MINUTES
REGULAR CITY COUNCIL MEETING
MONDAY, FEBRUARY 13, 2012

Mayor Kasten called the regular meeting to order at 6:05 p.m. at the Hillsborough Town Hall, 1600 Floribunda Avenue, Hillsborough, California.

ROLL CALL: Present: Kasten, Benton, Krolik, Chuang, May

MINUTES: The minutes of the January 9, 2012 City Council meeting were approved as submitted.

PRESENTATIONS:

- Councilmember Krolik presented Joyce Love, who served as a Committee Member of the Citizens Communication Advisory Committee from January 1, 2011, through December 31, 2011, with a Certificate of Appreciation and thanked her for serving on the committee. Ms. Love thanked the Town for the opportunity to serve the community. Mayor Kasten also thanked Ms. Love.

CONSENT CALENDAR:

On motion of Councilmember Krolik, seconded by Vice Mayor Benton, and unanimous on voice vote, Consent Calendar items 1 through 6 were approved.

1. MONTHLY CLAIMS: JANUARY 1 THROUGH JANUARY 31, 2012

   The monthly claims for January 2012 in the amount of $2,455,085.82 were approved as submitted.

2. RESOLUTION APPROVING THE PURCHASE OF TASER X2 ELECTRONIC CONTROL DEVICES

   The resolution approving the purchase of 27 Taser X2 units, cartridges and holsters in the amount of $37,174.19 from ProForce to be covered by SLESF and ABAG grant funds was adopted.

3. RESOLUTION ACCEPTING AS COMPLETE THE STORM DRAIN REPAIR AT 2044 GERI LANE

   The resolution accepting as complete the contract with Farallon Company, Inc. for the Storm Drain Repair Project at 2044 Geri Lane in the amount of $22,751 was adopted.

4. RESOLUTION ACCEPTING AS COMPLETE THE REPAIRS TO THE SPENCER LAKE DAM SPILLWAY

   The resolution accepting as complete the contract with Farallon Company, Inc. for the Spencer Lake Dam Spillway Repair Project in the amount of $77,375 was adopted.

5. RESOLUTION APPROVING AN AMENDMENT TO THE CONTRACT WITH BROWN AND CALDWELL FOR ADDITIONAL MODELING OF SEWER MAINS IN THE NEWHALL BASIN RELATED TO THE WASTEWATER COLLECTION SYSTEM MASTER PLAN (BURLINGAME PORTION)

   The resolution amending the contract with Brown and Caldwell for the completion of the Master Plan Study (Burlingame Wastewater Treatment Plant Tributary) in an amount not to exceed $19,825, and allocating the same from the Sewer Fund was adopted.

6. RESOLUTION APPROVING THE PURCHASE OF THREE REPLACEMENT PUBLIC WORKS VEHICLES

   The resolution awarding the bid for the purchase of two new 2012 Chevrolet Colorado pick-up trucks from Coalinga Motors in the amount of $37,894.18 and one new 2012

Ford F150 4x4 crew-cab truck from Towne Ford in the amount of $27,471.78, allocated from the Public Works Capital Vehicle Replacement Fund, was adopted.

PUBLIC HEARING:

7. FUNDRAISING EVENT PERMIT APPLICATION 12-01 FOR THE PARCA AUXILIARY LUNCHEON AND FASHION SHOW

City Clerk Miyuki Yokoyama stated that the Parca Auxiliary submitted a fundraising application for their annual luncheon and fashion show scheduled for Wednesday, May 16, 2012, from 10:00 a.m. to 3:00 p.m. at 234 West Santa Inez Avenue.

Ms. Yokoyama stated that public notices have been sent to homeowners located within a 500-foot radius of the property and no comments have been received. She added that staff recommends approval of the application subject to the conditions of the Police, Fire and Building Departments.

Mayor Kasten opened the public hearing. There were no comments. The public hearing was closed.

On motion of Councilmember Krolik, seconded by Councilmember May, and unanimous on voice vote, Fundraising Event Permit Application 12-01 for the Parca Auxiliary Luncheon and Fashion Show on Wednesday, May 16, 2012, subject to the conditions recommended by staff, was approved.

