

# MINUTES

## REGULAR CITY COUNCIL MEETING

### MONDAY, MAY 10, 2010

Mayor Krolik called the regular meeting to order at 6:03 p.m. at the Hillsborough Town Hall, 1600 Floribunda Avenue, Hillsborough, California.

**ROLL CALL:** Present: Benton, Kasten, Krolik  
Absent: Fannon, Regan

**MINUTES:** The minutes of the April 12, 2010 City Council meeting were approved as submitted.

#### **PRESENTATION:**

- Mayor Krolik presented 2010 San Mateo County Census Poster Contest Winner, Iver Lyche, with a Certificate of Recognition
- Mayor Krolik introduced Congresswoman Jackie Speier, who presented the Hillsborough U-10 AYSO Soccer Team, the Superstrickers, with Certificates of Recognition for winning the State Soccer Championship and the Five State Tournament - Luke Anderson, Frick Carey, Dylan Cunningham, Mark Domecus, Gabriel Lukaszewicz, Jack McClelland, Trevor Peay, Oliver Spira, Ilan Tennenhouse, Kelly Wakasa and Evan Engler
- Mayor Krolik presented Architecture and Design Review Board (ADRB) Committee Member, Jennifer Werbe, who served as a Committee Member from January 2003, through March 2010, and as Chair from January 2007, through December 2008, with a Certificate of Appreciation and thanked her for serving on the committee. Ms. Werbe expressed her appreciation for serving on the ADRB.

#### **PROCLAMATION:**

- Mayor Krolik presented the proclamation for National Public Works Week, May 16-22, 2010, to Public Works Administrative Supervisor/Project Manager Craig West and Public Works Director Martha DeBry. Mr. West expressed his appreciation for working for the Town of Hillsborough.
- Mayor Krolik proclaimed May 2010, as Lyme Disease Awareness Month

#### **RECOGNITION:**

- Mayor Krolik announced that Police Inspector David Young received the College of San Mateo Police Academy Graduation of Class SB100 "Instructor Excellence Award". Police Chief Matt O'Connor recognized Inspector Young's passion and dedication to law enforcement training. Chief O'Connor introduced Academy Director Gordan Sievert who further recognized Inspector Young's outstanding job as an instructor. Inspector Young introduced his family and thanked Chief O'Connor and Mr. Sievert for their kind words. Chief O'Connor announced that Inspector Young will be promoted to Corporal in a ceremony later this month.

Chief O'Connor presented the Councilmembers and City Manager Anthony Constantouros with keepsake Centennial police badges. Mayor Krolik thanked Chief O'Connor and the Police and Finance Departments for their assistance with the May 5<sup>th</sup> and upcoming Centennial events. Mr. Constantouros thanked Chief O'Connor for the Centennial police badges.

#### **CONSENT CALENDAR:**

Mayor Krolik announced that Consent Calendar Items 5 and 11 were amended by the City Attorney. On motion of Vice Mayor Kasten, seconded by Councilmember Benton,

and unanimous on voice vote, Consent Calendar items 1-11 were approved as amended.

1. MONTHLY CLAIMS: APRIL 1 THROUGH APRIL 30, 2010

The monthly claims for the month of April 2010, in the amount of \$3,152,683.31 were approved as submitted.

2. RESOLUTION ADOPTING BUDGET ADJUSTMENTS FOR FISCAL YEAR 2009-2010

The resolution adopting budget adjustments for fiscal year 2009-2010 was adopted.

3. RESOLUTION PROVIDING FOR INTERIM MODIFICATIONS TO THE BUSINESS LICENSE TAX

The resolution providing for interim modifications to the business license tax for fiscal year 2010-2011 was adopted.

4. RESOLUTION SETTING THE AMOUNT OF THE SPECIAL TAX FOR POLICE PROTECTION AND FIRE PROTECTION AND PREVENTION FOR FISCAL YEAR 2010-2011

The resolution setting the amount of the public safety tax for fiscal year 2010-2011 was adopted.

