

**MINUTES
CITY COUNCIL MEETING
MONDAY, FEBRUARY 25, 2019**

CLOSED SESSION:

Mayor Christianson called the meeting to order at 6:05 p.m. at the Hillsborough Town Hall, 1600 Floribunda Avenue, Hillsborough, California.

ROLL CALL: Present: Christianson, Royse, Benton, Chuang, May

PUBLIC COMMENT:

There were no public comments.

PUBLIC ANNOUNCEMENT OF CLOSED SESSION ITEMS

A. CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6

Agency Designated Representative: Mayor Shawn Christianson

Unrepresented Employee: City Manager

B. PUBLIC EMPLOYMENT

Government Code Section 54957

Title: City Manager

ADJOURN CLOSED SESSION

CITY COUNCIL MEETING:

Mayor Christianson called the regular meeting to order at 6:31 p.m. at the Hillsborough Town Hall, 1600 Floribunda Avenue, Hillsborough, California.

ROLL CALL: Present: Christianson, Royse, Benton, Chuang, May

PLEDGE OF ALLEGIANCE

REPORT FROM CLOSED SESSION: Mayor Christianson reported that the City Council concluded the labor negotiations regarding the City Manager candidate's contract and will be voting on the item tonight in open session.

MINUTES: The minutes of the February 11, 2019 City Council meeting were approved as submitted.

NEW BUSINESS:

Mayor Christianson reviewed the City Council's robust recruitment efforts over the last few months to find a new City Manager. Mayor Christianson reviewed the benefits package and general terms of the employment agreement proposed for Ann Ritzma, and reported that the annual base salary will be \$238,000 with an effective date of March 25, 2019.

1. RESOLUTION APPROVING THE APPOINTMENT OF ANN RITZMA TO THE POSITION OF CITY MANAGER AND AUTHORIZING THE MAYOR TO EXECUTE AN EMPLOYMENT AGREEMENT

Mayor Christianson noted that the resolution on page 8 of the City Council agenda packet will need the word "appointment" changed to "appoint" in the first "Whereas".

On motion of Councilmember Benton, seconded by Vice Mayor Royse, and unanimous on voice vote, the resolution as amended approving the appointment of Ann Ritzma to the position of City Manager and authorizing the Mayor to execute the employment agreement was adopted.

2. RESOLUTION ADOPTING THE SALARY SCHEDULE FOR THE TOWN OF HILLSBOROUGH

Human Resources Manager Kristin Armbruster stated that this resolution memorializes changes to the salary schedule due to the appointment of a new City Manager. She added that the California Public Employees Retirement System requires that the salary schedule be adopted at a public meeting of the City Council.

On motion of Councilmember May, seconded by Councilmember Chuang, and unanimous on voice vote, the resolution adopting the salary schedule for the Town of Hillsborough effective March 25, 2019, was adopted.

The Councilmembers congratulated and welcomed Ann Ritzma, and thanked everyone that applied for the position.

Ms. Ritzma thanked the Councilmembers and expressed her excitement for being appointed the new City Manager and working for the Town of Hillsborough.

PUBLIC COMMENT:

There were no public comments.

CITY COUNCIL ITEMS:

There were no City Council items.

ADJOURNMENT:

Mayor Christianson adjourned the meeting at 6:46 p.m.