



# TOWN OF HILLSBOROUGH BUILDING & PLANNING DIVISION

1600 FLORIBUNDA AVE, HILLSBOROUGH, CA 94010  
Phone: 650.375.7411 ~ Fax: 650.375.7415 ~ Website: [www.Hillsborough.net](http://www.Hillsborough.net)

C&D # 7
Revised 03/16/11
Waste Reduction Plan-Short Form

## WASTE REDUCTION PLAN-SHORT FORM

The information provided in this document is general and intended for general guidance. Each project is unique and additional requirements may be required and/or enforced as deemed appropriate, refer to the applicable code for specific requirements.

The Town of Hillsborough passed Ordinance # 628 requiring construction and demolition projects to submit a Waste Reduction Plan. Considering the scope of your project, the Building Official has chosen to waive the Town's reporting requirements. **However, the Town requires that you agree to maximize reuse and/or recycling of waste materials generated by your project by performing the following:**

- Small Projects:** I agree to salvage reusable materials to the maximum extent possible (see attached list of service providers). I will also separate non-salvageable materials into clean loads for recycling where feasible, particularly if I am generating a proportionately large amount of a particular material (e.g., scrap wood or green waste).
- Projects Generating Primarily Inert Materials:** I agree to keep dirt, concrete, and asphalt free of plant materials and other contaminants and to deliver them to a facility that specializes in the recycling of inert materials (see attached list).
- Landscape and Tree Removal Projects:** I agree to keep my loads clean of other non-plant materials and deliver the materials to a facility that specializes in the recycling of tree chips/trimmings (see attached list).
- Re-Roof Projects:** Deliver materials to a facility that recycles them (see attached list).

Additionally,

1. If you use a debris box, you may only contract with a franchised debris box company (please see attached list of permitted debris box companies); and
2. Mixed debris and source separated materials should be taken to an **approved facility** that can process the materials for recycling (please see attached list).

"I have read and understand the above points and agree to reuse and recycle waste materials on my project to the maximum extent possible."

\_\_\_\_\_  
Permit Number

\_\_\_\_\_  
Project Description

\_\_\_\_\_  
Project Address

\_\_\_\_\_  
Contractor / Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor / Owner Name (Please print)

\_\_\_\_\_  
Contact Telephone #

**Please call the Town of Hillsborough Building Division at (650) 375-7411 with your reuse and recycling questions.**

### For Office Use

\_\_\_\_\_  
Approved by

\_\_\_\_\_  
Date

# TOWN OF HILLSBOROUGH RECYCLING RESOURCES

## DECONSTRUCTION AND SALVAGE COMPANIES

Salvaging materials for reuse in their existing state is the highest and best form of recycling. The following organizations engage in salvage efforts as operators of deconstruction (as opposed to demolition) companies, salvage yards or both.

