

MINUTES
REGULAR CITY COUNCIL MEETING
MONDAY, OCTOBER 12, 2009

Mayor Krolik called the regular meeting to order at 6:02 p.m. at the Hillsborough Town Hall, 1600 Floribunda Avenue, Hillsborough, California.

ROLL CALL: Present: Benton, Regan, Krolik
Absent: Fannon, Kasten

MINUTES: The minutes of the September 14, 2009 City Council meeting were approved as submitted.

CONSENT CALENDAR:

On motion of Councilmember Regan, seconded by Councilmember Benton, and unanimous on voice vote, Consent Calendar items 1 - 7 were approved.

1. MONTHLY CLAIMS: SEPTEMBER 1 THROUGH SEPTEMBER 30, 2009

The monthly claims for the month of September 2009, in the amount of \$3,486,239.19 were approved as submitted.

2. QUARTERLY TREASURER'S REPORT

The Treasurer's Report for the quarter ending September 30, 2009, was approved.

3. QUARTERLY INTEREST RATE PRODUCTS (SWAP) REPORT

The Interest Rate Products Report for the quarter ending September 30, 2009, was accepted.

4. RESOLUTION SUPPORTING THE EXTENDED PRODUCER RESPONSIBILITY CAMPAIGN SHIFTING HAZARDOUS WASTE MANAGEMENT COSTS FROM THE LOCAL GOVERNMENT TO THE PRODUCER OF THE PRODUCT

The resolution supporting the extended producer responsibility campaign shifting hazardous waste management costs from local government to the producer of the product was adopted.

5. RESOLUTION APPROVING THE HILLSBOROUGH BEAUTIFICATION FOUNDATION PROJECT (HBF) TO RENOVATE THE TOWN HALL WATER CONSERVATION GARDEN AND TO HAVE TERRA FERMA PERFORM THE WORK

The resolution approving the HBF project to renovate the Town Hall Water Conservation Garden and to have Terra Ferma perform the work was adopted.

6. RESOLUTION AWARDED A CONTRACT FOR THE REROOFING OF 1640 FLORIBUNDA AVENUE TO IZMIRIAN ROOFING AND SHEET METAL

The resolution awarding the contract for the repair of the shingled portion of the roof at 1640 Floribunda Avenue to Izmirian Roofing and Sheet Metal and allocating funds in an amount not to exceed \$33,304 was adopted.

7. RESOLUTION APPROVING THE CSG WORK ORDER FOR THE SUMMIT PRESSURE REDUCING VALVE (PRV) PROJECT

The resolution approving the CSG work order in the amount of \$6,600 and allocating the same from the Water Enterprise Fund reserve was adopted.

PUBLIC HEARING:

8. RESOLUTION APPROVING A REVOCABLE ENCROACHMENT PERMIT APPLICATION FOR 75 COUNTRY CLUB DRIVE

City Engineer Cyrus Kianpour stated that the revocable encroachment permit application is to retain an existing outdoor fixture greater than 18 inches in height. He added that the location of the outdoor fixture has not been identified with utility conflicts that prohibit the application. He stated that the owner proposes to resurface the wall with stone veneer to match the front of the house. Mr. Kianpour stated that encroachment permits related to outdoor fixtures over 18 inches tall are reviewed by the City Engineer and approved by the City Council four or five times a year.

Mayor Krolik thanked Mr. Kianpour.

Mayor Krolik opened the public hearing. There were no comments. The public hearing was closed. On motion of Councilmember Regan, seconded by Councilmember Benton, and unanimous on voice vote, the resolution approving the Revocable Encroachment Permit application for 75 Country Club Drive was adopted.

NEW BUSINESS:

9. COMMUNITY ENGAGEMENT - NEW INITIATIVES TO INCREASE RESIDENT INTERACTION WITH TOWN GOVERNMENT

City Manager Anthony Constantouros stated that "Community Engagement" is a relatively new term that is growing across the country and has been the topic of discussion in many cities. He explained that Hillsborough has been responsive to citizens' issues and concerns, and, like many other cities, has been a problem resolver, but this approach, although effective, limits resident interaction with the Town to just problems and concerns. He stated that with Community Engagement, citizens can participate in and better understand their city's government through various activities at a number of levels. He reported that the CCFD's Community Emergency Response Team (CERT) program was very successful and approximately 100 residents registered for the last two sessions, largely due to the efforts of the Mayor. He added that because of great interest, graduates of the CERT program volunteered to start the Hillsborough Neighborhood Network, which is a network of citizens throughout Hillsborough organized to respond to their neighborhood's immediate needs in case of a disaster, such as an earthquake. Mr. Constantouros stated that the Centennial Committee was another opportunity to include citizens in a positive and fun way. He explained that there are approximately twenty volunteers planning the Town's Centennial, which should be a very memorable event. Mr. Constantouros stated that the Town's new e-mail notification, "e-announcements", has 380 citizens already signed up and is a great way of reaching residents. He reported that the last e-announcement included the Crocker Middle School's 50th Anniversary Homecoming Reunion.

