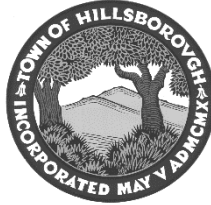


TOWN OF HILLSBOROUGH

San Mateo County

Alvin L. Royse, President
Christine Krolik, Vice President
Marie Chuang, Director
Sophie Cole, Director
Laurence M. May, Director



1600 Floribunda Avenue
Hillsborough, CA 94010
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Phone 650-375-7400

A G E N D A

MONDAY, JUNE 14, 2021

IMMEDIATELY FOLLOWING THE REGULAR CITY COUNCIL MEETING HILLSBOROUGH PUBLIC IMPROVEMENT CORPORATION ANNUAL BOARD MEETING

(The Hillsborough Public Improvement Corporation meeting will convene immediately following the regular City Council meeting and no earlier than 6:00 pm.)

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means. Pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer on March 16, 2020, and which was updated and extended on March 31, 2020, April 29, 2020, May 15, 2020, and May 28, 2020, the statewide Shelter-in-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, the Council Chambers will not be open to the public for this Hillsborough Public Improvement Corporation Annual Board Meeting.

The Town of Hillsborough will be conducting the Hillsborough Public Improvement Corporation Annual Board Meeting via Zoom which is an independent platform not owned or controlled by the Town. Any member of the public joining the Hillsborough Public Improvement Corporation Annual Board Meeting by Zoom should familiarize themselves with Zoom's various data and privacy policies which can be found at [Zoom.us](https://zoom.us).

Members of the public may view the meeting by logging onto the Zoom meeting listed below.

<https://zoom.us/j/91255411872?pwd=MVhxcTVSWm5XdDV1c2JpelBtZm85QT09>

Meeting ID: 912 5541 1872

Passcode: 954297

Dial by your location

- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)

Meeting ID: 912 5541 1872

Passcode: 954297

Find your local number: <https://zoom.us/u/arh7NFY1d>

Members of the public may provide public comments via the Zoom platform by using the "raise hand" feature or, if calling in by phone, by pressing *9 on the telephone keypad. If a member of the public wants to provide public comment on a consent calendar item, agenda item, or non-agenda item during the general public comment portion, they shall request to speak by using the "raise hand" feature on Zoom or, if calling in by phone, by pressing *9 on the telephone keypad prior to the consent calendar being heard, or prior to the close of the public comment period for agenda items or non-agenda items. In response, the Town will unmute the speaker and allow them to speak up to three minutes. All members of the

public will be limited to one comment per agenda item, and one comment for non-agenda items. The Town encourages all members of the public to limit any comments that might be repetitive of comments provided by other speakers on the same item.

I. CALL TO ORDER

II. ROLL CALL

III. MINUTES: June 8, 2020

IV. ANNOUNCEMENT OF CONFLICT OF INTEREST

This portion of the agenda is for Councilmembers to disclose any conflict of interest related to any item on the agenda. Any Director who has confirmed a conflict of interest or has reason to believe they have a conflict of interest should disclose the conflict for the record and abide by the disqualification requirements contained in FPPC regulations.

V. NEW BUSINESS:

1. CONFIRM APPOINTMENT OF HILLSBOROUGH PUBLIC IMPROVEMENT CORPORATION (HPIC) BOARD OF DIRECTORS

VI. PUBLIC COMMENT:

*This portion of the meeting is reserved for persons wishing to address the Hillsborough Public Improvement Corporation on any matter not on the agenda. Members of the public may provide comments via the Zoom platform by using the “raise hand” feature or, if calling in by phone, by pressing *9 on the telephone keypad. In response, the Town will unmute the speaker and allow them to speak on any topic for up to three minutes. If there appears to be a large number of speakers, speaking time may be reduced to no less than 2 minutes, at the discretion of the President. Members of the public are limited to one comment at this time. State law prohibits the Hillsborough Public Improvement Corporation from discussing or acting on non-agenda items, and generally limits the ability of the Hillsborough Public Improvement Corporation to respond to any public comments made regarding non-agenda items.*

VII. ADJOURNMENT

SPECIAL ACCOMMODATIONS:

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the Hillsborough Public Improvement Corporation meeting, or if you need an agenda in an alternate form, please contact the City Clerk’s Office at 375-7412 at least 24 hours before the scheduled Hillsborough Public Improvement Corporation meeting.