<b>SALVAGED REUSABLE BUILDING MATERIALS</b>	
<b>Whole House Building Supply</b> 1000 S. Amphlett Blvd., San Mateo, 94402 www.driftwoods salvage.com (650) 558-1400	Performs deconstruction and conducts house salvage sales. Also picks up salvaged materials on a case-by-case basis and receives drop-off donations. Call first for information on accepted materials. Offers charitable deduction receipt for donated materials.
<b>The Reuse People</b> 9235 San Leandro Blvd., Oakland, 94603 www.thereusepeople.org (510) 383-1983	Performs deconstruction and conducts house salvage sales. Also picks up salvaged materials on a case-by-case basis and receives drop-off donations. Call first for information on accepted materials. Offers charitable deduction receipt for donated materials.
<b>This and That</b> 1701 Rumrill Blvd., San Pablo, 94806 (510) 232-1273	Performs deconstruction of easily extractable materials. Also picks up salvaged materials on a case-by-case basis and receives drop-offs. Call first for information on accepted materials.
<b>Building Resources</b> 701 Amador St., San Francisco, 94124 www.buildingresources.org (415) 285-7814	Picks up larger loads of salvaged materials on a case-by-case basis and receives drop-off donations. Call first for information on accepted materials. Offers charitable deduction receipt for donated materials.
<b>The Reusable Lumber Company</b> 800 La Honda Road, Woodside, 94062 www.reusablelumber.com (650) 529-9122	Performs deconstruction with a focus on salvaging lumber.
<b>C&amp;K Salvage and Allen Demolition</b> 718 Douglas Ave. (Edes Ave.), Oakland, 94603 (510) 569-2070	Performs deconstruction. Also picks up larger loads of salvaged materials on a case-by-case basis and receives drop-offs. Primarily interested in reusable lumber. Call first for information on accepted materials.
<b>Sequoia Salvage &amp; Demolition</b> 157 Warwick St., Redwood City, 94062 www.placemakersinc.com (650) 303-7530	Performs deconstruction for the purposes of reuse and resale. Also purchases salvaged building materials from deconstruction contractors, salvaged material dealers, and private parties. Does not offer pick-ups or drop-offs.
<b>Scott's Demolition / A Better Earth</b> P.O Box 6309, San Mateo, 94403 www.ABetterEarthSite.net (650) 593-7799	Performs partial or whole house deconstruction and /or salvaging. Offers charitable deduction receipts from certified appraiser.
<b>Ohmega Salvage</b> 2400 San Pablo Ave., Berkeley, 94702 www.ohegasalvage.com (510) 204-0767	Performs limited deconstruction with a focus on higher end and older interior architectural elements and fixtures. Purchases picked up and dropped-off salvaged materials on a case-by-case basis. Call first for information on accepted materials.
<b>Urban Ore</b> 900 Murray St., Berkeley, 94710 www.urbanore.com (510) 841-7283	Picks up extracted items through its Outside Trader department. Purchases/receives dropped-off salvaged items on a case-by-case basis. Call first for information on accepted materials.
<b>Caldwell's</b> 195 Bayshore Blvd., San Francisco, 94124 www.caldwell-bldg-salvage.com (415) 550-6777	Purchases/receives dropped-off salvaged items on a case-by-case basis. Call first for information on accepted materials.
<b>Condon &amp; Sons</b> 117 East 25th Ave., San Mateo, 94403 (650) 349-3212	Receives typically locally undesirable materials such as single-pane aluminum windows and sliding glass doors for overseas shipment to countries in need of inexpensive building materials. Call first for information on accepted materials.
<b>Recycled Glassworks</b> 238 Bonview St., San Francisco, 94110 www.recycledglassworks.com (415) 641-5610	Reuses ¼" or thicker, non-tempered plate glass (such as that from older aluminum sliding glass doors) in decorative glass products. Pieces must be 10" square or larger. Will pick-up or receive drop-offs. Call for more information.
<b>S.C.R.A.P.</b> 801 Toland St., San Francisco, 94124 www.scrap-sf.org (415) 647-1746	Accepts donations of materials such as clean wood, tile, and carpet scraps that can be re-used as art supplies by schools and other needy art and educational groups. Call for pick-up information and a complete list of accepted materials.

<b>Berkeley Architectural Salvage</b> 1167 65th St., Berkeley, 94608 (510) 655-2270	Receives dropped-off pre-1940 salvaged items on a limited, case-by-case basis. Call first for information on accepted materials.
<b>ReStore (East Bay Habitat for Humanity)</b> 9235 San Leandro St., Oakland, 94603 www.habitaterebay.org/restore (510) 777-1447	Accepts donated building materials to use in Habitat East Bay developments, or re-sells them to the public at discounted prices. All sales go into supporting Habitat East Bay's low-income building program. Donated items must be intact and in good condition. Call or visit the website for more information.
<b>Omega Too</b> 2204 San Pablo Ave, Berkeley, 94702 www.omegatoo.com (510) 843-3636	Receives dropped-off pre-1930 salvaged items, particularly light fixtures, tubs, sinks, toilets, and wrought iron gate and window hardware. Also recycle fluorescent bulbs. Call first for more information on accepted materials.
<b>The Sink Factory</b> 2140 San Pablo Ave, Berkeley, 94702 www.sinkfactory.com (510) 540-8193	Accepts donated salvaged basins, bathtubs, sinks, toilets, and faucets.
<b>Craigslist</b> www.craigslist.org	A web site that offers the ability to post (and search for) items for sale to a local community of prospective buyers.
<b>Freecycle</b> www.freecycle.org	An email list for posting items to be given away for free. It provides the ability to subscribe to local postings.
<b>CalMAX</b> www.ciwmb.ca.gov/calmax/BayMax/default.asp	A web site that offers the ability to post (and search for) building materials for sale to a local community of prospective buyers.