Mr. Constantouros stated that the Town has included social and health programs by starting yoga and bridge classes, and monthly movie matinees. He reported that the yoga and bridge classes have been very successful and both classes are full. He added that these programs have been instituted with minimal involvement by staff, as most of the work has been done by volunteers.

Councilmember Regan asked for an update on Concours. Mr. Constantouros replied that the Concours Committee has already met twice last month and has made great progress with a potential new venue in 2010, but many details still need to be resolved.

Mayor Krolik introduced Terre Baldwin, Chair of the Hillsborough Activities Committee. Ms. Baldwin reported that this is the sixth week of yoga and bridge, and that an intermediate bridge and scrapbooking class will be added in the spring. She added

that Hillsborough Recreation handles the registration and payments, and has guided her through the process of adding classes to their schedule. She stated that activities through Hillsborough Recreation have the potential of growing and could include speaker series and other classes, and that she will take suggestions for other programs.

Councilmember Regan suggested contacting Crocker Middle School regarding using their new multi-purpose room for classes as it is centrally located. Ms. Baldwin stated that she would contact the school district, as the yoga class is at its maximum capacity in the Council Chambers.

Mayor Krolik thanked Ms. Baldwin and Mr. Constantouros.

10. UPDATE ON THE SAN MATEO PUBLIC LIBRARY

Rick Lenat, President of the San Mateo Public Library Board of Directors, stated that he wanted to update the Hillsborough City Council on what is happening at the library. He stated that one-third of Hillsborough library patrons visit the San Mateo Public Library and two-thirds visit the Burlingame Public Library.

Mr. Lenat introduced Ben Ocón, San Mateo's City Librarian. Mr. Ocón reviewed the highlights of the library's accomplishments, including the LEED Gold Rating award by the U.S. Green Building Council for their new library, an increase in annual circulation, and the volunteer, cultural, children's, music, and biotech programs.

Mayor Krolik thanked Mr. Ocón and Mr. Lenat.

OLD BUSINESS:

11. RESOLUTION APPROVING THE FRANCHISE AGREEMENT BETWEEN THE TOWN OF HILLSBOROUGH AND RECOLOGY (FORMERLY NORCAL) FOR REFUSE COLLECTION SERVICES BETWEEN JANUARY 1, 2011, AND DECEMBER 31, 2020

Since two Councilmembers were absent, on motion of Councilmember Regan, seconded by Councilmember Benton, and unanimous on voice vote, the City Council continued the agenda item regarding approval of the franchise agreement between the Town of Hillsborough and Recology for refuse collection services to the November 9, 2009 City Council meeting.

Councilmember Regan stated that he would like staff to receive an analysis for next month's meeting on the compensation structure allocated to Hillsborough.

Councilmember Benton stated that he would like to see how other agencies amended the franchise agreement.

12. REVIEW OF THE PUBLIC WORKS ORGANIZATIONAL STUDY IMPLEMENTATION

Public Works Director Martha DeBry stated that Management Partners prepared the Public Works organizational study, which was presented to the City Council in July 2009. She added that she is seeking the assistance of a retired Superintendent/Maintenance Manager to help execute some of the recommendations and also approval of a special 5% stipend and vehicle allowance for the Sewer/Street Supervisor position.

Councilmember Regan asked Ms. DeBry to explain the special 5% stipend of \$4,821 for the Sewer/Street Supervisor position. Ms. DeBry replied that the special 5% stipend would be a monthly stipend, so the \$4,821 annual cost would be divided by twelve.

Councilmember Benton stated that the stipend sounded like a raise. Ms. DeBry replied that she would be merging the sewer and street crews with one supervisor placed over the other supervisor and crew, and that the stipend was for the additional responsibility.

Councilmember Benton asked if several of the financial based recommendations would be deferred until next year and if the budget will dictate implementation of the recommendations. City Manager Tony Constantouros replied that his preferred approach would be to consider the recommended positions all at one time and would likely recommend the positions at a later date.

