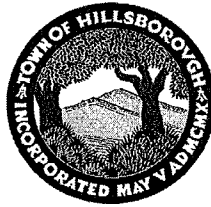


TOWN OF HILLSBOROUGH

San Mateo County

Christine M. Krolik, Mayor
Thomas M. Kasten, Vice Mayor
John J. Fannon
D. Paul Regan
Jess E. Benton

1600 Floribunda Avenue
Hillsborough, CA 94010



A G E N D A

MONDAY, AUGUST 10, 2009

4:30 pm CLOSED SESSION

6:00 pm CITY COUNCIL MEETING

Hillsborough Town Hall

CLOSED SESSION (4:30 pm)

A. CONFERENCE WITH LABOR NEGOTIATOR

Section 54957.6

Agency Negotiator: Anthony Constantouros, City Manager

Employee Organization: Unrepresented Employees

Police Chief, Police Captains, Police Lieutenant, Executive Assistant, Fire Chief, Deputy Fire Chief, Public Works Director, Public Works Superintendent, Planning and Building Director, Chief Building Official, Associate Planner, Finance Director, Assistant Finance Director, Assistant City Manager, City Clerk, Human Resources Specialist

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Section 54957

Title: City Manager

REGULAR CITY COUNCIL MEETING (6:00 pm)

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. MINUTES: July 13, 2009

IV. CONSENT CALENDAR:

The Consent Calendar includes routine items, which do not require discussion. A Councilmember may remove an item for discussion, and any member of the audience may request a Councilmember to remove an item for discussion. The items are approved in one motion.

1. MONTHLY CLAIMS: JULY 1 THROUGH JULY 31, 2009
2. RESOLUTION ADOPTING THE PENINSULA PARTNERSHIP LEADERSHIP COUNCIL'S BILL OF RIGHTS FOR CHILDREN AND YOUTH IN SAN MATEO COUNTY
3. RESOLUTION AUTHORIZING THE CITY MANAGER AND THE POLICE CHIEF TO SIGN THE MEMORANDUM OF UNDERSTANDING (MOU) ENABLING THE HILLSBOROUGH POLICE DEPARTMENT TO BECOME A MEMBER AGENCY OF THE WEST BAY INFORMATION SHARING SYSTEM (WBISS)
4. RESOLUTION CONFIRMING THE REPORT OF WEED ABATEMENT CHARGES AND ORDERING COLLECTION
5. RESOLUTION AWARDING A CONTRACT TO G. BORTOLOTTI COMPANY, INC. FOR THE 2009 ASPHALT OVERLAY PROJECT ST-411 & ESPL-5191(004)
6. RESOLUTION ALLOWING SUBMISSION OF A NEW APPLICATION TO THE CALIFORNIA ENERGY COMMISSION LOW INTEREST RATE LOAN PROGRAM
7. RESOLUTION ALLOCATING \$79,917 FOR THE PURCHASE OF A 2005 CATERPILLAR 100KW AND A 2006 CATERPILLAR 230KW STAND-BY EMERGENCY GENERATOR FOR THE PUBLIC WORKS DEPARTMENT
8. RESOLUTION AUTHORIZING THE PUBLIC WORKS DIRECTOR TO EXECUTE THE FINANCIAL ASSISTANCE AGREEMENT FOR THE CLEAN WATER STATE REVOLVING FUND FORGIVABLE LOAN FINANCING APPLICATION
9. RESOLUTION APPROVING CSG WORK ORDERS FOR ENGINEERING SERVICES FOR THE UPGRADE OF THE SKYFARM III AND TOURNAMENT PUMP STATIONS PROJECT, 2008-2009 STREET REHABILITATION PROJECT AND THE 2009 ASPHALT OVERLAY PROJECT (ESPL-5191 004)

