief)

Summary: A brief presentation will be made to the City Council regarding the Community Alert Technology Update – Dial Logic/Roam Secure.

Recommendation: For discussion only; no action required.