## SOURCE SEPARATED MATERIAL RECYCLERS

The following are facilities that accept source separated materials. Benefits of separating materials for recycling typically include:

- lower cost (tipping fee) of recycling
- higher recycling rate for your demolition or construction project
- greater number of recycling facilities
- closer proximity of recycling facilities

<b>APPLIANCES</b>	
<b>Ecumenical Hunger Program</b> 2411 Pulgas Ave., East Palo Alto, 94303 www.ehpcares.org (650) 323-7781	Accepts donations of working appliances that are less than 10 years old. Call for more information and to arrange for pick-up or drop-off.
<b>Human Services Agency</b> 350 90 <sup>th</sup> Street, Daly City, 94015 (650) 301-8720	Accepts donations of working appliances and distributes to individuals in its social service program. Call for more information and to arrange for pick up or drop-off.
<b>Project 90</b> 15 Ninth Ave., San Mateo, 94401 www.projectninetty.org (650) 579-7881	Accepts donations of working appliances. Call for more information and to arrange for pick-up or drop-off.
<b>Rebuilding Together</b> 841 Kaynyne St, Redwood City, 94063 www.rebuildingtogetherpeninsula.org (650) 366-6597	Accepts donations of washers and dryers less 5 years old. Also accepts most dishwashers, refrigerators, ovens and ranges (non-built-in) including hoods. Will pick up or accept drop-offs after on-site verification of reusability. Please call first to set up an appointment to evaluate prospective donations.
<b>St. Vincent de Paul Society</b> Locations in Daly City, South San Francisco, San Mateo, and Redwood City www.svdp-sanmateo.org (650) 871-6844	Accepts frost-free refrigerators only; must be plugged in for 24 hours prior to pick up. Call for more information and to arrange for pick-up or drop-off.
<b>The Salvation Army</b> www.satruck.com (800) 958-7825 or (800) 728-7825	Accepts most working appliances. Built-in appliances and those requiring repairs are not accepted. Call for more information and to arrange for pick-up or drop-off.
<b>Uhuru Furniture and Collectables</b> 3742 Grand Ave., Oakland, 94610 www.apedf.org 510-763-3342	Accepts most working appliance less than 8 years old. Built-in appliances and those requiring repairs are not accepted. Call for more information and to arrange for pick-up or drop-off.
<b>JACO Environmental</b> www.jacoinc.net 1-800-741-0172	Will pick-up appliances (TV's, refrigerators, computers, water heaters, trash compactors, air conditioners) for a small charge. Appliances are scrapped, typically for their metal. Call for more information.
<b>ReStore (East Bay Habitat for Humanity)</b> 9235 San Leandro St., Oakland, 94603 www.habitatbay.org/restore (510) 777-1447	Accepts donated appliances to use in Habitat East Bay developments, or re-sells them to the public at discounted prices. All sales go into supporting Habitat East Bay's low-income building program. Donated items must be intact and in good, working condition. Call or visit the website for more information.
<b>Excess Access</b> www.excessaccess.com (415) 242-6041	Online donation center that matches business and household item donations with the wish lists of nonprofits that can provide pick-ups or will accept drop-offs. There is an annual \$5 membership fee. Call or visit the website for more information.

<b>ASPHALT ROOFING SHINGLES</b>	
<b>Zanker Road Landfill</b> 675 Los Esteros Road, San Jose, 95134 www.z-best.com (408) 263-2385	Obtain a "Composite Asphalt Roofing" material code or equivalent on your receipt to receive full recycling credit for your separated load.

<b>CARDBOARD</b>	
<b>Paper Rush</b> 2372 Jerrold, San Francisco, 94124 www.paperrush.com (415) 282-2344 or (800) 459-0444	Will pay by the by ton for clean, recyclable cardboard.
<b>Sierra Pacific Recycling</b> 501 Brogato Rd., San Carlos, 94070 www.sierrapacificrecycling.net (650) 364-3333	Will pay by the pound for clean, recyclable cardboard.

<b>Shoreway Environmental Center</b> 333 Shoreway Road, San Carlos, 94070 www.rethinkwaste.org/shoreway-facility (650) 802-8355	Accepts separated cardboard at no charge.
<b>California Waste Solutions</b> 3300 Wood St., Oakland, 94608 http://www.calwaste.com/services/buy.html (510) 836-6200	Will pay for acceptable buy-back materials such as cardboard, newspaper, and white, colored and coated mixed paper. Materials are only accepted in bulk amounts of 100 lbs or more.

<b>DRYWALL (clean)</b>	
<b>Zanker Road Landfill</b> 675 Los Esteros Road, San Jose, 95134 www.z-best.com (408) 263-2385	Obtain a "Sheetrock" material code on your receipt to receive full recycling credit for your separated load.
<b>Greenwaste Recovery</b> 1500 Berger Dr., San Jose, 95112 www.greenwaste.com (408) 283-4800	Obtain a "Drywall" or "Sheetrock" material code on your receipt to receive full recycling credit for your separated load.
<b>PABCO Gypsum</b> 37851 Cherry Street, Newark, 94560 http://pabco gypsum.pacocoast.com (510) 792-9555	Will accept clean PABCO scrap wallboard at no charge if contractor has an account with PABCO or a PABCO supplier. Obtain a receipt at security gate with date, tonnage, and signature of attendant.