Councilmember Regan stated that Recommendation 20 of the report included in the agenda packet regarding developing a proposal for consideration by the Cities of San Mateo and Burlingame to conduct a study regarding the costs and benefits of regionalizing the sewer system should be shared. City Manager Tony Constantouros agreed that implementation of Recommendation 20 should be a shared cost that could potentially lead to budget savings.

Councilmember Regan asked if Recommendation 29 regarding ensuring Public Works overtime policies and procedures are implemented and followed has been done. Ms. DeBry replied that Recommendation 29 has been done.

Mayor Krolik thanked Ms. DeBry.

On motion of Councilmember Benton, seconded by Councilmember Regan, and unanimous on voice vote, the resolution approving the consolidation of the sewer and street crews and authorizing the creation of the 5% stipend and vehicle allowance/use of a Town vehicle for the Sewer/Street Supervisor was adopted.

DISCUSSION ITEM:

13. MUNICIPAL CODE UPDATES TO SECTION 17.56.070, SECTION 17.32.060(A)(2), SECTION 2.12.070(E) AND 2.12.080(F), SECTION 2.12.090, SECTION 15.30.070(G) (NEW), SECTION 2.12.080(C), SECTION 17.20.020(B)(2), SECTION 17.56.055 (NEW), SECTION 17.24.010(E) AND 17.08.245, SECTIONS 2.12.070(A)(1)(b), 2.12.070(A)(2)(a)(ix) AND 2.12.070(A)(2)(d)

Director of Building and Planning Liz Cullinan stated that in September of 2008, the City Council adopted a series of thirteen Municipal Code amendments and practices in an effort to increase internal Code consistency, Code and practice consistency and to streamline processes. She stated that she wanted to take the opportunity to discuss a second series of changes to the Municipal Code for purposes of consistency and operational efficiencies. Ms. Cullinan provided a Power Point presentation.

Ms. Cullinan explained that currently there is no requirement as to when landscaping plans for construction projects should be submitted. She added that requiring that landscape permits associated with a construction project be issued prior to the granting of a final approval on the construction permit would provide an improved tracking system for the Town and early disclosure to applicants.

Ms. Cullinan explained that “hardscape” is currently defined as consisting of areas of the lot located beneath a roof or covered by an impervious surface and that the combined total of structural plus hardscape coverage is limited to fifty percent of the net lot area or forty percent of the front setback area. She stated that as the market for pervious materials increases, aesthetic issues become a concern, and that revision of the definition of “hardscape” to preserve aesthetic conditions would be consistent with the Town’s General Plan and Zoning Code. She added that in March of 2009, the Architecture and Design Review Board (ADRB) recommended this change to the City Council.

Ms. Cullinan explained that currently the Code is silent on what the impact of a tie vote means for the design review process. She stated that under case law tie votes are generally interpreted as denials and that a clarification to the Code indicating that tie votes are the equivalent of a denial of a request is recommended.

Ms. Cullinan explained that the Town is receiving an increasing number of requests for extensions of ADRB approvals due to the economy. She stated that on April 6, 2009, the ADRB reviewed the issue of extensions and that concerns with granting extensions too lightly included missed opportunities to incorporate new Code requirements into projects; however, not approving requests for extensions could result in abandoned projects. She added that the Board recommended that the Code be amended to allow staff to process first requests for extensions. Mayor Krolik asked how long an extension would be for. Ms. Cullinan replied that extensions are currently and proposed to be for one year.

Ms. Cullinan explained that in light of the state of the economy and to provide flexibility, consideration of a new Code section allowing for a time extension for construction bonds would also be appropriate, subject to the Chief Building Official's approval.

Ms. Cullinan explained that the Code currently requires an appellant to be responsible for preparing public notices for an appeal. She explained that since an appellant may not have a vested interest in the project approval, this presents a potential procedural flaw and, therefore, staff should be responsible for public notification of projects under appeal.

Ms. Cullinan stated that revisions were previously made to the Code to allow enlargements to nonconforming dwellings for internal Code consistency purposes. She explained that the change for consistency was not made for alterations to accessory structures, and, therefore, making a change to the section relating to alterations to accessory structures would result in consistency of processing for nonconforming primary residences and accessory structures.