ADDRESSING THE HILLSBOROUGH PUBLIC IMPROVEMENT CORPORATION:

Members of the public may provide written comments to the Hillsborough Public Improvement Corporation regarding any item on the agenda up to two hours before the meeting to lnatusch@hillsborough.net or by mail/in person at 1600 Floribunda Avenue, Hillsborough, CA 94010. Any writings or documents provided to a majority of the Hillsborough Public Improvement Corporation regarding any item on this agenda prior to the deadline, except as exempt from public disclosure under applicable law, will be available for public inspection on the Town website, and in the City Clerk’s Office at 1600 Floribunda Avenue, Hillsborough, CA 94010, during regular business hours.

AUDIO / VISUAL ADVISORY:

Those persons who wish to use PowerPoint or other mediums when presenting to the Hillsborough Public Improvement Corporation will be required to submit media items to the City Clerk by 12:00 p.m. on the day of the meeting. Media items can be emailed to lnatusch@hillsborough.net.

AUDIO OR VIDEO RECORDINGS:

Please be advised that under the Brown Act, any person has the right to record the Hillsborough Public Improvement Corporation meeting, including the audience in attendance, using an audio or video recording device subject to certain exceptions. Please be aware that by attending a Hillsborough Public Improvement Corporation meeting, you may be audio or video recorded.

TOWN OF HILLSBOROUGH

San Mateo County

Shawn Christianson, President
Alvin L. Royse, Vice President
Jess E. Benton, Director
Marie Chuang, Director
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UNAPPROVED MINUTES MONDAY, JUNE 8, 2020 HILLSBOROUGH PUBLIC IMPROVEMENT CORPORATION ANNUAL BOARD MEETING

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means. Pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer on March 16, 2020, and which was updated and extended on March 31, 2020, April 29, 2020, May 15, 2020, and May 28, 2020, the statewide Shelter-in-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, the Council Chambers were not open to the public for the June 8, 2020 Hillsborough Public Improvement Corporation meeting. The Town conducted the Hillsborough Public Improvement Corporation meeting via Zoom.

I. CALL TO ORDER

President Christianson called the meeting to order at 6:12 p.m., immediately following Item VI of the June 8, 2020 City Council meeting agenda.

II. ROLL CALL

Present: May, Chuang, Benton, Royse, Christianson

III. CONSENT CALENDAR:

1. CONFIRM APPOINTMENT OF BOARD OF DIRECTORS

Treasurer Jan Cooke provided the staff presentation.

On motion of Director Benton, seconded by Director Chuang and unanimous on roll call vote, the members of the Hillsborough Public Improvement Corporation Board of Directors were confirmed to be the members of the City Council, with the confirmation to be recorded in the official minutes for the Hillsborough Public Improvement Corporation Board meeting.

IV. PUBLIC COMMENT:

There were no public comments.

V. ADJOURNMENT

President Christianson adjourned the meeting of the Hillsborough Public Improvement Corporation at 6:16 p.m. and reconvened the regular meeting of the City Council.



TOWN OF HILLSBOROUGH

San Mateo County
1600 Floribunda Avenue
Hillsborough, CA 94010

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**NEW BUSINESS
HPIC MEETING
JUNE 14, 2021**

AGENDA STAFF REPORT

ITEM SUBJECT: CONFIRM APPOINTMENT OF HILLSBOROUGH PUBLIC IMPROVEMENT CORPORATION (HPIC) BOARD OF DIRECTORS

SUMMARY: The Hillsborough Public Improvement Corporation (“HPIC”) is a nonprofit public benefit corporation that was formed, among other things, to assist the Town of Hillsborough (“Town”) in financing public projects. Pursuant to the HPIC Bylaws, section 5, the HPIC is required to hold at least one annual meeting to confirm the members of its Board of Directors. Per section 3 of the HPIC Bylaws, the Board of Directors is composed of the City Council.

FISCAL IMPACT: None

ENVIRONMENTAL ISSUES: The proposed action is exempt from environmental review pursuant to the California Environmental Quality Act (CEQA) Guidelines sections 15378(b)(2) and 15378(b)(5) as ongoing administrative or organizational activities that will not result in direct or indirect physical changes in the environment.

ATTACHMENTS: None

PREPARED BY: Jan Cooke, Treasurer

RECOMMENDATION: Confirm members of the Hillsborough Public Improvement Corporation Board of Directors are the members of the City Council, to be recorded in the official minutes of the Hillsborough Public Improvement Corporation.