5. ORDINANCE AMENDMENT TO HILLSBOROUGH MUNICIPAL CODE CHAPTERS 17.56, 17.32, 2.12, 15.30, 17.20, 17.24 and 17.08 REGARDING LANDSCAPE PERMITS, DEFINITION OF HARDSCAPE, TIE VOTES, ADRB EXTENSIONS, TIME EXTENSIONS FOR BONDS, PUBLIC NOTIFICATION OF APPEALS, ALTERATIONS TO NONCONFORMING ACCESSORY STRUCTURES, TREE REMOVAL, SOLAR ENERGY SYSTEMS, AND SECOND STORY SECOND UNITS AND ADRB REVIEW - INTRODUCTION

The revised ordinance amending Hillsborough Municipal Code Chapters 17.56, 17.32, 2.12, 15.30, 17.20, 17.24, and 17.08, regarding landscape permits, definition of hardscape, tie votes, ADRB extensions, time extensions for bonds, public notification of appeals, alterations to nonconforming accessory structures, tree removal, solar energy systems, and second story second units and ADRB review, was introduced and the first reading of the ordinance was waived. June 14, 2010, was set as the public hearing date to consider adoption of the ordinance.

6. ORDINANCE AMENDMENT TO HILLSBOROUGH MUNICIPAL CODE CHAPTERS 17.16, 17.52 AND 17.60 REGARDING DENSITY BONUSES, SECOND DWELLING UNITS, TRANSITIONAL AND SUPPORTIVE HOUSING, AND EMERGENCY SHELTERS FOR PURPOSES OF IMPLEMENTING THE 2009 HILLSBOROUGH HOUSING ELEMENT - INTRODUCTION

The ordinance amending Hillsborough Municipal Code Chapters 17.16, 17.52 and 17.60, regarding density bonuses, second dwelling units, transitional and supportive housing, and emergency shelters for purposes of implementing the 2009 Hillsborough Housing Element, was introduced and the first reading of the ordinance was waived. June 14, 2010, was set as the public hearing date to consider adoption of the ordinance.

7. RESOLUTION AUTHORIZING AN AGREEMENT WITH ABSOLUTE JANITORIAL TO PROVIDE JANITORIAL CLEANING SERVICES FOR THE TOWN OF HILLSBOROUGH

The resolution authorizing an agreement with Absolute Janitorial to provide janitorial cleaning services with the option of extending the contract for two additional years

upon mutual agreement between the Public Works Director and Absolute Janitorial was adopted.

8. RESOLUTION ACCEPTING AS COMPLETE THE CONTRACT WITH F. H. RAMIREZ LANDSCAPING FOR THE LANDSCAPING AT THE CAROLANDS GATEHOUSE

The resolution accepting as complete the contract with F. H. Ramirez Landscaping for the landscaping at the Carolands Gatehouse in the amount of \$9,815 was adopted.

9. RESOLUTION AWARDING A TWO-YEAR CONTRACT TO HALF MOON BAY GRADING & PAVING, INC. FOR THE STREET DIGOUT REPAIR ON-CALL SERVICES

The resolution awarding a two-year contract to Half Moon Bay Grading & Paving, Inc. for the street digout repair on-call services was adopted.

10. RESOLUTION AWARDING THE BID FOR THE 2010 WEED ABATEMENT PROJECT TO PESTMASTER SERVICES, INC.

The resolution awarding the contract for the 2010 Weed Abatement Project to Pestmaster Services, Inc. in the amount of \$10,485, with a contingency in the amount of \$1,500 for a total construction budget of \$11,985, to be funded by the General Fund, was adopted.

11. WATER CONSERVATION ORDINANCE - INTRODUCTION

The revised ordinance amending Hillsborough Municipal Code Section 13.16.030 and adding Section 13.16.035 of Chapter 13.04, adding Chapter 15.29 establishing water conservation in landscape requirements and amending Section 17.56.040, was introduced and the first reading of the ordinance was waived. June 14, 2010, was set as the public hearing date to consider adoption of the ordinance.