V. NEW BUSINESS:

10. INFORMATIONAL OVERVIEW OF HILLSBOROUGH SCHOOLS FOUNDATION'S FUNDRAISING PLANS

VI. OLD BUSINESS:

11. RESPONSE TO THE SAN MATEO COUNTY GRAND JURY REPORT REGARDING WAGES, SALARIES AND BENEFITS
12. RESOLUTION ADOPTING THE VERY HIGH FIRE HAZARD SEVERITY ZONE MAP OF THE TOWN OF HILLSBOROUGH AS RELEASED BY CAL FIRE IN 2009 AND DESIGNATING AREAS SURROUNDING THE TOWN'S OPEN SPACE IN THE NORTHERN PART OF TOWN AS WILDLAND-URBAN INTERFACE AREAS

VII. PUBLIC HEARING:

13. ORDINANCE ADDING CHAPTER 15.21 TO THE HILLSBOROUGH MUNICIPAL CODE ADOPTING THE INTERNATIONAL WILDLAND-URBAN INTERFACE CODE, 2006 EDITION, AS AMENDED – ADOPTION

VIII. DISCUSSION ITEM:

14. UPDATE ON THE STATUS OF THE INTERSECTION OF EL CAMINO REAL AND FLORIBUNDA AVENUE

IX. PUBLIC COMMENT:

Under Government Code 54954.3, members of the public have the right to address the City Council on any matter within the Council's jurisdiction. However, the Council may not take action on any non-agenda item (except in emergency circumstances). Before addressing the Council, speakers are requested to complete a yellow speaker's card and submit it to the City Clerk. Please come to the podium, state your name and address, limit remarks to 3 minutes, and do not repeat comments by other speakers.

X. CITY COUNCIL ITEMS:

This section of the agenda provides the City Council an opportunity to ask questions on any project of interest. No action can be taken on any item not on the agenda.

XI. ADJOURN

SPECIAL ACCOMMODATIONS:

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the City Council meeting, or if you need an agenda in an alternate form, please contact the City Clerk's Office at 375-7412 at least 24 hours before the scheduled City Council meeting.

MINUTES:

A copy of the unapproved minutes will be made available the Friday before the next regularly scheduled City Council meeting. Once minutes are approved by the City Council they will be made available the following day. City Council Agendas and approved minutes are available at the Town's website, www.hillsborough.net.

ATTACHMENTS:

Any items listed as "Attachments" to the agenda are available on the Town's website or at the City Clerk's office.

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's Office located at 1600 Floribunda Avenue, Hillsborough, CA 94010, during normal business hours.

AUDIO / VISUAL ADVISORY:

Those persons who wish to use PowerPoint, CDs, DVDs, VHS tapes or other mediums when presenting to the City Council, will be required to submit media items to the City Clerk by 12:00 p.m. on the day of City Council meetings. Media items can be emailed to myokoyama@hillsborough.net or brought in on disc or flash drives to the City Clerk's Office located at 1600 Floribunda Avenue, Hillsborough, CA 94010.



TOWN OF HILLSBOROUGH

San Mateo County
1600 Floribunda Avenue
Hillsborough, CA 94010

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CONSENT CALENDAR
CITY COUNCIL MEETING
AUGUST 10, 2009

AGENDA STAFF REPORT

ITEM SUBJECT: MONTHLY CLAIMS: JULY 1 THROUGH JULY 31, 2009

SUMMARY: The monthly claims for the month of July 2009, in the amount of \$2,232,067.12 are submitted for approval.

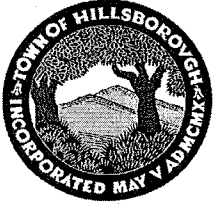
FISCAL IMPACT: Claims have been expended pursuant to the approved budget.

ENVIRONMENTAL ISSUES: There are no environmental issues associated with this item.

ATTACHMENTS: Monthly Claims Listing

PREPARED BY: Marie Bernardo, Assistant Finance Director

RECOMMENDATION: Approve the monthly claims for July 2009, as submitted.



TOWN OF HILLSBOROUGH

San Mateo County
1600 Floribunda Avenue
Hillsborough, CA 94010

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CONSENT CALENDAR
CITY COUNCIL MEETING
AUGUST 10, 2009

AGENDA STAFF REPORT

ITEM SUBJECT: RESOLUTION ADOPTING THE PENINSULA PARTNERSHIP LEADERSHIP COUNCIL'S BILL OF RIGHTS FOR CHILDREN AND YOUTH IN SAN MATEO COUNTY

SUMMARY: The Peninsula Partnership Leadership Council has an interest in the City Council supporting their Bill of Rights for children and youth. This document was created in conjunction with San Mateo County's Youth Commission. The purpose of the Bill of Rights is to provide guidance to cities when they consider programs and activities for children and youth.