Ms. Cullinan stated that the Code currently has no replacement requirements for tree removal; however, the Town's practice has been to require two 24-inch box specimen trees for the removal of each tree. She explained that an amendment to the Code is recommended to require replacement with two new 24-inch box specimen trees, with certain exceptions allowed. She reported that Hillsborough currently requires design review and a permit if a tree proposed for removal exceeds 36-inch in diameter at 4' 6" above natural grade, which equals a 113-inch circumference. She stated that this threshold is substantial and removal of trees under this threshold could present a notable visual impact.

Councilmember Benton asked what the logic was behind replacing one tree that is removed with two 24-inch box trees. Ms. Cullinan noted that the tree replacement was not in the Code, but was a condition of approval. Ms. Cullinan replied that the tree removed is usually significant in size, and that it was hard to visually replace a large tree with just one younger tree. She added that the requirement of two 24-inch trees for the removal of one tree is sometimes waived, for example, if the existing tree is close to the home or the lot is heavily vegetated. She stated that each situation is analyzed individually, and there usually is a good reason, like safety, for the tree removal.

Ms. Cullinan stated that removal of a number of smaller trees (i.e. a "grove") can also present a notable visual impact and that consideration of reducing the threshold and including groves would allow review and replacement for the removal of potentially important trees and groups of trees. City Attorney Norm Book asked Ms. Cullinan how many trees would be considered a grove. Ms. Cullinan replied that five or more trees would be considered a grove.

Councilmember Regan asked if replacement of the grove would be based on the distance among the trees. Ms. Cullinan replied that she was not sure if distance would be a factor, but should be included in the definition.

Ms. Cullinan reported that staff has conducted a survey of San Mateo County jurisdictions and that the thresholds for non-native trees vary widely ranging from 31 inches to 50 inches in circumference (or 10 inches to 16 inches in diameter). She added that some jurisdictions have lower thresholds for removal of native trees than for non-native trees and that staff has consulted with the Town Consulting Landscape Architect (TCLA), who acknowledged five native tree types exist in Hillsborough (Coast Live Oak, California Bay, Buckeye, Madrone and Big Leaf Maple). She stated that the TCLA recommended that if the Town were to differentiate tree removal thresholds by native versus non-native trees, the threshold for native trees be 12 inches in diameter and the threshold for Hillsborough non-native trees be 24 inches in diameter. Ms. Cullinan stated that there are commonly challenges in agreeing to a definitive list of native or locally important trees, and that staff can apply the General Plan preferences and policies (i.e. relating to Eucalyptus and Acacia removal) in the decision-making process to streamline or add importance to requests for tree removals. She stated that the dimensions recommended by the ADRB and elected by the City Council would simply serve as thresholds and not necessarily a basis for decision-making. She added that the ADRB is currently studying this issue. She stated that sample tree sizes on the Town Hall property have been marked for viewing.

Mayor Krolik stated that the list of native trees acknowledged by the Town Consulting Landscape Architect is short and pointed out that even Redwoods aren't included on the list. Councilmember Benton stated that he would like to see the recommendations of the ADRB regarding tree removal and native and non-native trees. The Councilmembers present agreed that challenges exist in agreeing to an established list of "native" trees, including the possibility of exploring alternatives to such a list, and that the 36-inch diameter threshold was substantial.

Ms. Cullinan explained that State law says that jurisdictions shall administratively approve applications to install solar energy systems through the issuance of a building permit or similar nondiscretionary permit, and that review of the application to install a solar energy system shall be limited to the building official's review of whether it meets health and safety requirements. She stated, therefore, an amendment exempting solar energy systems from neighbor sign-off, design review and the 40-foot distance from any adjoining residence is needed. She added that a five foot setback of solar energy systems could be justified for health and safety purposes.

Councilmember Benton asked if the State law regarding solar energy system applications has ever been challenged. Mr. Book replied that he did not believe that the relatively new State law has ever been challenged. He added that the State implemented the law to encourage California residents to install solar energy systems. Ms. Cullinan stated that the Hillsborough Design Guidelines recommends that residents install solar energy systems facing away from the street and residents have been willing to follow the guidelines.

Ms. Cullinan stated that second story additions are currently subject to ADRB review which requires public notification; however, second units are subject to administrative design review and are exempt from public notification. She added that the Code also allows deferral of administrative items to the ADRB. She stated that clarification that second story second units referred to the ADRB are also subject to public notification for design review purposes only is advised.

Mayor Krolik thanked Ms. Cullinan.