8. ORDINANCE ADDING CHAPTER 4.05 OF THE HILLSBOROUGH MUNICIPAL CODE ESTABLISHING FRANCHISE FEES, PEG FEES AND CUSTOMER SERVICE PENALTIES FOR THE STATE VIDEO FRANCHISE HOLDERS PROVIDING VIDEO SERVICE WITHIN THE TOWN OF HILLSBOROUGH – ADOPTION

Assistant City Manager Kathy Leroux stated that this ordinance was introduced at the January 9, 2012 City Council meeting and is set for public hearing and consideration of adoption this evening. She reported that in September 2006, the Governor signed into law the Digital Infrastructure and Video Competition Act of 2006, commonly called DIVCA, that allows video service providers to obtain a state-issued franchise to provide video services in a local community. She added that the law became effective on January 1, 2007.

Ms. Leroux reported that DIVCA was initiated at the request of the telephone industry as a method to streamline their entrance into the cable television market. She stated that cable companies have been offering “bundled” service packs to subscribers including cable service, high speed internet and telephone service, but without cable franchises, the telephone companies were unable to provide video service in most locations and could not match this bundling package. She further stated that in response, the legislature passed and the Governor signed AB 2987, DIVCA, which established a state-wide franchising program for video providers.

Ms. Leroux stated that the Town has a franchise agreement with Comcast that will expire in March of 2012. She reported that Comcast has obtained a video services franchise from the California Public Utilities Commission and thereby became authorized to continue to provide video services. She added that this state franchise agreement will replace the expiring agreement currently in place between the Town and Comcast.

Ms. Leroux recommended that the City Council open the public hearing, receive comment and adopt the ordinance adding Chapter 4.05 of the Hillsborough Municipal Code.

The City Council and Ms. Leroux discussed the state video franchise.

Mayor Kasten opened the public hearing. There were no comments. The public hearing was closed.

On motion of Councilmember May, seconded by Vice Mayor Benton, and unanimous on voice vote, the ordinance adding Chapter 4.05 of the Hillsborough Municipal Code establishing franchise fees, PEG fees and customer service penalties for the state video franchise holders providing video service within the Town of Hillsborough was adopted.

9. ORDINANCE AMENDING SECTION 15.04.070 OF THE HILLSBOROUGH MUNICIPAL CODE REGARDING FEES FOR CONSTRUCTION RELATED WORK CONDUCTED PRIOR TO THE ISSUANCE OF A PERMIT - ADOPTION

Director of Building and Planning Liz Cullinan reported that this ordinance clarifying the Town's authority to impose penalties for construction work started without a permit was introduced at the January 9, 2012 City Council meeting. She stated that as a disincentive for unpermitted construction work, the City Attorney clarified the ordinance allowing for penalty fees to be imposed by the Town to ensure that basic quality standards are met.

Ms. Cullinan recommended that the ordinance amending Section 15.04.070 of the Hillsborough Municipal Code regarding fees for construction related work conducted prior to the issuance of a permit be adopted.

The City Council and Ms. Cullinan discussed the proposed ordinance.

Councilmember Krolik recommended including an article in the Town's quarterly newsletter about the penalty for unpermitted construction work and to remind residents about the benefits of obtaining the proper building permits to ensure health and safety.

Councilmember May recommended that a notice of the penalty for unpermitted construction work be included with the business license application.

Mayor Kasten opened the public hearing. There were no comments. The public hearing was closed.

On motion of Vice Mayor Benton, seconded by Councilmember Chuang, and unanimous on voice vote, the ordinance amending Section 15.04.070 of the Hillsborough Municipal Code regarding fees for construction related work conducted prior to the issuance of a permit was adopted.

OLD BUSINESS:

10. UPDATE ON THE SEWER LATERAL ORDINANCE

Engineering Consultant Dennis Diemer provided a Power Point presentation on the private sewer lateral inspection and repair program. He reviewed the typical sanitary sewer and storm drain systems showing inflow and infiltration (I/I) sources and also reviewed a typical residential sewer connection.

Mr. Diemer stated that past industry studies report that 30%-80% of I/I is attributable to private sewer laterals. He reported that I/I rehabilitation programs in other jurisdictions have shown 5%-40% I/I removal when sewer mains, manholes and lower laterals are rehabilitated, and 50%-70% I/I removal when sewer mains, manholes and lower and upper laterals are rehabilitated. He explained that the connection of the lateral to the sewer main is a major source of infiltration and that the lower laterals and the sewer main must be rehabilitated at the same time in order to achieve optimal I/I removal. He stated that the contribution from laterals in Hillsborough is likely to be on the higher end of the range due to large lot sizes and longer upper laterals.

