

**MINUTES  
REGULAR CITY COUNCIL MEETING  
MONDAY, FEBRUARY 11, 2008**

Mayor Mullooly called the regular meeting to order at 6:04 p.m. at the Hillsborough Town Hall, 1600 Floribunda Avenue, Hillsborough, California.

**ROLL CALL:** Present: Fannon, Kasten, Regan, Krolik, Mullooly

**MINUTES:** The minutes of the January 14, 2008 City Council meeting were approved as submitted.

**RECOGNITION:**

- Mayor Mullooly recognized the Public Works Department staff for their response to a storm drain obstruction in the Macadamia Open Space.
- Mayor Mullooly recognized Police Department staff regarding the Presidential visit to the Town of Hillsborough that occurred on January 30, 2008.

**PROCLAMATION:**

- Mayor Mullooly proclaimed March 2008 as American Red Cross Month. Katie Tordsen, Youth Services Rep for Youth Engaged in Services (YES Team) gave a brief speech and accepted the proclamation.

**CONSENT CALENDAR:**

On motion of Vice Mayor Krolik, seconded by Councilmember Regan, and unanimous on voice vote, Consent Calendar items 1 – 8 were approved.

1. MONTHLY CLAIMS: JANUARY 1 THROUGH JANUARY 31, 2008

The monthly claims for the month of January 2008, in the amount of \$2,455,713.14 were approved as submitted.

2. RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH NEAL MARTIN & ASSOCIATES TO CONTINUE CONTRACT PLANNING SERVICES

The resolution authorizing the City Manager to enter into an agreement with Neal Martin & Associates in an amount not to exceed \$35,000 was adopted.

3. RESOLUTION REJECTING THE BID FOR THE WATER TANK CLEANING AND INSPECTION PROJECT

The resolution rejecting all bids for the Water Tank Cleaning and Inspection Project was adopted.

4. RESOLUTION APPROVING THE CONTRACT WITH AGUILAR AND SONS FOR THE 2008 STORM DRAIN REPAIR PROJECT

The resolution approving the contract for the 2008 Storm Drain Repair Project to Aguilar and Sons in the amount of \$33,559, with a 20% contingency in the amount of \$6,712, for a total construction budget of \$40,271 to be funded by the 2006 Water and Sewer Bond, was adopted.

5. RESOLUTION APPROVING THE CONTRACT WITH PACIFIC TRENCHLESS, INC. FOR THE 2008 STORM DRAIN LINING PROJECT

The resolution approving the contract for the 2008 Storm Drain Lining Project to Pacific Trenchless, Inc. in the amount of \$25,255, with a 20% contingency in the

amount of \$5,051, for a total construction budget of \$30,306 to be funded by the 2006 Water and Sewer Bond, was adopted.

6. RESOLUTION ACCEPTING AS COMPLETE THE CONTRACT WITH SHAW PIPELINE, INC. FOR THE JEWELL PLACE/SAN RAYMUNDO ROAD STORM DRAIN PROJECT

The resolution accepting as complete the Jewell Place/San Raymundo Road Storm Drain Project by Shaw Pipeline Inc. in the amount of \$37,300 was adopted.

7. RESOLUTION ACCEPTING AS COMPLETE THE CONTRACT WITH FERMIN SIERRA CONSTRUCTION, INC. FOR THE RECONSTRUCTION OF A DAMAGED STORM DRAIN LINE AT THE BELLEVUE AVENUE/ PEPPER AVENUE INTERSECTION

The resolution accepting as complete the reconstruction of a damaged storm drain line at the Bellevue Avenue/Pepper Avenue intersection by Fermin Sierra Construction, Inc. in the amount of \$8,500 was adopted.

8. RESOLUTION ACCEPTING AS COMPLETE THE CONTRACT WITH CORRPRO WATERWORKS FOR THE CATHODIC PROTECTION INSPECTION PROJECT

The resolution accepting as complete the Cathodic Protection Inspection Project by Corpro Waterworks in the amount of \$11,235 was adopted.

**NEW BUSINESS:**

9. RESOLUTION APPROVING THE PARTICIPATION IN PHASE 2 OF THE STUDY OF THE REGIONALIZATION OF FIRE SERVICES IN CENTRAL SAN MATEO COUNTY

Fire Chief Don Dornell stated that Phase 1 of the study on the feasibility of consolidating fire resources with Millbrae and San Bruno for potential savings looked at fire station locations, call volume, and response times. He stated that the study confirmed that there are potential savings by building a new fire station and closing an existing station in Burlingame and in Millbrae.