<b>GREENWASTE</b>	
<b>Shoreway Environmental Center</b> 333 Shoreway Road, San Carlos, 94070 www.rethinkwaste.org/shoreway-facility (650) 802-8355	Obtain a "Greenwaste" material code on your receipt to receive full recycling credit for your separated load.
<b>Zanker Road Landfill</b> 675 Los Esteros Road, San Jose, 95134 www.z-best.com (408) 263-2385	Obtain a "Greenwaste" material code or equivalent on your receipt to receive full recycling credit for your separated load.
<b>Greenwaste Recovery</b> 1500 Berger Dr., San Jose, 95112 www.greenwaste.com (408) 283-4800	Obtain a "Greenwaste" material code or equivalent on your receipt to receive full recycling credit for your separated load.
<b>Guadalupe Landfill</b> 15999 Guadalupe Mines Road, San Jose, 95120 (408) 268-1670	Obtain a "Greenwaste" material code or equivalent on your receipt to receive full recycling credit for your separated load.
<b>Recology San Bruno</b> 101 Tanforan Avenue, San Bruno, 94066 www.sanbrunogarbage.com (650) 583-8536	Accepts materials from the public on Saturdays only. A weight ticket must be requested. Obtain a "Greenwaste" material code or equivalent on your receipt to receive full recycling credit for your separated load.
<b>Woodfirst</b> www.woodfirst.com (541) 892-0323 (cell) (541) 850-0456 (office)	Mills trees for lumber. Seeks to provide low cost solutions for returning milled lumber to the community.
<b>P.A.L. / East Bay Conservation Corps</b> 1021 Third St., Oakland, 94607 (510) 376-9994	Mills trees for lumber. Will partner with tree companies to pick-up or receive large diameter logs for milling at its Oakland facility. Call for more information.
<b>Davey Tree / Richard Hill</b> 131 Industrial Way, Brisbane, 94005 (800) 559-7600	Mills rough lumber out of felled trees on a limited, case-by-case basis. Call for more information.

<b>INERTS: CONCRETE, ASPHALT, DIRT, ROCK and BRICKS</b>	
<b>Brisbane Recycling</b> 5 Beatty Road, Brisbane, 94005 (415) 468-8822	Accepts separated concrete and asphalt.
<b>Ryan Engineering</b> 5 Beatty Road, Brisbane, 94080 (650) 877-8088	Accepts separated dirt.

<b>Specialty Crushing</b> Lot Sea Wall 352 / Pier 94, San Francisco (415) 648-7239	Accepts mixed or separated concrete, concrete with rebar and asphalt.
<b>Harbor Sand and Gravel</b> 775 Seaport Blvd., Redwood City, 94063 (650) 367-7124	Accepts mixed or separated concrete and asphalt.
<b>SRDC</b> 199 Seaport Blvd., Redwood City, 94063 (650) 367-7324	Accepts mixed or separated asphalt, bricks, concrete, dirt, porcelain and rock.
<b>Granite Rock</b> 195 Seaport Blvd., Redwood City, 94063 (650) 482-3840	Accepts mixed or separated concrete and asphalt.
<b>Raisch Company</b> 7010 Automall Parkway, Fremont, 94538 (408) 227-9222	Accepts mixed or separated asphalt, concrete, concrete with steel, bricks and porcelain.
<b>Shoreway Environmental Center</b> 333 Shoreway Road, San Carlos, 94070 www.rethinkwaste.org/shoreway-facility (650) 802-8355	Accepts separated asphalt, concrete, dirt, bricks and porcelain.
<b>Zanker Road Landfill</b> 675 Los Esteros Road, San Jose, 95134 (408) 263-2385	Accepts mixed or separated asphalt, concrete, dirt, bricks and porcelain.
<b>Greenwaste Recovery</b> 1500 Berger Dr., San Jose, 95112 www.greenwaste.com (408) 283-4800	Accepts mixed or separated asphalt, concrete, dirt, rock and porcelain.
<b>Guadalupe Landfill</b> 15999 Guadalupe Mines Road, San Jose, 95120 (408) 268-1670	Accepts separated asphalt, concrete, dirt, bricks, porcelain and rock.
<b>DirtMarket</b> www.dirtmarket.com	A web site for posting listings of excess inert materials.

