

# TOWN OF HILLSBOROUGH

San Mateo County

Alvin L. Royse, Mayor  
Christine Krolik, Vice Mayor  
Marie Chuang, Councilmember  
Sophie Cole, Councilmember  
Laurence M. May, Councilmember



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## **MINUTES** **SPECIAL CITY COUNCIL MEETING/STUDY SESSION** **WEDNESDAY, JANUARY 27, 2021** **8:30 am**

*On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means. Pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer on March 16, 2020, and which was updated and extended on March 31, 2020, April 29, 2020, May 15, 2020, and May 28, 2020, the statewide Shelter-in-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, the Council Chambers were not open to the public for the January 27, 2021 Hillsborough City Council meeting. The Town conducted the Special City Council meeting via Zoom.*

### **I. CALL TO ORDER**

Mayor Royse called the meeting to order at 8:36 a.m.

Mayor Royse announced that public comment will be taken at the beginning and at the end of the meeting.

### **II. ROLL CALL**

Present: Chuang, Cole, May, Krolik, Royse

### **III. PUBLIC COMMENT I:**

Larry Friedberg thanked the City Council for the ability for the public to participate in the meeting. He suggested the upcoming goal setting meeting include discussion of restoring the January 2019 Design Standards and restoring local authority following a lawsuit by the citizens. He stated that the Wireless Communications Advisory Committee (WCAC) was not included in the Council Committee assignments and recommended restoring the WCAC as reporting to the City Council and including members who have the expertise necessary to help make informed decisions, and recommended an individual with expertise who could assist.

### **IV. MANAGEMENT WORKSHOP**

Mayor Royse welcomed attendees and provided an overview of the schedule for the meeting.

City Manager Ann Ritzma provided introductory comments and updates on 2020-21 key plans (midyear updates and accomplishments), high priorities and challenges for the City Manager's Office.

Police Chief Doug Davis, Captain Nelson Corteway, Lieutenant Rob Chinca and Management Analyst Ashley Perez provided updates on 2020-21 key plans (midyear updates and accomplishments), high priorities and challenges for the Police Department, and responded to questions.

Building & Planning Director Sarah Fleming provided updates on 2020-21 key plans (midyear updates and accomplishments), high priorities and challenges for the Building & Planning Department and responded to questions. Building Official Tim Anderson, Ms. Ritzma and City Attorney Christopher Diaz provided additional information.

Public Works Director Paul Willis provided updates on 2020-21 key plans (midyear updates and accomplishments), high priorities and challenges for the Public Works Department, and responded to questions.

Council recessed at 10:55 a.m.

Council reconvened at 11:05 a.m. with all Councilmembers present.

Finance Director Jan Cooke and Assistant Finance Director Rich Santiago provided updates on 2020-21 key plans (midyear updates and accomplishments), high priorities and challenges for the Finance Department.

Central County Fire Department Fire Chief Bruce Barron and Fire Marshal Christine Reed provided updates on 2020-21 key plans (midyear updates and accomplishments), high priorities and challenges for the Central County Fire Department, and responded to questions.

City Manager Ann Ritzma provided closing comments.

Councilmembers provided closing comments.

**V. PUBLIC COMMENT II:**

There were no public comments.

**VI. ADJOURNMENT**

Mayor Royse provided closing comments and adjourned the meeting at 12:06 p.m.