Mr. Diemer reviewed the current Town permit fees for street ($609) and easement ($511) encroachment and on-site plumbing ($212). He stated that the cost for upper

and lower lateral replacement including fees would be $6,000 to $8,000 which includes permit fees and $2,000 for contractor mobilization. He added that the cost for only the upper lateral replacement would be $3,000 to $5,000. He explained that if the contractor is already mobilized for the Town's sewer main repair or replacement and permit fees are waived, the cost for the upper lateral replacement can be reduced by 25%-50%.

Mr. Diemer provided a map of the required Burlingame Sewershed capital projects in the Floribunda/Oak Grove drainage which include the Chateau, Willow, and Town Hall basins. He reported that a comprehensive rehabilitation of the sewer mains and laterals is needed in priority basins since additional capacity improvements to the Oak Grove sewer are not feasible. He explained that limited capacity improvements are also likely necessary along Pepper Avenue and Ralston Avenue between Hillsborough Boulevard and Floribunda Avenue, the extent of improvements dependent on actual I/I removals achieved in priority basins.

Mr. Diemer stated that he incorporated City Council input on the proposed ordinance from the November 14, 2011 City Council meeting.

Mr. Diemer reported that through further analysis, of the three previously identified priority basins, comprehensive I/I rehabilitation is initially only required in the Chateau basin, assuming that the Town completes identified capacity improvements along Pepper Avenue and Ralston Avenue between Hillsborough Boulevard and Floribunda Avenue, and that the City of Burlingame completes "Project 19" at Oak Grove Avenue and El Camino Real as identified in their Master Plan. He stated that in order to achieve an overall 43% I/I reduction in the Chateau basin, 65% of private upper laterals need to be inspected and repaired or replaced, which would be approximately 91 out of the 140 or so laterals in the basin.

Mr. Diemer recommended moving forward with the Town lateral policy that includes the Town taking responsibility for repair of the lower lateral when the Town is rehabilitating the sewer for I/I removal, mandatory smoke/dye testing and video inspection of the upper laterals when the Town is performing I/I rehabilitation, and a voluntary repair/ replacement of the upper lateral by the homeowner when the Town is performing I/I rehabilitation in the priority basins.

Mr. Diemer stated that the Town's incentives would likely be sufficient to achieve a rate of 65% of homeowners voluntarily repairing their upper laterals, thereby achieving an overall 43% I/I reduction in the Chateau basin. He reported that if the homeowner agrees to repair/replace the defective upper lateral at the same time the Town is making repairs to the sewer main, the Town would waive the permit fees of $700 to $800, make its sewer main contractor available for repairs to the upper laterals for an estimated $2,000 savings as the contractor is already mobilized, and extend financing for the homeowners for repairs to the upper lateral. He explained that the loans would be available for up to 75% of the repair costs, and the interest rate set at the State rate in effect at the time the loan is established. He further explained that the loan would be repaid with interest over five years with no prepayment penalty for early repayment, and loan payments would be collected via a separate bill to the homeowner.

Mr. Diemer reviewed the next steps for the private sewer lateral inspection ordinance which includes presentation of the Draft Private Sewer Lateral Inspection Ordinance at the March 12, 2012 City Council meeting, community workshop in March 2012, introduction and first reading of the proposed ordinance at the April 9, 2012 City Council meeting, additional public meetings in April 2012 as necessary, and second reading and adoption of the ordinance at the May 14, 2012 meeting.

Mr. Diemer stated that in April 2012, a request for proposals will be issued for smoke testing in the three priority basins and video inspection of the laterals in the Chateau basin. He also stated that in July 2012, the contractor would be selected and the contract for smoke testing and video inspection of the laterals, which is estimated to cost $250,000 to $300,000, would be presented for City Council approval. He further stated

that in August 2012 through October 2012 smoke testing and the video inspection of the laterals would be conducted.

The City Council, Mr. Diemer, City Attorney Norm Book, City Manager Anthony Constantouros, and Finance Director Edna Masbad discussed the proposed sewer lateral ordinance. The City Council recommended that staff amend the current video inspection of private sewer lateral ordinance and incorporate it into the proposed program, offer financing for less than a five-year period with a lien on the property, provide public outreach before implementation of the program, and review the program annually.

Vice Mayor Benton requested that an overlay map with street names be provided at the next City Council presentation.

Mayor Kasten thanked Mr. Diemer for all the effort and work that he put into the proposed program.