14. UPDATE ON CEASE AND DESIST ORDER R2-2009-0020 (CDO) AND ADMINISTRATIVE CIVIL LIABILITY ORDER R2-2009-0014 (ACL)

Public Works Director Martha DeBry provided a Power Point presentation and stated that the Regional Water Quality Control Board (RWQCB) issued the Cease and Desist Order R2-2009-0020 and Administrative Civil Liability Order R2-2009-0014 on March 11, 2009. She reported that on June 15, 2009, a Sewer Response Plan was submitted to the RWQCB and that the next major deadline for the CDO was November 15, 2009.

Ms. DeBry reviewed the Sewer Cleaning and Root Control Plan, under which all pipe segments are assigned a maintenance schedule, whereby approximately 70% will be cleaned every year and the list of hot spots will be cleaned monthly. She added that documentation of procedures, a description of root control methods, and a staffing/contractor plan will be implemented.

Ms. DeBry stated that the Maintenance Management System records information on sewer system inspections, condition ratings, and sewer repairs, rehabilitation and replacement, and will also generate reports regarding sanitary sewer overflows (SSOs). She stated that the Fats, Oil and Grease Control Report will include a map of locations, a summary of cleaning activities, and source control. She stated that the Sewer Pipe/Manhole Inspection and Condition Assessment Plan will use a closed circuit television (CCTV) system, an expanded inspection schedule for the next two years, and the use of robots, which will save money. She added that this plan will also provide a system for uploading documentation to ICOM3. Ms. DeBry stated that the Capacity Assessment Plan includes installing flow meters and an annual report regarding monitoring. She added that there has been coordination among agencies for monitoring flows and that the City of San Mateo is preparing a report regarding the collaborative work effort.

Ms. DeBry stated that the ACL order required payment of a fine and established the Supplemental Environmental Program (SEP). She stated that the Lateral Video Inspection Program was established in July 2009, and that outreach includes the Town's website, newsletter, and word of mouth by the plumbers. She stated that the video inspection costs \$225 per inspection and is paid directly by the Town. She added that the Town has contracted with three local plumbers (Lindstrom, Sewer Rat, and J.D. Cesare) to perform the inspections.

Mayor Krolik asked if the plumbing companies would be reimbursing the Town for the \$225 inspection fee if the homeowner replaces the sewer lateral after the inspection. Ms. DeBry replied that she would look into the Town being reimbursed by the plumber if the homeowner replaces the sewer lateral after inspection.

Ms. DeBry provided a sample video of a sewer lateral inspection which showed a clay sewer pipe in very bad condition with severe root intrusion. Councilmember Benton asked what the cost would be for a sewer lateral replacement. Ms. DeBry replied that the cost would be approximately \$7,000 to \$15,000 to replace a sewer lateral.

City Attorney Norm Book asked Ms. DeBry if she had objective criteria for requiring residents to replace their sewer laterals after the video tape inspection. Ms. DeBry replied that a sewer lateral would be required to be replaced if the inspection shows that there is failure in the sewer lateral. Councilmember Benton stated that homeowners could have no idea that they need to replace their sewer lateral and asked how soon would the homeowner be required to replace the sewer lateral. Ms. DeBry replied that homeowners are given a year to replace their sewer lateral. Councilmember Regan stated that homeowners need to be alerted to the potential need for a sewer lateral replacement.

Mr. Book asked Ms. DeBry if she was notifying homeowners participating in the video inspection program that if the inspection shows a need for repair or replacement, the homeowner would be responsible for the cost. Ms. DeBry replied that she would notify homeowners of the potential cost for the sewer lateral repair or replacement. She added that there will be more outreach to residents to take care of their sewer systems

as their lines affect SSOs and the Town needs to eliminate inflow and infiltration of the sewer system.

Ms. DeBry reviewed the Sewer Rehabilitation Reimbursement Program, which includes a \$500 reimbursement for sewer laterals replaced from the home to the sewer main. She explained that the work is completed by the resident's plumber and inspected by the Town. She added that the Baykeeper Revolving Loan SEP would be implemented for the program.

Ms. DeBry reviewed the next deadlines, which include the December 2009 Baykeeper CCTV schedule, March 31, 2010 Baykeeper Annual SSO Report, May 15, 2010 Pump Station Reports CDO, and September 2010 hydraulic model to Baykeeper.

Mayor Krolik asked what percentage of homes in Hillsborough need their sewer laterals replaced. Ms. DeBry replied that the homes built before 1960 would need their sewer laterals replaced, which accounts for approximately two-thirds of the homes in Hillsborough.