FISCAL IMPACT: There is no fiscal impact associated with adoption of the resolution.

ENVIRONMENTAL ISSUES: There are no environmental issues associated with this item.

ATTACHMENTS: Resolution

PREPARED BY: Kristin Armbruster, Human Resources Specialist

RECOMMENDATION: Adopt the resolution supporting the Peninsula Partnership Leadership Council's Bill of Rights for the Children and Youth in San Mateo County.



TOWN OF HILLSBOROUGH

San Mateo County
1600 Floribunda Avenue
Hillsborough, CA 94010

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CONSENT CALENDAR
CITY COUNCIL MEETING
AUGUST 10, 2009

AGENDA STAFF REPORT

ITEM SUBJECT: RESOLUTION AUTHORIZING THE CITY MANAGER AND THE POLICE CHIEF TO SIGN THE MEMORANDUM OF UNDERSTANDING (MOU) ENABLING THE HILLSBOROUGH POLICE DEPARTMENT TO BECOME A MEMBER AGENCY OF THE WEST BAY INFORMATION SHARING SYSTEM (WBISS)

SUMMARY: The San Mateo County Sheriff's Office, in conjunction with the San Mateo County Police Chief's Association, the San Francisco Police Department and the San Francisco County Sheriff's Office, through a grant from the Office of Homeland Security, desire to enter into an agreement to share crime report data statewide, over a secure and encrypted law enforcement telecommunication network called CopLink.

For the past several years, the law enforcement agencies within San Mateo County have already been sharing their Computer Aided Dispatch and Records Management System data as part of a regional crime fighting endeavor.

This MOU will formalize the records management system data sharing agreements through the West Bay Information Sharing System comprised of law enforcement agencies in San Mateo and San Francisco Counties. The data connection node will be installed and hosted by the San Mateo County Sheriff's Office with Federal Homeland Security grant funds that were approved by the Board of Supervisors on July 7, 2009. The grant covers all costs for the project for the initial three years of operation (2010-2012). If agencies wish to continue network connectivity after that time, the cost to the Police Department will be approximately \$33 per officer, per year, or \$900.00 annually for Hillsborough Police Department. If a Member Agency wishes to opt out at any time during the initial three-year period, there will be no disconnect or related fees borne by that agency.

The FY07 San Francisco Bay Area Urban Area Security Initiative (UASI) Grant Program is managing a project to establish records management system connectivity between Bay Area law enforcement and justice agencies throughout the State of California through the CopLink system. CopLink organizes and rapidly analyzes vast quantities of structured and seemingly unrelated data, housed in various incompatible databases and record management systems, over a highly secure intranet-based platform.

Currently, CopLink is active in Orange, San Diego and Los Angeles Counties. Once the data sharing network is on-line in San Mateo County (early 2010), it is anticipated that it will connect with the other eight San Francisco Bay Area Counties and eventually with the Sacramento area and beyond to Northern California later in 2010. The long range goal of this interoperability project is to connect all of law enforcement in California into a state-wide criminal data sharing system.

Once the statewide CopLink system has been established, it is anticipated that the MOU will be amended and the West Bay Information Sharing System node will connect to the statewide CopLink system.

FISCAL IMPACT: There will be no fiscal impact to the 2009/2010 Town of Hillsborough Police Department budget as this project will be paid for by SF-Bay Area UASI grant funding.

ENVIRONMENTAL ISSUES: There will be no environmental impact issues generated as a result of this program.

ATTACHMENTS:

Resolution

Memorandum of Understanding

PREPARED BY: Matt O'Connor, Chief of Police

RECOMMENDATION: Adopt the resolution approving the Memorandum of Understanding between the Town of Hillsborough and law enforcement agencies in San Mateo and San Francisco Counties for records data sharing within the West Bay Information Sharing System and authorize the City Manager and Chief of Police to sign it on behalf of the City.



