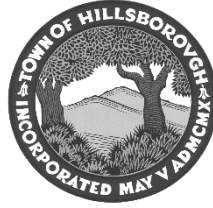


TOWN OF HILLSBOROUGH

San Mateo County

Lionel Foster, Chair
Kathleen Egan
April Filer
Yuvi Gill
Kaarin Hardy
Alternate: Benoit Delaveau



1600 Floribunda Avenue
Hillsborough, CA 94010
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Phone 650-375-7400

A G E N D A **MONDAY, MAY 3, 2021** **4:00 PM**

ARCHITECTURE AND DESIGN REVIEW BOARD

Pursuant to the Shelter-in-Place order issued by the San Mateo County Health Officer, the statewide Order issued by the Governor in Executive Order N-33-20 on March 19, 2020, and the CDC's social distancing guidelines, Council Chambers are not currently open to the public.

Per the Governors Executive Order N-29-20 issued on March 17, 2020, local legislative bodies may opt to conduct their meetings telephonically or by other electronic means. As such, the Town will be conducting this meeting via the Zoom platform which is an independent platform not owned or controlled by the Town. Any member of the public joining the Architecture and Design Review Board meeting by Zoom should familiarize themselves with Zoom's various data and privacy policies which can be found at [Zoom.us](https://zoom.us).

Members of the public may view and participate in the meeting by any of the means outlined below:

Via Internet Browser

Follow this link:

<https://zoom.us/j/95228017552?pwd=MitGanprZnU5alRMcmdiREtHQngxUT09>

Via Zoom App

Click "Join Meeting" and type in these credentials when prompted:

Meeting ID: 952 2801 7552

Passcode: 654254

Via Phone

Dial 1 (669) 900-9128

When prompted, type in the following credentials

Meeting ID: 952 2801 7552#

Passcode: 654254#

Via Email

Members of the public may provide written comments by email to **Liz Ruess, Planning Manager** at

LRuess@hillsborough.net.

Emailed comments should note the agenda item on which you are commenting or that your concern is not on the agenda. Written comment length should be approximately 250-300 words, commensurate with the three minutes allowed for verbal comments.

To ensure your comment is read to the ADRB please submit your email no later than 2:00 p.m. on Monday, May 3, 2021. The Town will make every effort to read emails received after that time. Emails received after the 2:00 p.m. deadline will be provided to the ADRB after the meeting.

*Members of the public may provide public comments via the Zoom platform by using the “raise hand” feature or, if calling in by phone, by pressing *9 on the telephone keypad. If a member of the public wants to provide public comment on an item or a non-agenda item during the general public comment portion of the meeting, they shall request to speak by using the “raise hand” feature on Zoom or, if calling in by phone, by pressing *9 on the telephone keypad prior to the close of the public comment period. In response, the Town will unmute the speaker and allow them to speak up to three minutes. All members of the public will be limited to one comment per agenda item. The Town encourages all members of the public to limit any comments that might be repetitive of comments provided by other speakers on the same item.*

AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: Consideration of Meeting Minutes of Monday March 29, 2021.

IV. PRESENTATION: RHNA 6 and Housing Element Update Process – Presentation by Staff

V. WRITTEN/ORAL PUBLIC COMMENT I:

*This portion of the meeting is reserved for persons wishing to address the Architecture and Design Review Board on any matter not on the agenda. Members of the public may provide comments via the Zoom platform by using the “raise hand” feature or, if calling in by phone, by pressing *9 on the telephone keypad. In response, the Town will unmute the speaker and allow them to speak on any topic for up to three minutes. If there are a large number of speakers, speaking time may be reduced to no less than 2 minutes, at the discretion of the Chair. Members of the public are limited to one comment at this time. State law prohibits the Architecture and Design Review Board from discussing or acting on non-agenda items, and generally limits the ability of the Architecture and Design Review Board to respond to any public comments made regarding non-agenda items.*

Members of the public may provide comments related to items not on the agenda via email to LRuess@hillsborough.net. Written comment length should be approximately 250-300 words, commensurate with the three minutes allowed for verbal comments. To ensure your comment is read to the ADRB, please submit no later than 2:00 p.m. on Monday, May 3, 2021.

VI. ANNOUNCEMENT OF CONFLICT OF INTEREST:

This portion of the agenda is for board members to disclose any conflict of interest related to any item on the agenda. Any board member who has confirmed a conflict of interest or has reason to believe they have a conflict of interest should disclose the conflict for the record and abide by the disqualification requirements contained in FPPC regulations.

VII. CONSENT CALENDAR:

The Consent Calendar includes routine items, which do not require discussion. A board member or staff may remove an item for discussion, and any member of the public may request a board member to remove an item for discussion. If there is no request to remove any item from the consent calendar, then the item can be approved in one motion with a roll call vote.