Councilmember Regan stated that everyone that sells their home in Hillsborough is required to have a sewer lateral inspection. He asked Ms. DeBry how many homes are sold each year in Hillsborough. Ms. DeBry replied that between 70 to 75 homes are sold in Hillsborough each year.

Mayor Krolik thanked Ms. DeBry.

15. UPDATE ON THE 2009 STREET REHABILITATION PROJECT

Public Works Director Martha DeBry provided a Power Point presentation and stated that at the September 14, 2009 City Council meeting, the City Council requested an update on the 2009 Street Rehabilitation Project. She reported that Kammerer Court, Latham Court, Calaveras Court, Crystal Drive, McKenzie Court, Arcadia Place, Victor Park Lane, Woodcrest Court, Warm Canyon Way, La Salle Road, Pilarcitos Court, La Cuesta Road, Mosswood Road, Lancaster Road, and Summerholme Place were microsurfaced by the contractor at no cost to the Town, but, unfortunately, there have been some resurfacing issues again with some of these streets. Ms. DeBry reported that Bob McCrae of Western Emulsions stated that the application of the microsurfacing material was okay, but there was a problem with the emulsion composition, which resulted in an aesthetic issue. She explained that some of the newly microsurfaced streets looked rough and need to be swept because of the shedding and will need to be slurry sealed. She added that she was in discussion with Bond Blacktop to fix the streets.

Councilmember Regan asked what Bond Blacktop will need to do to fix the problem. Ms. DeBry replied that Bond Blacktop will need to sweep and roll and apply a slurry seal to make the streets smoother. She added that the contractor would need to close the streets once again to correct the problem.

Mayor Krolik thanked Ms. DeBry.

PUBLIC COMMENT:

Mayor Krolik opened the Public Comment.

Public Works Director Martha DeBry stated that she needed to address an emergency project that may need to be performed before she can obtain City Council approval of funding at the November 2009 City Council meeting. She explained that the 15-inch sewer main that runs from Town Hall past the rear of the Police Department on El Camino Real is in need of immediate repair. She stated that it originally was supposed to be repaired with Burlingame's Oak Grove Project last summer, but when Burlingame investigated the sewer main, they found an obstruction in the form of a 60-inch San Francisco Public Utilities Commission (SFPUC) water main running through

the top of the Town's sewer pipe. She stated that at that time, it was believed the water main constricted the top two-thirds of the sewer main. She stated that the Town engaged CSG to design a solution to the problem and last week, as part of the design process, Pacific Liners and Town crews inspected the line from both sides of the constriction using color video and found that the problem is more severe with only three inches of flow moving through the pipe, which will be insufficient capacity during wet weather.

Ms. DeBry reported that Pacific Liners removed roots from the main today, as the growth in the area immediately in front of the church is more than the Town's equipment can remove. She stated that Public Works is proposing pipe bursting most of the pipe and constructing a bypass pipe that will handle flows obstructed by the water main. Ms. DeBry stated that the cost for the project would be approximately \$120,000, but may be lower than that. She stated that she was soliciting bids to complete the work as soon as practical to prevent sanitary sewer overflows. She reported that she was seeking permits from CalTrans and the SFPUC to perform the work within their rights-of-way. She stated that the Town may be able to negotiate some reimbursement from the SFPUC and the City of Burlingame in the future.

Councilmember Regan asked Ms. DeBry if she received a response from the SFPUC regarding sharing the cost. Ms. DeBry replied that she has not received any commitment from the SFPUC yet. She added that the City of Burlingame will share a portion of the cost.

Ms. DeBry stated that she will have contractors bid on the project quickly and will bring the project for approval to the November City Council meeting. Councilmember Benton stated that he would be reluctant to approve the project before buy-in from the other jurisdictions. He stated that the problem should be put squarely on the SFPUC, as their pipe is causing the problem.

CITY COUNCIL ITEMS:

Mayor Krolik announced that the Council of Cities Dinner/Meeting will be held in East Palo Alto on Friday, October 23, 2009, but that she would be out of town and would not be able to attend. Councilmember Benton announced that he would be out of town also.

Mayor Krolik announced that she received great feedback from participants from the recent Community Emergency Response Team (CERT) class.

Mayor Krolik announced that the annual employee appreciation will be held on Friday, December 11, 2009, and the annual volunteer appreciation event will be held on Wednesday, December 16, 2009.

ADJOURN:

Mayor Krolik adjourned the meeting at 8:33 p.m.