□ New Application
□ Renewal

TOWN OF HILLSBOROUGH
CATEGORY 1 BUSINESS LICENSE APPLICATION
FOR THE BUSINESS LICENSE YEAR BEGINNING JULY 1, 2013 AND ENDING JUNE 30, 2014

This business license application must be completed and returned to the Finance Department
Town of Hillsborough, 1600 Floribunda Avenue, Hillsborough, CA 94010 PHONE (650) 375-7402

Please type or print all information legibly

BUSINESS NAME AND ADDRESS:

_____

_____

_____

_____

TYPE OF OWNERSHIP:

- ☐ SOLE PROPRIETORSHIP
- ☐ PARTNERHIP
- ☐ CORPORATION

To receive a license, all of the following information must be provided:

Name of Owner/Officer _____
Last Name First Name

Email Address _____

Business Telephone _____

Type of Business _____
(Example: General Contractor, HVAC, Plumbing)

SIC Code (For Office Use Only) _____

1. BUSINESS LICENSE APPLICATION PROCESSING FEE	$ 100.00
2. MUNICIPAL CODE VIOLATION PENALTIES (IF APPLICABLE)	$_____
3. ADDITIONAL VEHICLE STICKERS **(ENTER TOTAL FROM VEHICLE LICENSE PAGE ON BACK)**	$_____
4. SB1186 / DISABILITY ACCESS FEE	$ 1.00
5. TOTAL FEES DUE (1+2+3+4)	$_____

MAKE CHECK PAYABLE TO:
TOWN OF HILLSBOROUGH

H.M.C. SECTION 5.04.230 – PENALTIES FOR DELINQUENCY

A. In the event a business which had a business license in the immediately preceding year and which continues to conduct business in the Town after the start of a new tax year fails to renew its business license for such new tax year and pay the administrative fee and the gross receipts tax, if any, on or before the due date(s) as set forth in Section 5.040.230, a delinquency penalty of $200.00 plus 50% of the amount of total annual tax due plus one and one-half percent (1 ½%) per month of the amount of tax due shall be imposed.

B. In the event that a person commences business in the Town without first obtaining a business license and paying the administrative fee and the gross receipts tax, if any, a delinquency penalty of $200.00 plus 20% of the amount of total annual tax due plus one and one-half (1 ½%) per month of the amount of tax due shall be imposed on said person, commencing on the date that the said person first conducts business in the Town.

I hereby acknowledge that I have read this application form and state that the above information is correct to the best of my knowledge and agree to comply with all Town Ordinances, the California State Contractors License Laws and the Labor Code of the State of California relating to Workman's Compensation. Further, I certify that in the performance of work for which this license is issued, I shall fully comply with all of the workers' compensation laws of the State of California.

I also understand that should I fail to comply with the workers' compensation insurance law of California, my business license will immediately be voided and I will be considered as working in violation of the Town of Hillsborough's Business License Ordinances.

I HEREBY CERTIFY THAT I AM LICENSED OR THAT I AM EXEMPT FROM BEING LICENSED BY THE STATE OF CALIFORNIA CONTRACTORS LICENSE LAW. I DECLARE UNDER PENALTY OF PERJURY, THE INFORMATION PROVIDED ON THIS FORM IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

_____ _____
Applicant's Signature **Date**

PLEASE COMPLETE AND RETURN THIS FORM TOGETHER WITH YOUR PAYMENT.
YOUR BUSINESS LICENSE WILL BE MAILED TO YOU UPON RECEIPT OF THIS APPLICATION AND PAYMENT

****REMEMBER TO OBTAIN YOUR BUILDING PERMITS BEFORE STARTING WORK.***
FOR MORE INFORMATION ON THE TOWN'S PERMIT PROCESS, PLEASE VISIT OUR WEBSITE
http://www.hillsborough.net/depts/building/default.asp

TOWN OF HILLSBOROUGH
1600 FLORIBUNDA AVENUE, HILLSBOROUGH, CA 94010-6418

LIST ALL VEHICLES REQUIRING STICKERS

Decal stickers shall be permanently affixed to all those vehicles registered in the name of the company or individual which has been issued a license from the Town of Hillsborough. Hillsborough Municipal Code Section 5.04.210 states that no licensee shall give away, sell or transfer a decal sticker or otherwise permit the use of such sticker to any person not entitled to display such sticker under the provisions of this chapter.

One decal sticker is included with the payment of the license application fee. A fee of $20.00 will be charged for each additional vehicle requiring a registration sticker.

(If you listed 5 vehicles your additional vehicle fee is computed as follows: 5 – 1 = 4 X $20 = $80.00)

MAKE OF VEHICLE	REGISTERED OWNER	STATE	LICENSE NUMBER

TOTAL VEHICLES: ____ - 1 = ____ X $20.00 = $_____ (ENTER TOTAL AMOUNT ON FRONT PAGE)

I declare under the penalty of perjury, the information presented on this form is true and correct to the best of my knowledge and belief.

_____ _____
Name and Signature of Owner, Partner or Representative Date

Business Name: _____
Address: _____
Phone Number: _____

PLACE STICKER ON REAR BUMPER, LEFT HAND SIDE.