

**Town of Hillsborough**  
**Planning Department Fee Schedule July 1, 2009**

**Project Address:** \_\_\_\_\_

**Payee:** \_\_\_\_\_

**Payee Address:** \_\_\_\_\_

**TOTAL FEES \$** \_\_\_\_\_

<input checked="" type="checkbox"/>	<b>Architecture and Design Review Board (ADRB)</b>	
	<b>Pre-application staff plan review</b>	
	- 1st meeting	No Charge
	- Additional meetings with a planner	\$161
	<b>Preliminary Review by ADRB</b>	
	- 1st review	\$980
	- 2nd review	\$469
	- 3rd review	\$391
	<b>Public Hearing Items:</b>	
	New houses, 2nd and 3rd story additions	\$1,147
	Ground floor additions larger than 500 sq. ft.	\$935
	Add'l fee for houses 8,000 sq.ft.& larger requiring City Council approval	\$1,127
	Fences, gates, driveway columns along the street	\$1,090
	- As secondary item*	\$818
	Roofing with other than pre-approved materials	\$465
	Landscape plans, tennis courts	\$1,135
	- As secondary item*	\$970
	Minor additions, 500 sq. ft. or smaller	\$615
	Revisions to approved plans	\$835
	Satellite dishes, antennas	\$695
	- As secondary item*	\$390
	Tree removals	\$732
	- As secondary item*	\$412
	Continuance for design changes	1/2 Original Fee
	Request for one-year extension of ADRB approval	\$419
	Appeal of ADRB decision	\$2,301

\* ADRB fees for projects/applications which include multiple items qualify for a 25% discount on the secondary item(s). For example, an application for a new house with a landscape plan and driveway gate = \$1,147 (for the house) + \$970 (for the landscape plan) + \$818 (for the gate) = \$2,935 total fee.

\*\* Town Costs means the actual costs to the Town, including staff time (charged at the hourly rate) or consultant cost (plus a 20% administrative fee); plus the costs of all billable items (such as printing, legal, advertising, reproduction, etc.) plus a 15% administrative fee. A minimum deposit of \$1,000 is to be maintained.

<input checked="" type="checkbox"/>	<b>Administrative Reviews</b>	
	Architectural projects (includes revisions)	\$318
	Landscape projects (includes revisions)	\$421
	Fencing along street (may include gates/columns)	\$411
	Gates and/or columns only	\$371
	Antennas, satellite dishes	\$263
	Second Units	no charge
	Emergency Tree Removal Request	\$94

<input checked="" type="checkbox"/>	<b>Environmental documents</b>	
	<i>(Plus County Clerk and Dept. of Fish &amp; Game fees, if any)</i>	
	Initial study	Town costs**
	Categorical exemption	\$319
	Negative declaration	Town costs**
	EIR	Town costs**

<input checked="" type="checkbox"/>	<b>Other</b>	
	Variance, Non-conforming structure	\$4,386
	Annexation	Town costs**
	Code/General Plan Amendments	Town costs**
	Conceptual/Development Plans, Private School Permit	Town costs**
	Private School Annual Certification	\$167
	Restrictive Covenant	\$601

<input checked="" type="checkbox"/>	<b>Staff Hourly Rates</b>	
	City Planner	\$191
	Building Official	\$161
	Associate Planner	\$104
	Consultant Planner	\$110
	Landscape Architect	\$168
	Support Staff	\$78

**For Internal Use Only**

Date:	
Computed by:	
Receipt #:	
Account #:	47.501.000