Chief Dornell stated that Phase 2 of the study would compare current operations to best practices and develop a list of regionalization issues and options, develop regional and consolidated options for service delivery, and analyze the costs for the delivery of Fire and EMS care. He added that the final report would summarize the strengths and weaknesses of each emergency service provider, identify areas of service duplication and opportunities for cost savings. He stated that this would give the department a better view of potential areas where services could be shared.

Chief Dornell stated that the Town's share of the cost would be approximately \$5,500. He announced that he would present the resolution to the City of Burlingame at their next City Council meeting.

Vice Mayor Krolik asked Chief Dornell if the information in the monthly report to the City Council could include how many calls were above the acceptable response times, the location of the calls, and why they were above the target times. Chief Dornell replied that he would put together a report for the City Council and that there usually are extenuating circumstances for calls that are above the established time limit.

On motion of Councilmember Fannon, seconded by Councilmember Kasten, and unanimous on voice vote, the resolution approving the participation in Phase 2 of the Study of the Regionalization of Fire Services in Central San Mateo County was adopted.

10. RESOLUTION ALLOCATING UP TO \$93,000 FOR THE EMERGENCY REPAIR OF A DAMAGED STORM DRAIN LINE IN THE MACADAMIA OPEN SPACE

Public Works Director Martha DeBry reported that on Saturday, January 26, 2008, the Public Works Department was advised of a sanitary sewer overflow from a manhole at the end of Redington Road. She stated that they left the scene once the line was rodded and anticipated that the flow would cease in a short time, but on Sunday morning, January 27, 2008, the same manhole was reported to be overflowing. She stated that when the crew responded, they observed that four manholes were overflowing at the same time, and upon seeing the relative clarity of the water, the crew began investigating upstream for the water source. She stated that they discovered a large pond of water to the west of Macadamia Road about 1/3 mile away from the spill. She reported that the body of water was approximately twelve feet deep and roughly 500 feet wide at its broadest point, which covered four sanitary sewer manholes. She stated that it was obvious the overflow was caused by storm water flowing into the manholes.

Ms. DeBry explained that because of the depth of the water it was not possible to gain access to the storm drain inlet to determine the cause of failure. She stated that Public Works staff arranged for the rental of 6-inch pumps to begin moving water from the canyon to the street above. She added that the pumping operation was continuous from 7:00 p.m. on Sunday, January 27, 2008, until 1:00 p.m. on Tuesday, January 29, 2008.

Ms. DeBry explained that once most of the water was drained, staff determined that a large log had become wedged inside the storm drain pipe approximately 50 feet east of Macadamia Road. She stated that Public Works retained Farallon Company on a time and material basis to operate a large excavator to dig approximately 25 feet below the ground to expose the storm drain pipe, remove the obstruction and restore the area.

Ms. DeBry stated that because of the emergency, no competitive bidding process was conducted for the excavation project. She added that Public Works is requesting that the City Council allocate up to \$93,000 for the repair of the storm drain line in the Macadamia Open Space, which includes equipment rental (\$10,000), excavation work (\$65,000), video (\$5,000), storm drain fabrication (\$5,000), and engineering services (\$8,000).

Mayor Mulooley thanked Ms. DeBry for the incredible work that was done by the Public Works Department.

Hillsborough resident Ada Regan stated that the storm drain will now have the screening which has been needed to keep debris out.

On motion of Councilmember Kasten, seconded by Vice Mayor Krolik, and unanimous on voice vote, the resolution allocating up to \$93,000 for the emergency repair of a damaged storm drain line in the Macadamia Open Space was adopted.

11. DISCUSSION OF PROPOSED REFUSE RATE ALTERNATIVES AND AUTHORIZATION TO SEND PROPOSITION 218 NOTICES TO RESIDENTS

Public Works Director Martha DeBry stated that Allied Waste has prepared its annual rate application in accordance with its refuse collection franchise agreement with the Town. She reported that the franchise agreement expires in December 2010. She explained that a \$160,000 shortfall is estimated for December 31, 2008. She stated that the Town has the discretion on how rates are to be increased.

Ms. DeBry explained the four options for increasing residential rates, which would generate \$130,000 to \$150,000. Option 1 would be a 7.6% across the board increase. Option 2 would be a 2.6 increase for curbside service, a 2.6% plus \$4.74 increase for side/rear yard service, and a 2.6% plus \$7.89 increase for pup truck service. Option 3 would be an \$8.71 increase for side/rear yard service. Option 4 would be a premium based on the distance from the curb with \$.95 for less than 50 feet, \$4.53 for 51-100 feet, and \$19.78 for more than 100 feet.