<b>METAL</b>	
<b>Circosta Metals</b> 1801 Evans Ave., San Francisco, 94124 www.circostametals.com (415) 282-8568	Purchases ferrous and non-ferrous metals. Offers free or discounted debris box drop-off and pick-up for larger quantities.
<b>Sims Metal</b> 699 Seaport Blvd., Redwood City, 94063 (650) 369-4161	Accepts only ferrous metals at Redwood City facility. Will purchase metal at certain quantities. Call for more information.
<b>Bay Area Metals</b> 3201 Third St., San Francisco, 94124 (415) 826-3432	Purchases non-ferrous metals (copper, brass, aluminum, stainless steel, insulated and clean copper wire). Accepts small quantities of iron, but does not purchase.
<b>Sierra Pacific Recycling (formerly Enterprise)</b> 501 Brogato Rd., San Carlos, 94070 www.sierrapacificrecycling.net (650) 364-3333	Accepts aluminum, brass, bronze, copper, and stainless steel.
<b>American Metals &amp; Iron</b> 11665 Berryessa Road, San Jose, 95133 www.amerimetals.com (408) 452-0777	Accepts ferrous and non-ferrous metals.
<b>Aaron Metals</b> 750 105th Ave., Oakland, 94603 www.aaronmetals.com 510-569-6767 or 800 RE-AARON	Accepts non-ferrous metals. Call for specific information regarding accepted materials.
<b>San Francisco Scrap Metal</b> 99 Mississippi St., San Francisco, 94107 (415) 863-3508	Accepts non-ferrous metals. Call for specific information regarding accepted materials.

**WOOD (untreated / unpainted)**

**Shoreway Environmental Center**  
333 Shoreway Road, San Carlos, 94070  
www.rethinkwaste.org/shoreway-facility  
(650) 802-8355

Obtain a "Wood" material code or equivalent on your receipt to receive full recycling credit for your separated load.

**Zanker Road Landfill**  
675 Los Esteros Road, San Jose, 95134  
www.z-best.com  
(408) 263-2385

Obtain a "Wood" material code or equivalent on your receipt to receive full recycling credit for your separated load.

**Greenwaste Recovery**  
1500 Berger Dr., San Jose, 95112  
www.greenwaste.com  
(408) 283-4800

Obtain a "Wood" material code or equivalent on your receipt to receive full recycling credit for your separated load.

**Guadalupe Landfill**  
15999 Guadalupe Mines Road, San Jose, 95120  
(408) 268-1670

Obtain a "Wood" material code or equivalent on your receipt to receive full recycling credit for your separated load.

**Recology San Bruno**  
101 Tanforan Avenue, San Bruno, 94066  
www.sanbrunogarbage.com  
(650) 583-8536

Accepts materials from the public on Saturdays only. A weight ticket must be requested. Obtain a "Wood" material code or equivalent on your receipt to receive full recycling credit for your separated load.

## MIXED DEBRIS RECYCLING FACILITIES

Most projects will generate some amount of mixed debris (e.g., scrap wood, plastic, insulation and brick mixed together). It is important to take these materials to a facility that is set up to process them for recycling.

<b>MIXED CONSTRUCTION &amp; DEMOLITION (C&amp;D) DEBRIS</b>	
<b>Zanker Road Landfill</b> 705 Los Esteros Road, San Jose, 95134 www.z-best.com (408) 263-2385	Accepts and sorts mixed construction and demolition debris. Obtain material code "Mixed Debris," "Debris Box C&D," or "Demolition" on your receipt.
<b>Shoreway Environmental Center</b> 333 Shoreway Road, San Carlos, 94070 www.rethinkwaste.org/shoreway-facility (650) 802-8355	Accepts mixed construction and demolition debris and transfers to Zanker Road Landfill for sorting. Obtain material code "C&D Sort Recy" on your receipt.
<b>Newby Island Landfill</b> 1601 Dixon Landing Road, Milpitas, 95035 (408) 262-1401	Accepts and sorts mixed construction and demolition debris. Obtain material code "CST-2" on your receipt.

## DEBRIS BOX COMPANIES

The following is a list of approved debris box companies that are franchised to haul debris generated in Hillsborough. Some of these companies provide discounts for clean, separated loads of materials (e.g., clean scrap wood).

<b>DEBRIS BOX COMPANY</b>	<b>PHONE NUMBER</b>
<b>Redwood Debris Box Service</b>	(650) 872-2310
<b>Peninsula Debris Box Service</b>	(800) 799-1737
<b>Allied Waste Debris Box Service</b>	(650) 591-2025
<b>Recology San Bruno (Formally San Bruno Garbage Company)</b>	(650) 583-8536
<b>American Debris Box Service, Inc.</b>	(866) 332-7471
<b>JD Services</b>	(650) 458-6356