TOWN OF HILLSBOROUGH

San Mateo County
1600 Floribunda Avenue
Hillsborough, CA 94010

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CONSENT CALENDAR
CITY COUNCIL MEETING
AUGUST 10, 2009

AGENDA STAFF REPORT

ITEM SUBJECT: RESOLUTION CONFIRMING THE REPORT OF WEED ABATEMENT CHARGES AND ORDERING COLLECTION

SUMMARY: This is the yearly request for the resolution confirming the report of weed abatement charges and ordering collection. Approval of this resolution will authorize the Fire Chief to act as the City Assessor in having the charges collected. This is the same procedure as followed in previous years.

FISCAL IMPACT: There is no fiscal impact to the Town associated with this item. Funding is handled through property tax assessments.

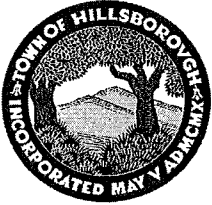
ENVIRONMENTAL ISSUES: There are no environmental issues associated with this item.

ATTACHMENTS:

Resolution
Notice of Hearing on Appeal of Assessments
Summary Weed Abatement Report

PREPARED BY: Don Dornell, Fire Chief

RECOMMENDATION: Adopt the resolution confirming the report of weed abatement charges and ordering collection.



TOWN OF HILLSBOROUGH

San Mateo County
1600 Floribunda Avenue
Hillsborough, CA 94010

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CONSENT CALENDAR
CITY COUNCIL MEETING
AUGUST 10, 2009

AGENDA STAFF REPORT

ITEM SUBJECT: RESOLUTION AWARDING A CONTRACT TO G. BORTOLOTTI COMPANY, INC. FOR THE 2009 ASPHALT OVERLAY PROJECT ST-411 & ESPL-5191(004)

SUMMARY: This project was created as part of the Town's response to the American Recovery and Reinvestment Act (ARRA). Funding is available from the federal government in the amount of \$392,000.

The scope of the proposed project consists of asphalt concrete grinding, asphalt concrete dig out repairs, asphalt concrete paving, concrete improvements, signage, striping and pavement markers, and other improvements. The project is located in various streets within the Town limits, including Ralston Avenue, Black Mountain Road and Tartan Trail Road.

The street segments selected for rehabilitation were chosen and prioritized based upon a number of factors, including maintenance staff recommendations, the street's Pavement Condition Index (PCI) and traffic counts. The PCI is a measure of a street's condition, derived through field inspections that utilize scoring criteria developed as part of the Metropolitan Transportation Commission (MTC) Pavement Management Program.

The Town received six bids for this project and G. Bortolotto Company, Inc. was the lowest responsive bidder. The bid results are presented below:

BID	VENDOR
\$285,139	G. Bortolotto & Company, Inc.
\$316,659	O'Grady Paving, Inc.
\$325,998	C.F. Archibald Paving Inc.
\$339,973	Pavex Construction
\$351,473	Interstate Grading & Paving
\$374,804	Andreini Bros. Inc.

Due to the competitive bid results, Parrott Drive is proposed to be added to the project scope and a price was negotiated at the same unit prices for the other streets. The construction costs for Parrott Drive are calculated to be \$146,540.

Staff conducted an analysis of the proposals and verified that the low bidder's qualifications and experience levels are satisfactory.

PROJECT BUDGET

\$392,000	ARRA Funds
\$ 68,917	Prior Appropriation
\$460,917	Total

PROJECT COSTS

\$285,139	Original Bid
\$146,540	Parrott Drive
\$ 29,238	Contingency of 7%
\$460,917	Total

FISCAL IMPACT: A federal grant in the amount of \$392,000 is available to fund the 2009 Asphalt Overlay Project. The total project costs are estimated to be \$431,679. Remaining funds would be allocated from Measure A and Gas Tax funds. A contingency of \$29,238 is recommended for this project.

ENVIRONMENTAL ISSUES: This project is exempt from the California Environmental Quality Act (CEQA) per section 15301 (c) of the State Public Resources Code.

