

Town of Hillsborough
Planning Department Fee Schedule July 1, 2008

Project Address: _____

Payee: _____

Payee Address: _____

TOTAL FEES \$ _____

<input checked="" type="checkbox"/>	Architecture and Design Review Board (ADRB)	
	Pre-application staff plan review	
	- 1st meeting	No Charge
	- Additional meetings with a planner	\$150
	Preliminary Review by ADRB	
	- 1st review	\$642
	- 2nd review	\$382
	- 3rd review	\$382
	Public Hearing Items:	
	New houses, 2nd and 3rd story additions	\$1,274
	Ground floor additions larger than 500 sq. ft.	\$960
	Add'l fee for houses 8,000 sq.ft.& larger requiring City Council approval	\$850
	Fences, gates, driveway columns along the street	\$930
	- As secondary item*	\$698
	Roofing with other than pre-approved materials	\$425
	Landscape plans, tennis courts	\$1,106
	- As secondary item*	\$830
	Minor additions, 500 sq. ft. or smaller	\$622
	Revisions to approved plans	\$804
	Satellite dishes, antennas	\$661
	- As secondary item*	\$496
	Tree removals	\$710
	- As secondary item*	\$533
	Continuance for design changes	1/2 Original Fee
	Request for one-year extension of ADRB approval	\$380
	Appeal of ADRB decision	\$1,304***

* ADRB fees for projects/applications which include multiple items qualify for a 25% discount on the secondary item(s). For example, an application for a new house with a landscape plan and driveway gate = \$1,274 (for the house) + \$830 (for the landscape plan) + \$698 (for the gate) + \$112 (for the public notice) = \$2,914 total fee.

** Town Costs means the actual costs to the Town, including start time (charged at the hourly rate) or consultant cost (plus a 20% administrative fee); plus the costs of all billable items (such as printing, legal, advertising, reproduction, etc.) plus a 15% administrative fee. A minimum deposit of \$1,000 is to be maintained.

*** Half of the Appeal fee is refunded if the decision is upheld.

<input checked="" type="checkbox"/>	Administrative Reviews	
	Architectural projects (includes revisions)	\$299
	Landscape projects (includes revisions)	\$401
	Fencing along street (may include gates/columns)	\$387
	Gates and/or columns only	\$239
	Antennas, satellite dishes	\$239
	Second Units	no charge
	Emergency Tree Removal Request	\$75

<input checked="" type="checkbox"/>	Public Notices	
	Major projects - within 500 feet	\$112
	Minor projects - adjacent properties	\$92

<input checked="" type="checkbox"/>	Environmental documents	
	<i>(Plus County Clerk and Dept. of Fish & Game fees, if any)</i>	
	Initial study	\$2,113
	Categorical exemption	\$271
	Negative declaration	Town costs**
	EIR	Town costs**

<input checked="" type="checkbox"/>	Other	
	Variance, Non-conforming structure	\$4,168
	Annexation	Town costs**
	Code/General Plan Amendments	Town costs**
	Conceptual/Development Plans, Private School Permit	Town costs**
	Private School Annual Certification	\$176

<input checked="" type="checkbox"/>	Staff Hourly Rates	
	City Planner	\$203
	Building Official	\$156
	Assistant Planner	\$106
	Landscape Architect	\$168
	Support Staff	\$78

For Internal Use Only

Date:	
Computed by:	
Receipt #:	
Account #:	100-000.00-