1. **863 Chiltern Road (APN: 031-323-030) – Miliotes (Nyhus Design Group)**
Request for design review and approval of a revision to an addition previously approved by the ADRB. The revision includes an expansion of the second floor, adding a total of 227 square feet. The additional square footage will result in a total proposed floor area of approximately 7,512 square feet (21.3% Floor Area Ratio) on a 35,315 square foot lot. The proposed additions would be consistent with the existing New England architecture style and existing exterior colors and materials.
(Project received approval by the ADRB at the August 3, 2020 ADRB Meeting)
2. **2001 Ralston Avenue (APN: 028-261-080) – Bergh (Klopf Architecture)**
Request for design review and approval of an addition and remodel to an existing single-story residence. The proposal includes an addition of approximately 964 square feet to the first floor and a new second story of approximately 1,252 square feet for a total proposed floor area of 4,888 square feet (18.3% Floor Area Ratio) on a 26,757 square foot lot. The addition would match the existing exterior colors and materials and Mid-Century Modern style of the home.
3. **463 El Arroyo Road (APN: 031-021-040) – Dyer (Charlie Barnett Associates)**
Request for design review and approval of an addition of approximately 1,669 square feet of floor area to an existing two-story Spanish Revival style residence for a total proposed floor area of approximately 6,922 square feet (24% Floor Area Ratio) on a 28,666 square foot lot. The proposal includes a full landscape plan that includes a new driveway, vehicle, and pedestrian gates, retaining walls, paved entry courtyard, lawn area, paved walkways and patios, a new pool, outdoor kitchen and dining area under a covered pergola structure, and enhanced planting throughout.
(Project received Preliminary Design Review by the ADRB at the March 15, 2021 ADRB Meeting)

VIII. PRELIMINARY REVIEW ITEMS:

4. **455 El Centro (APN: 031-022-050) – Miller (TRG Architects)**
Request for preliminary design review of a new multi-level Transitional Cottage style residence with a total proposed floor area of approximately 3,750 square feet (24.9% Floor Area Ratio) on a 15,047 square foot lot. The proposal includes demolition of the existing residence and a full landscape plan.
5. **233 Bridge Road (APN: 032-352-110) – Cohn (Dale Meyer Associates)**
Request for preliminary design review of a new two-story Colonial Revival style residence with a total proposed floor area of approximately 5,976 square feet (24.7% Floor Area Ratio) on a 24,174 square foot lot. The proposal includes demolition of the existing residence and a full landscape plan.
6. **45 W. Avondale Road (APN: 038-013-010) – Kumar (Ronald Huber - Open Remodel)**
Request for preliminary design review of a first and second floor addition of approximately 841 square feet to an existing two-story residence for a total proposed floor area of approximately 5,064 square feet (22.7% Floor Area Ratio) on a 22,231 square foot lot. The proposal includes an architectural style change from Mediterranean to Contemporary and associated modifications to the exterior colors and materials.

IX. DISCUSSION ITEMS:

- Board Member Updates
- Staff Updates

X. PUBLIC COMMENT II:

*This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. Members of the public may provide comments via the Zoom platform by using the “raise hand” feature or, if calling in by phone, by pressing *9 on the telephone keypad. In response, the Town will unmute the speaker and allow them to speak on any topic for up to three minutes. If there appears to be many speakers, speaking time may be reduced to no less than 2 minutes, at the discretion of the Chair. Members of the public are limited to one comment at this time. State law prohibits the Board from discussing or acting on non-agenda items, and generally limits the ability of the Architecture and Design Review Board to respond to any public comments made regarding non-agenda items.*

XI. ADJOURNMENT

SPECIAL ACCOMMODATIONS:

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the Architecture and Design Review Board meeting, or if you need an agenda in an alternate form, please contact the City Clerk at (650) 375-7412 at least 24 hours before the scheduled meeting.

ATTACHMENTS:

Any items listed as “Attachments” to the agenda are available on the Town’s website or at the City Clerk’s office.

Any writings or documents provided to a majority of the Architecture and Design Review Board regarding any item on this agenda, except as exempt from public disclosure under applicable law, will be made available for public inspection in the City Clerk’s Office located at 1600 Floribunda Avenue, Hillsborough, CA 94010, during normal business hours.

AUDIO / VISUAL ADVISORY:

Those persons who wish to use PowerPoint or other mediums when presenting to the Architecture and Design Review Board will be required to submit media items to Building & Planning Department staff by 12:00 p.m. on the day of the meeting. Media items can be emailed to lnatusch@hillsborough.net.

AUDIO OR VIDEO RECORDINGS:

Please be advised that under the Brown Act, any person has the right to record the Architecture and Design Review Board meeting, including the audience in attendance, using an audio or video recording device subject to certain exceptions. Please be aware that by attending a Architecture and Design Review Board meeting, you may be audio or video recorded.

MEETING MINUTES:

A copy of the unapproved minutes will be made available the Friday before the next regularly scheduled ADRB meeting. Once minutes are approved by the ADRB they will be made available the following day. ADRB agendas and approved minutes are available at the Town’s website, www.hillsborough.net.