**OLD BUSINESS:**

12. RESOLUTION ACCEPTING THE SCADA SYSTEM PEER REVIEW REPORT AND AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS WITH EMA, INC. AND CYBERNET CONSULTING, INC.

City Manager Anthony Constantouros introduced Larry Jentgen, Vice President of EMA, Inc. He stated that Mr. Jentgen has 35 years of experience in the design and implementation of advanced Supervisory Control and Data Acquisition (SCADA) systems, and served as project engineer, project manager, or principal-in-charge for 21 large SCADA systems for water, wastewater, and electric utilities.

Mr. Jentgen thanked Mr. Constantouros for the privilege to be at the Hillsborough City Council meeting and he provided a Power Point presentation on the SCADA system upgrade peer review. He discussed the SCADA system background and methodology, project goals and timeframe, ability to meet project commitments, cost and cost savings opportunities, technical specifications, planned bid process, shared services, and recommended approach.

Mr. Jentgen explained that SCADA is a computer/telecommunication system that monitors and controls a utility system by performing a centralized monitoring and control of field sites over a communications network, monitoring equipment alarms, and processing equipment status data. He added that the SCADA system is designed to collect information on utility system operations, transfer it to an operations center and the enterprise, display information graphically, and allow operator and/or applications software to monitor and control in real time.

Mr. Jentgen reviewed the components of the SCADA system, which consists of a Human Machine Interface (HMI), a Master Station, Remote Terminal Units (RTUs), a

communication infrastructure, and people who operate the SCADA system. He explained that Hillsborough's current SCADA system enables utility staff to monitor and control the Town's water and wastewater system from a Master Station at the Corporation Yard using RTUs and a Very High Frequency (VHF) radio system and provides historical system data for use in operations analysis and enterprise level planning and engineering.

Mr. Jentgen stated that the peer review methodology included water and wastewater system review, SCADA system upgrade Request for Proposal (RFP) review, proposal review, Town utility staff interviews, remote water system facilities tour, and Burlingame water utility staff interviews.

Mr. Jentgen stated that project goals of the current approach include replacing the existing SCADA system to allow operation in a reliable, cost-effective, and efficient manner; providing complete compatibility with the City of Burlingame's SCADA system to facilitate potential future merging of SCADA operations and maintenance (O&M) functions; providing turn-key installation to avoid past conversion issues; and designing to support a future back-up Master Station at a location other than the Corporation Yard.

Mr. Jentgen explained that the SCADA system needs to be replaced because of the instability of Lookout SCADA software and the Master Station, communications system problems with VHF highband radio, poor data acquisition and control response times, difficulty with historical data archiving, and difficulty using off-peak strategies for energy cost savings. He reviewed the upgrade components, which include the SCADA Master Station, Spread Spectrum 900 megahertz (MHz) Mesh Communications System, remote and field site improvements, and turn-key project implementation. He stated that fifteen months from notice-to-proceed to substantial completion includes hardware assembly, application software programming, system testing, and system cutover.

Mr. Jentgen stated that his recommendation would be to replace or upgrade the Master Station software on a five-to-six year cycle. He added that Wonderware is a good choice for Hillsborough, as it is commonly used throughout the water industry with a number of certified integrators in the Bay Area and Western United States, and is used by the City of Burlingame.

Mr. Jentgen reported that the terrain and dense foliage make SCADA communications difficult in Hillsborough and that the 900 MHz mesh system is a good choice for Hillsborough as it allows peer-to-peer communications, most sites on this band have good paths for communication to the Corporation Yard, and Burlingame is using a similar system with good results. Mr. Jentgen, however, stated that the existing VHF SCADA radio system usually works well in hilly and heavily-forested terrain and that a re-assessment can determine the reason for the historically poor performance (which may possibly be a result of inadequate maintenance, design shortcomings, and/or inherent propagation issues). He explained that the existing SCADA radio system is simpler than a mesh system, and, if viable, will save the cost of purchasing a new system.