Mr. Diemer stated that he looked forward to future discussions with the City Council about the proposed program.

DISCUSSION:

11. METROPOLITAN TRANSPORTATION COMMISSION (MTC) - ASSOCIATION OF BAY AREA GOVERNMENTS (ABAG) SUSTAINABLE COMMUNITIES STRATEGY

Director of Building and Planning Liz Cullinan provided a Power Point presentation on the Metropolitan Transportation Commission and Association of Bay Area Governments Sustainable Communities Strategy Initial Vision Scenario. She noted that in the second paragraph of her Agenda Staff Report, “May 9, 2012”, should be “May 9, 2011”, and in the fourth paragraph, “San Mateo County” should be “Bay Area”.

Ms. Cullinan reported that Senate Bill 375, effective in 2009, requires that each of California’s 18 Metropolitan Planning Organizations (MPOs), ABAG in Hillsborough’s case, create a Sustainable Communities Strategy (SCS) to reduce greenhouse gas emissions by 7% by 2020 and 15% by 2035. She stated that if the MPOs cannot do this, they may develop an Alternative Planning Strategy (APS); however, ABAG has indicated that they are striving to create an SCS. She added that the SCS process must relate to the next Housing Element cycle, thereby creating a long-term integrated land use and transportation plan.

Ms. Cullinan stated that on January 10, 2011, the City Council adopted a resolution to become part of the San Mateo County subregional SCS/APS efforts, and in April of 2011, ABAG released a Draft Initial Vision Scenario (IVS) outlining methods for implementing an SCS. She reported that the IVS projected that Hillsborough would have a growth of 752 households or nearly a 20% increase between 2010 and 2035. She stated that the Draft IVS uses ABAG jobs assumptions and assumes that Hillsborough had 1,624 jobs in 2010 and will have 2,277 jobs in 2035, resulting in nearly a 40% increase in job growth; however, the 2009 Certified Hillsborough Housing Element acknowledges 607 regular full-time jobs. She reported that on May 18, 2011, the Town submitted a letter to ABAG expressing concerns regarding the unrealistic jobs and housing numbers and projections.

Ms. Cullinan explained that the Initial Vision Scenario was developed as a first step to the creation of a Sustainable Communities Strategy. She stated that since the release of the Initial Vision Scenario, ABAG has developed three additional land use scenarios, enhanced transportation system components, grant funding as an incentive for SCS implementation, and supporting policies. She added that ABAG also began development of the Regional Housing Needs Assessment (RHNA) numbers. She reported that although the RHNA methodology and numbers have not been finalized, indications are that 70% of RHNA numbers will be located in Priority Development and

Growth Opportunity Areas, and that Hillsborough's RHNA numbers could range from 139 to 310 for the planning period of 2014-2022.

Ms. Cullinan reported that in looking back at the IVS, there were two unconstrained land use scenarios (meaning without fiscal, environmental and infrastructure limitations) resulting in the projection of 900 new housing units between 2010 and 2040 which was based on the Bay Area having a one million housing unit and 1.5 million job increase during this time. She stated that ABAG has developed three new scenarios projecting increases of 750,000 new housing units and one million jobs during the planning period which result in projections of between 599 and 820 new housing units in Hillsborough. Ms. Cullinan stated that the revised land use scenarios include the Core Growth Scenario which concentrates growth along select Priority Development Areas (PDAs) along the transit corridors, a Focused Growth Scenario including growth in Priority Development Areas throughout the region, and Outward Growth which reflects past development trends.

Ms. Cullinan stated that while the scenarios have been lowered, they are still not realistic for Hillsborough as they are more than double the last Housing Element cycle annually and nearly ten times the overall allocation. She reported that the Town's analysis for new housing opportunities concluded that there is opportunity in the Town for 134 new primary housing units (which is a finite number) and 82 new second units between 2007-2014 based on a Town-wide site specific study including environmental and slope constraints. She added that 134 primary residential units plus 12 new second units over 30 years would equal 494 units.

Ms. Cullinan explained that the most constructive approach would be to correct the number of regular jobs in Hillsborough, thereby correcting the housing growth numbers which are intended to correspond to create a greater jobs/housing balance for the communities, and eliminate consideration of any PDAs in Hillsborough. She reported that in 2007, 2009 and 2011, Hillsborough opted out of creating PDAs in order to preserve the essential character of the community as single family residential. She stated that staff is exploring the possibility that, for purposes of the SCS, ABAG may not be aware of the resolutions acted upon by the City Council which confirm that the small section of El Camino Real located in Town is not a PDA for enhanced growth. She added that the issue of ultimate build-out must be acknowledged so it does not change the essential character of the community. She stated that she believed that these corrections and clarifications would allow a more meaningful consideration of alternatives that promote smart growth.