ATTACHMENTS: Resolution

PREPARED BY: Cyrus Kianpour, City Engineer

RECOMMENDATION: Adopt the resolution awarding the contract to G. Bortolotto Company, Inc. for the 2009 Asphalt Overlay Project ST-411 and ESPL-5191, in the amount of \$431,679 with a contingency of \$29,238 for a total project cost of \$460,917, and allocating \$392,000 from the Federal ARRA fund and the remaining \$68,917 from Measure A and Gas Tax funds.



TOWN OF HILLSBOROUGH

San Mateo County
1600 Floribunda Avenue
Hillsborough, CA 94010

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CONSENT CALENDAR
CITY COUNCIL MEETING
AUGUST 10, 2009

AGENDA STAFF REPORT

ITEM SUBJECT: RESOLUTION ALLOWING SUBMISSION OF A NEW APPLICATION TO THE CALIFORNIA ENERGY COMMISSION LOW INTEREST RATE LOAN PROGRAM

SUMMARY: In February 2009, the City Council adopted Resolution No. 09-12 authorizing the Public Works Department to apply for a \$698,890 rate energy efficiency loan from the California Energy Commission for the Supervisory Control and Data Acquisition (SCADA) System, a water and sewer monitoring system, and Pump Replacement Project. The interest rate at the time of approval was 3.95%. The loan amount was structured so that the energy savings would equal the loan and interest over ten years.

Since that time, the interest rate on the loan has been reduced to 3%. The Town has the opportunity to borrow more and reapply for the loan with the lower interest rate and adjust the total loan amount to \$768,779. The application requires a new resolution from the Town with the new loan amount therein.

FISCAL IMPACT: Costs involved in submitting a new application allows the Town to borrow more funds at a lower rate.

ENVIRONMENTAL ISSUES: There are no environmental issues associated with the application for funds.

ATTACHMENTS: Resolution

PREPARED BY: Martha DeBry, Public Works Director

RECOMMENDATION: Adopt the resolution allowing submission of a new application to the California Energy Commission Low Interest Rate Loan Program.



TOWN OF HILLSBOROUGH

San Mateo County
1600 Floribunda Avenue
Hillsborough, CA 94010

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CONSENT CALENDAR
CITY COUNCIL MEETING
AUGUST 10, 2009

AGENDA STAFF REPORT

ITEM SUBJECT: RESOLUTION ALLOCATING \$79,917 FOR THE PURCHASE OF A 2005 CATERPILLAR 100KW AND A 2006 CATERPILLAR 230KW STAND-BY EMERGENCY GENERATOR FOR THE PUBLIC WORKS DEPARTMENT

SUMMARY: The proposal presented for the City Council's consideration is for the purchase of one 2005 Caterpillar 100kw and one 2006 Caterpillar 230kw portable stand-by emergency generator for the Public Works Department. The Public Works Department operates and maintains fourteen water pump stations and three sewer lift stations and only three of the water pump stations and three sewer lift stations have stand-by emergency generators on-site. In case of a power outage at any of the other stations, the Public Works Department needs to be able to get mobile emergency power to those locations. The Public Works Department is replacing an old 1994 Olympian 100kw portable generator and a stationary 1994 Olympian 60kw generator by purchasing two pre-owned mobile generators. Bids were solicited from three vendors with three responding.

BID	VENDOR
\$79,916.38	Peterson Power Systems, Inc.
\$81,126.50	Holt of California
\$81,496.35	Quinn Rental Power Solutions

FISCAL IMPACT: The budget includes a request for \$75,000.00 for the purchase of the new generators. The Town was able to negotiate a \$15,000.00 trade-in value for the generators that are being replaced, of which \$4,918.00 of that will be applied to the purchase of the new generators. A copy of the bid results are included in the City Council agenda packet. Funding will be allocated from the Water Fund. Staff has checked the bids for completeness and accuracy to specifications.

ENVIRONMENTAL ISSUES: There are no environmental issues associated with this purchase.

ATTACHMENTS:

Resolution
Bids

PREPARED BY: Martha DeBry, Public Works Director

RECOMMENDATION: Adopt the resolution allocating \$75,000 from the Water Fund to Peterson Power Systems, Inc. for the purchase of a 2005 Caterpillar 100kw and a 2006 Caterpillar 230kw portable stand-by emergency generator for the Public Works Department.