Mr. Jentgen stated that his recommendation on field improvements would be to continue using the SCADAPack RTUs and their associated enclosures as, typically, these units have a 20-year operating life, and these units have been in operation for approximately seven years. He also recommended installing kilowatt (kWh) meters on the incoming service at pump and lift stations to capture site and associated aggregate energy consumption. He further recommended leveraging the existing pump power data in the SCADA database to analyze the performance and to look for improvement in energy consumption and cost.

Mr. Jentgen explained that prior to the contract award, he would recommend evaluation, definement, and procurement (if necessary) for warranty and maintenance support for the SCADA System components, including Master Station hardware,

Master Station SCADA software, Master Station application software, SCADA communication system, RTU/Programmable Logic Controller (PLC) hardware and software, and instrumentation calibration and maintenance.

Mr. Jentgen stated that Hillsborough's staff's duties may change as more emphasis will be on energy and water quality management, and staff will need to receive training and coaching on best practices (i.e., use of energy and water quality-based control software, and system reporting in SCADA), participate in software definition and testing, and develop a clear definition of new and improved business practices.

Mr. Jentgen reviewed the cost and cost savings opportunities, which include the potential savings of \$750,000 to \$1,000,000, if the Town continues use of current RTUs and enclosures and re-use the existing VHF SCADA radio system, if viable, and redirect a portion of this savings to the cost of a RFP revision, additional procurement costs, and coaching and training Town utility staff on new process improvements associated with upgraded technology.

Mr. Jentgen reported that his general observation was that the technical specifications were well-written and provided a good description of the products and work; the variance in vendor pricing may be reflective of the current economic climate; if an addendum to the RFP is issued, the Town may wish to revisit submitted proposals and look for opportunities to provide additional clarity; and the qualifications-based selection process used by the Town is typical for SCADA system procurement and highly recommended. He stated that a best and final offer request, with previously defined changes to the RFP, could be used to solicit the existing responsive proposers, or re-issue and re-advertise the RFP with the RTU replacement component removed.

Mr. Jentgen stated that shared services options should be explored with other Bay Area cities, such as a collaboration with the City of Burlingame, as the adjacent geography makes shared services attractive, and since Burlingame is planning to replace their SCADA Master Station, an integration between the two communities could result in substantial savings to both (resulting in shared capital, maintenance and administration costs). He recommended Service Level Agreements with clear delineation of responsibilities, response time to failures, and assignment of cost associated with service disruption.

Mr. Jentgen summarized his recommendations to re-assess the project vision and business goals, replace the existing SCADA Master Station, re-evaluate the continued use of the VHF SCADA communication system to determine problem sources and potential corrective actions for poor performance, retain and re-use SCADAPack RTUs and enclosures, proceed with the re-design of the project to attain revised goals and cost savings for the project, add kWh metering to pump station and lift station facilities, define maintenance and administration responsibilities for the new system for Town staff, develop new and improved business processes associated with energy and water quality management, and provide training and coaching for Town staff on best practices associated with energy and water quality management.

Mr. Jentgen reviewed the potential next steps and price spread of proposals, which ranged from a low of \$1,569,550 to a high of \$1,994,554. Mr. Jentgen asked the City Councilmembers if they had any questions.

Vice Mayor Kasten thanked Mr. Jentgen for his very clear presentation and asked Mr. Jentgen if the SCADA system could be used in the sewer operations. Mr. Jentgen replied that the SCADA system could be used for flow monitoring in the sewer operations.