Ms. DeBry explained that the Town would need to provide a Proposition 218 notice at least 45 days before the Public Hearing. The Public Hearing would be held at the City Council meeting on April 14, 2008.

Mayor Mullooly announced that a letter was received from Hillsborough resident Martin Harband expressing his strong preference for a tiered rate structure for refuse collection.

Councilmember Kasten recommended Option 2 and rounding off the \$4.74 rate to \$5.00 and the \$7.89 rate to \$8.00.

On motion of Vice Mayor Krolik, seconded by Councilmember Kasten, and unanimous on voice vote, the City Council recommended the mailing of a Proposition 218 notice for a modified Option 2, which includes a 2.6% increase in curbside, a 2.6% plus \$5.00 increase in side/rear yard service, and a 2.6% plus \$8.00 increase in pup truck service. A public hearing was set for the April 14, 2008 City Council meeting.

12. PROPOSAL BY ALLIED WASTE FOR WEEKLY COLLECTION OF PLANT MATERIALS OR ORGANICS

Public Works Director Martha DeBry stated that Allied Waste (Allied) has submitted a proposal to the South Bayside Waste Management Authority (SBWMA) for the weekly collection of plant materials and organics. She stated that a change from biweekly collection of plant materials to weekly collection would increase citywide recycling diversion by roughly 10%-13%, and that a weekly collection of organics would yield a 15%-18% increase in diversion.

Ms. DeBry explained that after evaluating the proposal, neither option appears particularly advantageous to the Town. She stated that with a diversion rate of 68%, the Town continues to exceed State mandates for diversion, and in January 2011, the new franchise would make weekly organics collection a standard service within the SBWMA. She added that most agencies in the SBWMA are declining the participation in the weekly collection of plant or organic materials.

On motion of Councilmember Kasten, seconded by Councilmember Fannon, and unanimous on voice vote, staff was directed to decline participation in the weekly collection of plant or organic materials.

**DISCUSSION:**

13. GRANT AWARD FOR THE CENTRAL COUNTY FIRE DEPARTMENT RESCUE VEHICLE REPLACEMENT

Fire Chief Don Dornell stated that the Central County Fire Department (CCFD) recently participated in an audit by the State of California Office of Emergency Services (OES) where the rescue unit was "typed" as a medium duty rescue. He added that CCFD has been able to acquire most of the equipment and training of selected personnel through grants to San Mateo County OES. He stated that Rescue 33 is now identified as Urban Search and Rescue (USAR) 233 in the County system and that through the collaborative efforts of personnel from San Mateo, Millbrae and CCFD, confined space, structure collapse, trench, and rope rescue capabilities can now be provided.

Chief Dornell stated that Battalion Chief Ed Barton of CCFD applied for a Firefighters' Assistance Grant of \$350,000 to replace the current rescue vehicle, a 1987 Ford, that is due to be removed from service. Chief Dornell explained that on January 11, 2008, CCFD was notified that the grant was awarded. He added that the grant is administered through the Department of Homeland Security and the Town's share would only be \$35,000. He stated that Fire Department personnel are already at work putting together the specifications for the heavy rescue unit. He explained that as part

of the grant agreement, once the new apparatus is placed into service, the current Rescue 33 must be donated to a local college or be scrapped.

Mayor Mullooly commended Battalion Chief Barton for applying for the grant.

**PUBLIC COMMENT:**

There were no public comments.

**CITY COUNCIL ITEMS:**

Mayor Mullooly announced that the Swearing-In Ceremony for Officer Geoff Chenier and Officer Dana Tandy will be on Monday, March 3, 2008 in the Council Chambers.

Mayor Mullooly announced that Councilmember Kasten received the Citibank Presenting Sponsor Award at the San Mateo County Housing Leadership Council's Housing Leadership Day on October 26, 2007.

Councilmember Kasten announced that the Nueva School Hillside Learning Complex was the Commercial Winner for the Sustainable San Mateo County 2008 Awards. Mayor Mullooly announced that she would be attending the Award Ceremony on March 13, 2008, and Councilmember Regan announced that he also may be attending.

Mayor Mullooly announced that the Council of Cities Dinner/Meeting will be held in East Palo Alto on Friday, February 22, 2008. None of the Councilmembers replied that they would be attending.

**ADJOURN:**

Mayor Mullooly adjourned the meeting at 7:22 p.m. in memory of Representative Tom Lantos.