TOWN OF HILLSBOROUGH

San Mateo County
1600 Floribunda Avenue
Hillsborough, CA 94010

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CONSENT CALENDAR
CITY COUNCIL MEETING
AUGUST 10, 2009

AGENDA STAFF REPORT

ITEM SUBJECT: RESOLUTION AUTHORIZING THE PUBLIC WORKS DIRECTOR TO EXECUTE THE FINANCIAL ASSISTANCE AGREEMENT FOR THE CLEAN WATER STATE REVOLVING FUND FORGIVABLE LOAN FINANCING APPLICATION

SUMMARY: In February 2009, during a water conservation presentation, Public Works introduced to the City Council a mobile flushing filtration unit called "No-Des". This piece of equipment is attached to two fire hydrants to capture, filter and "push" flushed water back into the Town's water system. If used in Hillsborough, the system would eliminate the wasting of millions of gallons of potable water flushed into storm drains during regular water maintenance flushing activities.

In an effort to procure funding for this unit, Public Works staff submitted a \$300,000 Financing Application to the Clean Water State Revolving Fund Expanded Use Program. Expanded Use Program staff recently notified Public Works staff that the application was accepted and that they have begun the process of assembling a Preliminary Financing Agreement for a "forgivable loan" (i.e. one that does not have to be paid back). Among other things, Expanded Use Program staff requires that the City Council adopt a model resolution authorizing the Public Works Director to negotiate and execute a financial assistance agreement with the State Water Resources Control Board on behalf of the Town.

FISCAL IMPACT: If the forgivable loan is granted to the Town, the No-Des Filtration System may not result in an expenditure of funds by the Town. Adoption of the resolution does not commit the Town to making the purchase at this time.

ENVIRONMENTAL ISSUES: Potentially, the acquisition of the filtration system will assist the Town with its water conservation efforts.

ATTACHMENTS: Resolution

PREPARED BY: Martha DeBry, Public Works Director

RECOMMENDATION: Adopt the resolution authorizing the Public Works Director to execute the financial assistance agreement for the Clean Water State Revolving Fund Forgivable Loan Financing Application.



TOWN OF HILLSBOROUGH

San Mateo County
1600 Floribunda Avenue
Hillsborough, CA 94010

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CONSENT CALENDAR
CITY COUNCIL MEETING
AUGUST 10, 2009

AGENDA STAFF REPORT

ITEM SUBJECT: RESOLUTION APPROVING CSG WORK ORDERS FOR ENGINEERING SERVICES FOR THE UPGRADE OF THE SKYFARM III AND TOURNAMENT PUMP STATIONS PROJECT, 2008-2009 STREET REHABILITATION PROJECT AND THE 2009 ASPHALT OVERLAY PROJECT (ESPL-5191 004)

SUMMARY: CSG has submitted proposals for additional design services for the following projects:

Upgrade of the Skyfarm III and Tournament Pump Stations – Additional Design Services: CSG and staff have been consulting with Schaaf & Wheeler who will provide additional mechanical engineering support, modeling and in-situ testing criteria to complete the design of the mechanical operation of the stations including new hydro-pneumatic tanks. This will provide the additional redundancy and response time for the pump stations in case of a power failure. This additional scope of work was identified as a need when testing of the new pump systems revealed the potential for catastrophic failures in pressure in the event of power failure. CSG will provide additional civil design work to finalize evaluation and prepare the final improvement plans and specifications for the hydro-pneumatic tank designs. The design services are estimated at \$31,210 and will be funded by the Water Enterprise Fund. A new project to install smaller hydro-pneumatic tanks will be subsequently presented.

2008-2009 Street Rehabilitation Project: CSG will complete the preparation of the design plans for the American Recovery and Reinvestment Act (ARRA) project to meet the latest Metropolitan Transportation Commission (MTC) funding requirements and coordinate the CalTrans field review process and incorporate all MTC requirements. Additional effort is required to meet the newly developed criteria for funding the project. The design services are estimated at \$15,000 and will be funded through Measure A and Gas Tax revenues. This reflects an expanded scope of work associated with the ARRA project. Much of the design for the ARRA project was billed against the regular 2009 Street Project work order due to the rushed schedule for the project.