Councilmember Benton asked Mr. Jentgen if the RTUs were compatible with VHF, but were not reliable. Mr. Jentgen replied that there was a telecommunication problem with the use of VHF as it propagates well, but is subject to interference and loss of signal. Councilmember Benton asked what the impact of losing signal would be on the

water system. Mr. Jentgen explained that the loss of signal could result in the starting and stopping of pump stations, the overflow or draining of tanks, and an increase in the lack of control of the pumps. Mr. Benton asked if the RTUS had a more useful life. Mr. Jentgen replied that the RTUs could last another ten years.

City Manager Anthony Constantouros asked Mr. Jentgen if the proposal price comparison for the four contractors included reconstruction of the Master Station and new instrumentation. Mr. Jentgen replied that the proposals for the four contractors did include the reconstruction of the Master Station and new instrumentation.

The City Council, Mr. Constantouros, and Mr. Jentgen further discussed cost savings and shared services opportunities for the SCADA system.

City Engineer Cyrus Kianpour reviewed the Town recommendation to adopt the resolution accepting the SCADA peer review report and authorizing the City Manager to enter into contracts with EMA, Inc. and CyberNet Consulting, Inc. to revise the plans and specifications for a revised SCADA upgrade project in an amount not to exceed \$60,000.

On motion of Councilmember Benton, seconded by Vice Mayor Kasten, and unanimous on voice vote, the resolution accepting the SCADA peer review report and authorizing the City Manager to enter into contracts with EMA, Inc. and CyberNet Consulting, Inc. to revise the plans and specifications for a revised SCADA upgrade project in an amount not to exceed \$60,000 was adopted.

#### **PUBLIC HEARING:**

#### **13. RESOLUTION ADOPTING THE 2010-2011 OPERATING AND CAPITAL BUDGET**

Finance Director Edna Masbad stated that the Town of Hillsborough's Proposed Budget for fiscal year 2010-2011, with preliminary budgets for fiscal year 2011-2012, and fiscal year 2012-2013, was being presented to the City Council for consideration. She reported that the fiscal year 2010-2011 Proposed Budget represents the Town's financial plan for all programs and services. She stated that it is a balanced operating budget, including that of the General Fund and the Water and Sewer Operations, and includes a capital budget that is partly funded from prior year reserves. She added that it reflects adequate reserve levels and compliance to the Town's budget and fiscal policies for all funds and that the Capital Program is consistent with the Town's General Plan.

Ms. Masbad stated that the Proposed Budget includes a 3% increase in sewer rates effective July 1, 2010. She further stated that water revenue projects include changes to water service charges to take effect on January 1, 2011, affecting approximately an 8% increase of the water revenues. She reported that the Proposed Budget was presented to the Financial Advisory Committee (FAC) at a meeting held on April 28, 2010, and that the FAC approved the budget for recommendation to the City Council.

Ms. Masbad distributed to the City Council and reviewed the budget analysis for the CSG contract and three proposed new positions, in response to the request made at the budget session held prior to the City Council meeting.

Mayor Krolik thanked Ms. Masbad for the outstanding document. Councilmember Benton also thanked the FAC for all their time spent reviewing the budget.

Mayor Krolik opened the public hearing. There were no comments. The public hearing was closed.

On motion of Vice Mayor Kasten, seconded by Councilmember Benton, and unanimous on voice vote, the resolution adopting the 2010-2011 Operating and Capital Budget was adopted.

14. RESOLUTION SETTING AND CONFIRMING THE FEES AND CHARGES FOR FISCAL YEAR 2010-2011

Finance Director Edna Masbad explained that annually, the City Council is required to adopt a resolution setting the fees and charges for the year. She stated that the schedule represents the Town's Master Fee Schedule that includes all the fees and charges, such as the sewer and water connection, service charges, and the public safety special tax. She added that, as a matter of administrative policy, changes to the water and sewer rates and the public safety special tax are presented to the City Council as individual agenda items requiring separate actions.