Ms. Cullinan reported that ABAG has set goals for its SCS, one of which is a State mandate (greenhouse gas reduction), and that the overall goal of the plan appears to be the creation of balanced sustainable communities. She stated that in order to implement the goals, ABAG has drafted policies and programs and then measured their respective effectiveness. She explained that these policies and programs serve as a good sounding board from which to provide comments and to create new ideas for an effective and realistic Sustainable Communities Strategy.

Ms. Cullinan reported that in addition to comments on the quantitative information presented by ABAG and MTC, these agencies are seeking City Council input on strategies for the SCS. She explained that the primary goal of the SCS is to reduce greenhouse gas emissions and that land use is an inherent and integral part of that goal. She stated that land use is something very personal and unique to each community and, therefore, a real challenge to address statewide. She further stated that since the next Housing Element cycle's requirements will relate to the SCS, staff is recommending that the City Council provide any input on the quantitative and qualitative components of the SCS. She reported that taking from past efforts of Hillsborough housing leaders, staff is recommending an enhanced regional approach to meeting housing needs including the acknowledgement of financial and time contributions to housing organizations as RHNA credits, a subregional requirement for emergency shelters, and school housing incentives as possible program level enhancements to providing meaningful affordable

housing opportunities in locations that reduce vehicle miles traveled, and where such opportunities do not impact the essential and individual characteristics of communities.

Ms. Cullinan stated that with the public workshops complete for this phase of the program, the Policy Advisory Committee, consisting of one City Council member from each jurisdiction, will meet on February 23, 2012, and subsequently a Draft Preferred Scenario will be released in March 2012.

Ms. Cullinan stated that she welcomed the City Council comments and reported that a second comment letter will be sent to ABAG.

The City Council and Ms. Cullinan discussed the Sustainable Communities Strategy Initial Vision Scenario.

Vice Mayor Benton recommended inviting an ABAG representative to Hillsborough to get a better understanding of the character of the Town.

Mayor Kasten thanked Ms. Cullinan.

Mayor Kasten introduced the new City Council meeting audio/visual operator, Police Captain Doug Davis.

12. PUBLIC WORKS DEPARTMENT UPDATE

Interim Public Works Director Matt O'Connor provided a Power Point presentation on the Public Works Department. He reported that the department provides services for water quality, storage, delivery and fire protection; the sewer collection system infrastructure, pumping and construction management; streets and facilities which include roads, trees, buildings and storm drains; engineering for infrastructure maintenance, capital projects and environmental issues; and administration of water conservation, solid waste management including recycling, and emergency response.

Mr. O'Connor stated that the Public Works staff is budgeted for 22 front line workers, 6 supervisors and 6 administration staff members, but Public Works is currently short 3 full-time employees. He added that there are also 3.5 contract engineers and consultants and 1.5 part-time interns. He reviewed the number of water tanks, pump stations, water mains, meters and hydrants; roads maintained, storm drain lines and inlets; and sewer lines, manholes and lift stations.

Mr. O'Connor reported that accomplishments for 2011 included the Capacity Assurance Plan and 18 responses to Sanitary Sewer Overflows as part of the Baykeeper Agreement, and the Capacity Assurance Plan and Sewer Rehabilitation and Replacement Plan for the Regional Water Quality Control Board. He also reported that to meet Cease and Desist Order mandates, the sewer video inspection projects, critical sewer repairs and manhole inventory and assessment have been completed.

Mr. O'Connor explained that the Smartcover sewer monitoring and alarm system alerts staff when a sewer overflow is imminent and he reported that the Town has 24 of these devices installed in Hillsborough. He reported that a sewer manhole overflow occurred on El Cerrito Avenue and Public Works staff put up a diversion dam to divert the flow to a downstream manhole. He explained that the discharge was due to the flow exceeding the capacity of the sewer system during a heavy rain event.

Mr. O'Connor reviewed the Town's Geographic Information System (GIS) which includes information on the Town's water, sewer and storm drain utility networks; base maps for the Town's utility grid, Town boundary, street names and hydrology; parcel information; and reference layers for topography, land use, flood zone, Special Flood Hazard Zone and wild-land interface parcels.