2009 Asphalt Overlay Project (ESPL-5191 004): CSG will provide construction management for the project, design support during construction and help with agency reporting coordination with CalTrans and MTC. The construction management includes review of submittals, schedules, oversight and guidance for the on-site construction surveillance, documentation of progress, review and evaluation of progress payments, change orders and mark up of as-built plans. The construction management, design support and agency reporting services are estimated at \$51,160 and will be funded through Measure A and Gas Tax revenues.

FISCAL IMPACT: The design and construction management services are estimated at \$31,210 from the Water Enterprise Fund and \$66,160 from the Measure A and Gas Tax revenues.

ENVIRONMENTAL ISSUES: There are no environmental issues associated with the engineering work.

ATTACHMENTS:

Resolution
Work Orders

PREPARED BY: Martha DeBry, Public Works Director

RECOMMENDATION: Adopt the resolution approving the CSG work orders for engineering services for the Upgrade of the Skyfarm III and Tournament Pump Stations Project, 2008-2009 Street Rehabilitation Project and the 2009 Asphalt Overlay Project in the amount of \$97,370 and allocating \$31,210 from the Water Enterprise Fund and \$66,160 from the Measure A and Gas Tax revenues.



TOWN OF HILLSBOROUGH

San Mateo County
1600 Floribunda Avenue
Hillsborough, CA 94010

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NEW BUSINESS
CITY COUNCIL MEETING
AUGUST 10, 2009

AGENDA STAFF REPORT

ITEM SUBJECT: INFORMATIONAL OVERVIEW OF HILLSBOROUGH SCHOOLS FOUNDATION'S FUNDRAISING PLANS

SUMMARY: A general overview of Hillsborough Schools Foundation's fundraising activities will be presented by Margi Power and Kelly Scandalios, Co-Presidents of Hillsborough Schools Foundation.

FISCAL IMPACT: There is no fiscal impact associated with this item.

ENVIRONMENTAL ISSUES: There are no environmental issues associated with this item.

ATTACHMENTS: None

PREPARED BY: Anthony Constantouros, City Manager

RECOMMENDATION: For discussion only; no action required.



TOWN OF HILLSBOROUGH

San Mateo County
1600 Floribunda Avenue
Hillsborough, CA 94010

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OLD BUSINESS
CITY COUNCIL MEETING
AUGUST 10, 2009

AGENDA STAFF REPORT

ITEM SUBJECT: RESPONSE TO THE SAN MATEO COUNTY GRAND JURY REPORT REGARDING WAGES, SALARIES AND BENEFITS

SUMMARY: In June 2009, the San Mateo County Grand Jury released a report on the upward trajectory of employee costs in San Mateo County cities. The report has several recommendations. The Town is required to respond to the recommendations and the response is required to be approved by the governing body at a public meeting.

The Grand Jury Report was previously discussed at the July 13, 2009 City Council meeting. A copy of the Town of Hillsborough response, which was reviewed by Mayor Krolik and Councilmember Benton, is included in the City Council's agenda packet.

FISCAL IMPACT: There is no fiscal impact associated with accepting this report.

ENVIRONMENTAL ISSUES: There are no environmental issues associated with this item.

ATTACHMENTS:

Grand Jury Report
Response

PREPARED BY: Kristin Armbruster, Human Resources Specialist

RECOMMENDATION: Accept the response to the Grand Jury Report.



TOWN OF HILLSBOROUGH

San Mateo County
1600 Floribunda Avenue
Hillsborough, CA 94010

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OLD BUSINESS
CITY COUNCIL MEETING
AUGUST 10, 2009

AGENDA STAFF REPORT

ITEM SUBJECT: RESOLUTION ADOPTING THE VERY HIGH FIRE HAZARD SEVERITY ZONE MAP OF THE TOWN OF HILLSBOROUGH AS RELEASED BY CAL FIRE IN 2009 AND DESIGNATING AREAS SURROUNDING THE TOWN'S OPEN SPACE IN THE NORTHERN PART OF TOWN AS WILDLAND-URBAN INTERFACE AREAS

SUMMARY: At the November 12, 2007 City Council meeting, the Fire Department brought the topic of Fire Hazard Severity Zone mapping, as developed by the State of California, up for discussion. At that time, the State had not finalized the maps.