Ms. Masbad stated that changes to existing fees, as well as new fees being proposed for 2010-2011, are outlined in the Schedule of Fees and Charges, which was included in the City Council agenda packet. She explained that the fees reflect the Town's goal towards total cost recovery in user fees where revenues do not exceed the cost of providing the service. She added that the 2010-2011 Cost Allocation Plan reflecting the hourly rates used in the development of the fees are made part of the schedule.

Ms. Masbad stated that the proposed action has been noticed as required by Government Code Section 66018 following the publication requirement set forth in Government Code Section 6062a. She added that the proposed fees fully recover the Town's cost to perform the service and is budgeted as Service Charges Revenues in the various funds.

Mayor Krolik asked if the Financial Advisory Committee was in agreement with the fees and charges. Councilmember Benton replied that the FAC was in agreement with the fees and charges.

Councilmember Benton asked Ms. Masbad how well the tracking system was to monitor the fees and charges. Ms. Masbad explained that each department completes a comprehensive spreadsheet for each service, including third party costs.

Mayor Krolik opened the public hearing. There were no comments. The public hearing was closed.

On motion of Vice Mayor Kasten, seconded by Councilmember Benton, and unanimous on voice vote, the resolution setting and confirming the fees and charges for fiscal year 2010-2011 was adopted.

15. RESOLUTION AUTHORIZING SEWER SERVICE CHARGES AND WATER AND SEWER CONNECTION FEES EFFECTIVE JULY 1, 2010

Finance Director Edna Masbad stated that this resolution will authorize implementing a sewer service charge of \$1,658 per Equivalent Dwelling Unit (EDU) for fiscal year 2010-2011, starting July 1, 2010, and that it represents a 3% increase from the \$1,610 current residential rate.

Ms. Masbad explained that non-residential accounts will be charged at their EDU using the formula from the 2006 water and sewer rate study and the average winter water use from the recent prior fiscal three years, 2007-2008, 2008-2009 and 2009-2010. She added that proposed rates on July 1, 2010, are outlined in the resolution before the City Council for adoption.

Ms. Masbad stated that water and sewer connection fees are to be annually adjusted based on the Engineering News Record Construction Cost (ENR-CCI) 20-City Average Index, which for December 2009, was 3.1%. She added that proposed connection fees were presented to and approved by the Financial Advisory Committee.

Mayor Krolik opened the public hearing. There were no comments. The public hearing was closed.

On motion of Vice Mayor Kasten, seconded by Councilmember Benton, and unanimous on voice vote, the resolution authorizing sewer service charges and water and sewer connection fees for fiscal year 2010-2011, effective July 1, 2010, was adopted.

#### **INFORMATIONAL:**

16. UPDATE ON THE INTRODUCTION OF NEW REFUSE AND RECYCLING SERVICES

Public Works Director Martha DeBry introduced South Bayside Waste Management Authority (SBWMA) Recycling Outreach and Sustainability Manager Monica Devincenzi and Tammy Del Bene of Recology. Ms. DeBry provided a Power Point presentation on the new refuse service outreach program for residents.

Ms. DeBry reviewed the new services outreach timeline, which included the garbage cart selection mailer in June 2010, the Rethinker summer edition of the quarterly newsletter and Recology commercial recycling blitz and commercial outreach efforts in July 2010, the Rethinker fall edition of the quarterly newsletter in October 2010, and the starter kit and kitchen pail for food scraps in December 2010.

Ms. DeBry stated that during the months of July 2010, through January 2011, there will be an advertising and media campaign, which will include press releases, press events, newspapers, TV commercials, bus signs, e-newsletter and banners. She added that during August 2010, through December 2010, SBWMA will be holding public presentations and meetings.

Ms. DeBry stated that new residential carts will be delivered between December 8, 2010, and December 10, 2010. She explained that there will be a transition to three carts including a 32-gallon cart for garbage, a 64-gallon cart for recycling, and a 96-gallon cart for organics and green waste. She added that the 32-gallon garbage container can be reduced to 20-gallons with an insert placed in the 32-gallon container. She stated that Hillsborough residents will retain their green waste carts. Ms. DeBry stated that Allied/Recology will remove containers which are labeled for removal and that residents can begin using their carts immediately upon delivery. She added that single stream and plant material collection will switch from bi-weekly to weekly service after January 3, 2011.