Mr. O'Connor provided photos of deteriorated sewer pipes with cracks and root intrusion in Hillsborough.

Mr. O'Connor reported that accomplishments for 2011 for the Public Works Department also included the Woodridge Road Slide Repair, Spencer Lake Dam Spillway Repair, Chateau Drive Road Stabilization Project, Windsor Water Main Replacement Project, Public Works Emergency Operations Center/Conference Room, and development of the database for sanitary sewer assessments for the GIS. He provided photos of the EOC/Conference Room and SCADA (Supervisory Control and Data Acquisition) Room. He reported that Hillsborough Beautification Foundation's 2011 projects and programs included New Place Island, the North School entrance, various island restoration projects, and "Light Up the Town". He added that Public Works was also involved in the 2011 Concours d'Elegance and the Town's Memorial Day Parade.

Mr. O'Connor reviewed the department's issues and challenges for 2012 including street resurfacing and repairs; slope stabilization near roads, creeks and easements; inventory, assessment and management of the storm drain system; Best Management Practices for the storm drain system; the See, Click, Fix Program; and street sign survey/inventory. He reported that issues and challenges for 2012 also include sewer capacity upgrades for the Newhall/Forest View, Ralston/Pepper, and Sanchez areas; Inflow/Infiltration (I/I) reduction for the Chateau basin, Grade #4 and #5 sewer main defects, and Phase 2 of the El Cerrito Sewer Replacement Project; 98 miles of sewer line video inspections; repair of defective sewer line segments; and the Cease and Desist Order compliance of no more than 15 sanitary sewer overflows for 2012. He reported that other challenges are completion, implementation and training for the SCADA system; the future replacement of the Vista Tank and pump station; and the future removal of the Forest View and Major Hayes water tanks.

Mr. O'Connor stated that the 2009 Management Partners Study included 29 recommendations and since that study, Public Works has undergone significant key personnel changes, and several recommendations have been or will be implemented. He reported that those recommendations included a Computerized Maintenance Management System (CMMS), a Standard Operating Guide, reassignment of building maintenance to the Public Works Department, issuance of a request for proposal and rebid of the professional engineering services contract, a procedure for verifying contract service invoices, a system to track engineering contract expenditures, development of a Sewer Master Plan, exploration of the feasibility, costs and benefits of regionalizing the sewer system; issuance of an request for proposal to develop a Water Master Plan, establishment of a Maintenance Manager, overtime policies and procedures; and personnel and organizational analysis.

Mr. O'Connor thanked Public Works Superintendent John Mullins, Engineering Consultant Dennis Diemer, and Assistant City Engineer Dave Bishop for their assistance with the Public Works Department update to the City Council.

The City Council, Mr. O'Connor and Mr. Mullins discussed the Public Works Department's projects, issues and challenges.

Mayor Kasten thanked Mr. O'Connor for the update on the Public Works Department.

PUBLIC COMMENT:

There were no public comments.

CITY COUNCIL ITEMS:

Councilmember Krolik thanked Police Chief Mark O'Connor for the Teen Safety presentation at the Crystal Springs Uplands School dance.

Councilmember Krolik reported that there were 78 attendees on Wednesday, January 18, 2012, at the second Hillsborough Reads event with New York Times bestseller author Michelle Richmond.

Councilmember Krolik announced that HNN held their quarterly Town meeting with over 50 attendees on Monday, January 23, 2012, and Connie Jackson, City Manager of San Bruno, was the guest speaker. She reported that United Policyholder, a non-profit organization, provided flash drives with emergency preparedness tips and a preloaded home inventory spreadsheet.

Councilmember Chuang announced that on Thursday, February 9, 2012, Councilmember Chia-Ching Hsu from Taipei, Taiwan, visited the Town of Hillsborough. She thanked Mayor Kasten, Councilmember Krolik, and staff for welcoming Councilmember Hsu and for providing information about Hillsborough.

Councilmember Chuang announced that she attended the Taiwanese American Federation of Northern California's 39th Annual Lunar New Year Celebration in Cupertino on Saturday, February 11, 2012.

Mayor Kasten announced that the Council of Cities Dinner/Meeting will be held in the Town of Atherton on Friday, February 24, 2012. All the Councilmembers announced that they would be attending.

ADJOURN:

Mayor Kasten adjourned the meeting at 8:39 p.m.