Since then, Cal Fire has provided formal recommendations designating Very High Fire Hazard Severity Zones (Zones) in most of the southwestern portion of the Town. California state law requires local jurisdictions to recognize and adopt the recommendations for the Zones. State law further permits local jurisdictions to adopt Wildland-Urban Interface Areas (WUIA's) for the application of wildland building, fire, and life safety standards in areas not designated as such a Zone. Fire staff worked with the Town's Planning, Building and Public Works Departments to bring recommendations to the City Council for consideration and action that will help to protect the Town from possible wildland fire disasters.

At the July 13, 2009 City Council meeting, the Fire Department recommended the adoption of the Cal Fire maps and further recommended that the City Council designate northern portions of the Town surrounding Open Space as Wildland-Urban Interface Areas for the purpose of enforcing the 2006 International Wildland-Urban Interface Code, as amended.

FISCAL IMPACT: There is no fiscal impact associated with this item.

ENVIRONMENTAL ISSUES: There are no environmental issues associated with this item.

ATTACHMENTS:

Resolution
Map

PREPARED BY: Don Dornell, Fire Chief

RECOMMENDATION: Adopt the resolution adopting the Very High Fire Hazard Severity Zone Map of the Town of Hillsborough as released by Cal Fire in 2009 and designating areas surrounding the Town's Open Space in the northern part of Town as Wildland-Urban Interface Areas.



TOWN OF HILLSBOROUGH

San Mateo County
1600 Floribunda Avenue
Hillsborough, CA 94010

13

PUBLIC HEARING
CITY COUNCIL MEETING
AUGUST 10, 2009

AGENDA STAFF REPORT

ITEM SUBJECT: ORDINANCE ADDING CHAPTER 15.21 TO THE HILLSBOROUGH MUNICIPAL CODE ADOPTING THE INTERNATIONAL WILDLAND-URBAN INTERFACE CODE, 2006 EDITION, AS AMENDED - ADOPTION

SUMMARY: This proposed ordinance was first introduced at the July 13, 2009 City Council meeting. Adoption of the ordinance will allow the Town to enforce regulations intended to limit landscaping and building materials installed in or on properties in areas designated as Very High Fire Hazard Severity Zones and Wildland-Urban Interface Areas within the city limits of the Town of Hillsborough. These requirements will help to protect the Town from possible wildland fire disasters.

FISCAL IMPACT: There is no fiscal impact to the Town; however, there would be a slight increase in building costs.

ENVIRONMENTAL ISSUES: There are no environmental issues associated with this item.

ATTACHMENTS:

Ordinance
Map

PREPARED BY: Don Dornell, Fire Chief

RECOMMENDATION:

1. Open the public hearing and receive comments;
2. Close the public hearing; and
3. Adopt the ordinance adding Chapter 15.21 to the Hillsborough Municipal Code adopting the International Wildland-Urban Interface Code, 2006 Edition, as amended, with an effective date of September 10, 2009.



TOWN OF HILLSBOROUGH

San Mateo County
1600 Floribunda Avenue
Hillsborough, CA 94010

14

DISCUSSION ITEM
CITY COUNCIL MEETING
AUGUST 10, 2009

AGENDA STAFF REPORT

ITEM SUBJECT: UPDATE ON THE STATUS OF THE INTERSECTION OF EL CAMINO REAL AND FLORIBUNDA AVENUE

SUMMARY: A brief presentation will be made regarding recent discussions with the City of Burlingame about the intersection of El Camino Real and Floribunda Avenue.

FISCAL IMPACT: There is no fiscal impact associated with this item.

ENVIRONMENTAL ISSUES: There are no environmental issues associated with this item.

ATTACHMENTS: None

PREPARED BY: Cyrus Kianpour, City Engineer

RECOMMENDATION: For discussion only; no action required.