Ms. DeBry stated that the cart selection outreach process begins June 2010. She further stated that the default subscription would be closest to the current service level. She explained that residents with a 40-gallon trash container would receive a 32-gallon cart. Ms. DeBry reported that Recology will deliver kitchen pails for the organic materials along with outreach material over an 18-day delivery schedule beginning on December 20, 2010.

Ms. DeBry reported that the Town's outreach will include banners, e-news, an article in the Town's quarterly newsletter, and an update on the Town's website with links to Recology and RethinkWaste.org. She added that the Town's SBWMA contact person Monica Devincenzi can be reached at [mdevincenzi@rethinkwaste.org](mailto:mdevincenzi@rethinkwaste.org).

Councilmember Benton asked if the old carts will be picked up in January 2011. Ms. DeBry replied that the old carts will be picked up in January 2011. Councilmember Benton stated that he is excited about the new refuse and recycling services.

Mayor Krolik stated that she too was excited about the new refuse and recycling services. Mayor Krolik thanked Ms. DeBry.

#### **DISCUSSION:**

17. CRYSTAL SPRINGS LOWER DAM IMPROVEMENT PROJECT



City Engineer Cyrus Kianpour stated that he was requesting feedback from the City Council on their interest for a meeting to address their concerns about the Crystal Springs Lower Dam Improvements Project in regards to the seismic performance of the dam and the impact of additional flow releases from the dam downstream. He added that it would be most informative to coordinate a public meeting with the San Francisco Public Utilities Commission, State of California Division of Safety of Dams, and County of San Mateo Office of Emergency Services.

Vice Mayor Kasten stated that he would like the SFPUC to provide the actual date of the dam's last physical testing, an updated inundation map, information on what effect the spillway enlargement would have on residents, and notification plans of roadway closures during the project.

Councilmember Benton stated that if the SFPUC raises the level of the spillway it raises the concerns of the residents that more water would go over the spillway and into the creek and that the pressure on the dam would also increase. He added that he would like to know what impact the SFPUC project would have on Hillsborough residents.

Mayor Krolik recommended holding a meeting with the City Council, SFPUC, State of California Division of Safety of Dams, County of San Mateo Office of Emergency Services, and residents. City Manager Anthony Constantouros suggested holding a Study Session prior to a City Council meeting.

Mayor Krolik recommended including information about the public meeting in the next Town newsletter. Mr. Kianpour stated that he would include information about the public meeting in the next Town newsletter.

Mayor Krolik thanked Mr. Kianpour.

**PUBLIC COMMENT:**

There were no public comments.

**CITY COUNCIL ITEMS:**

Mayor Krolik announced that the Council of Cities Dinner/Meeting will be held on Friday, May 21, 2010, in Half Moon Bay.

Mayor Krolik thanked the Centennial Committee Co-Chairs, the Police Department, Public Works Department, Building and Planning Department, Finance Department, City Manager Anthony Constantouros, Assistant City Manager Kathy Leroux, and Fire Department for their assistance in the May 5<sup>th</sup> Centennial Party at Town Hall. Councilmember Benton thanked Mayor Krolik for all her work on the Centennial Party. Vice Mayor Kasten stated that residents commented that the Centennial Party was a fabulous event.

Mayor Krolik announced that the May 14, 2010 Hillsborough Historic Homes tour is sold out.

Mayor Krolik announced that the Memorial Day Parade of the Century will be held on May 31, 2010, and will start at Town Hall and end at North Elementary and Crocker Middle School.

Mayor Krolik announced that the American Red Cross Bay Area Chapter's Heroes Breakfast is Thursday, June 3, 2010.

**ADJOURN:**

Mayor Krolik adjourned the meeting at 8:13 p.m.