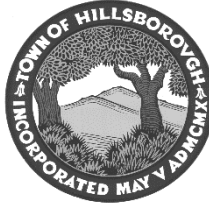


# TOWN OF HILLSBOROUGH

San Mateo County

Julie Borden, Chair  
Anne Baxter  
Mary Ellen Benninger  
Ann Malouf  
Leslie Ragsdale



1600 Floribunda Avenue  
Hillsborough, CA 94010  
[www.hillsborough.net](http://www.hillsborough.net)  
Phone 650-375-7400

## A G E N D A

JUNE 15, 2021

10:00 am

### CITIZENS COMMUNICATION ADVISORY COMMITTEE

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means. Pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer on March 16, 2020, and which was updated and extended on March 31, 2020, April 29, 2020, May 15, 2020, and May 28, 2020, the statewide Shelter-in-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, the Council Chambers will not be open to the public for this Citizens Communication Advisory Committee meeting.

The Town of Hillsborough will be conducting the Citizens Communication Advisory Committee meeting via Zoom which is an independent platform not owned or controlled by the Town. Any member of the public joining the Citizens Communication Advisory Committee meeting by Zoom should familiarize themselves with Zoom's various data and privacy policies which can be found at [Zoom.us](https://zoom.us).

Members of the public may view and participate in the meeting by logging on to the Zoom meeting listed below.

<https://zoom.us/j/95976980225?pwd=M1I2dEpveDBKTK1WeW5wSEFHbTJ0dz09>

Meeting ID: 959 7698 0225

Passcode: 017099

Dial by your location

- +1 669 900 9128 US (San Jose)
- +1 346 248 7799 US (Houston)
- +1 253 215 8782 US (Tacoma)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)

Meeting ID:

Passcode:

Find your local number: <https://zoom.us/u/adVBRce9j>

Members of the public may provide public comments via the Zoom platform by using the "raise hand" feature or, if calling in by phone, by pressing \*9 on the telephone keypad. If a member of the public wants to provide public comment on an item or a non-agenda item during the general public comment portion of the meeting, they shall request to speak by using the "raise hand" feature on Zoom or, if calling in by phone, by pressing \*9 on the telephone keypad prior to the close of the public comment period. In response, the Town will unmute the speaker and allow them to speak up to three minutes. All members of the public will be limited to one comment per agenda item. The Town encourages all members of the public to limit any comments that might be repetitive of comments provided by other speakers on the same item.

#### I. CALL TO ORDER

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. MINUTES: May 11, 2021**

**V. PRESENTATION: Town Council Update**

**VI. PUBLIC COMMENT I:**

*This portion of the meeting is reserved for persons wishing to address the Citizens Communication Advisory Committee on any matter not on the agenda. Members of the public may provide comments via the Zoom platform by using the “raise hand” feature or, if calling in by phone, by pressing \*9 on the telephone keypad. In response, the Town will unmute the speaker and allow them to speak on any topic for up to three minutes. If there appears to be a large number of speakers, speaking time may be reduced to no less than 2 minutes, at the discretion of the Chair. Members of the public are limited to one comment at this time. State law prohibits the Citizens Communication Advisory Committee from discussing or acting on non-agenda items, and generally limits the ability of the Citizens Communication Advisory Committee to respond to any public comments made regarding non-agenda items.*

**VII. NEW BUSINESS:**

1. E-Announcement Topics

**VIII. DISCUSSION:**

2. Possible Topics for Q3 Newsletter  
FY 2021-22 Budget  
Town Staff Updates – City Clerk MMC Designation, Rob Chinca Promotion  
Housing Update  
ABCs of ADUs – ADU Process  
Great Plates Delivered Summary  
New Employees (5) – brief intros  
Administrative Hearing Panel/FAC/ADRB New Members (5)  
Firewise Spring Chipping Program – Update  
Crossing Guards  
Sewer Rate Study Action  
Council Chambers A/V Upgrade – Council Meeting Format/Legislation  
HNN Neighborfest 2021

**IX. PUBLIC COMMENT II:**

*This portion of the meeting is reserved for persons wishing to address the Citizens Communication Advisory Committee on any matter not on the agenda. Members of the public may provide comments via the Zoom platform by using the “raise hand” feature or, if calling in by phone, by pressing \*9 on the telephone keypad. In response, the Town will unmute the speaker and allow them to speak on any topic for up to three minutes. If there appears to be a large number of speakers, speaking time may be reduced to no less than 2 minutes, at the discretion of the Chair. Members of the public are limited to one comment at this time. State law prohibits the Citizens Communication Advisory Committee from discussing or acting on non-agenda items, and generally limits the ability of the Citizens Communication Advisory Committee to respond to any public comments made regarding non-agenda items.*

**X. ADJOURNMENT**

**SPECIAL ACCOMMODATIONS:**

*If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the Citizens Communication Advisory Committee meeting, or if you need an agenda in an alternate form, please contact the City Clerk at 375-7412 at least 24 hours before the scheduled Citizens Communication Advisory Committee meeting.*

**ATTACHMENTS:**

*Any items listed as “Attachments” to the agenda are available on the Town’s website or at the City Clerk’s office.*

*Any writings or documents provided to a majority of the Citizens Communication Advisory Committee regarding any item on this agenda, except as exempt from public disclosure under applicable law, will be made available for public inspection in the City Clerk’s Office located at 1600 Floribunda Avenue, Hillsborough, CA 94010, during normal business hours.*

**AUDIO / VISUAL ADVISORY:**

*Those persons who wish to use PowerPoint or other mediums when presenting to the Citizens Communication Advisory Committee will be required to submit media items to the City Clerk by 12:00 p.m. on the day of the meeting. Media items can be emailed to [lnatusch@hillsborough.net](mailto:lnatusch@hillsborough.net).*

**AUDIO OR VIDEO RECORDINGS:**

*Please be advised that under the Brown Act, any person has the right to record the Citizens Communication Advisory Committee meeting, including the audience in attendance, using an audio or video recording device subject to certain exceptions. Please be aware that by attending a Citizens Communication Advisory Committee meeting, you may be audio or video recorded.*