Town of Hillsborough

Planning Department Fee Schedule July 1, 2010

Project Address: _____

Payee: _____

Payee Address: _____

TOTAL FEES $_____

☑	**Architecture and Design Review Board (ADRB)**	
	Pre-application staff plan review	
	- *1st meeting*	No Charge
	- *Additional meetings with a planner*	$170
	Preliminary Review by ADRB	
	- *1st review*	$1,041
	- *2nd review*	$493
	- *3rd review*	$409
	Public Hearing Items:	
	New houses, 2nd and 3rd story additions	$1,262
	Ground floor additions larger than 500 sq. ft.	$987
	New Houses 8,000 sq.ft.& larger requiring City Council review *(ADRB and City Council fees combined)*	$3,093
	Fences, gates, driveway columns along the street	$1,149
	- *As secondary item**	$653
	Roofing with other than pre-approved materials	$493
	Landscape plans, tennis courts	$1,184
	- *As secondary item**	$993
	Minor additions, 500 sq. ft. or smaller	$642
	Revisions to approved plans	$898
	Satellite dishes, antennas	$735
	- *As secondary item**	$416
	Tree removals	$763
	- *As secondary item**	$428
	Continuance for design changes	1/2 Original Fee
	Subsequent Request for 1-year extension of ADRB approval	$442
	Appeal of ADRB decision	$2,415

☑	**Administrative Reviews**	
	Architectural projects (includes revisions)	$322
	Landscape projects (includes revisions)	$435
	Fencing along street (may include gates/columns)	$415
	Gates and/or columns only	$387
	Atennas, satellite dishes	$267
	Second Units	no charge
	Initial Request for 1 year extension of ADRB Approval	$312

☑	**Environmental documents**	
	(Plus County Clerk and Dept. of Fish & Game fees, if any)	
	Initial study	Town costs**
	Categorical exemption	$327
	Negative declaration	Town costs**
	EIR	Town costs**

☑	**Other**	
	Variance, Non-conforming structure	$4,860
	Annexation	Town costs**
	Code/General Plan Amendments	Town costs**
	Conceptual/Development Plans, Private School Permit	Town costs**
	Private School Annual Certification	$134
	Restrictive Covenant	$605

☑	**Staff Hourly Rates**	
	Director of Building and Planning	$197
	Building Official	$170
	Associate Planner	$112
	Consultant Planner	$110
	Landscape Architect	$168
	Support Staff	$80

* ADRB fees for projects/applications which include multiple items qualifiy for a 25% discount on the secondary item(s). For example, an application for a new house with a landscape plan and driveway gate = $1,147 (for the house) + $970 (for the landscape plan) + $818 (for the gate) = $2,935 total fee.

** Town Costs means the actual costs to the Town, including staff time (charged at the hourly rate) or consultant cost (plus a 20% administrative fee); plus the costs of all billable items (such as printing, legal, advertising, reproduction, etc.) plus a 15% administrative fee. A minimum deposit of $5,000 is to be maintained.

For Internal Use Only

Date:	
Computed by:	
Receipt #:	
Account #:	47.501.000