

New Application
 Renewal

**TOWN OF HILLSBOROUGH
REAL ESTATE BROKER BUSINESS LICENSE APPLICATION
FOR THE BUSINESS LICENSE YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023**

This business license application must be completed and returned to the Finance Department
Town of Hillsborough, 1600 Floribunda Avenue, Hillsborough, CA 94010 PHONE (650) 375-7402

Please type or print all information legibly

BUSINESS NAME AND ADDRESS:

TYPE OF OWNERSHIP:

- SOLE PROPRIETORSHIP
- PARTNERSHIP
- CORPORATION

To receive a license, all of the following information must be provided:

Name of Owner of Officer _____
Last Name First Name

Email Address _____

Business Telephone _____

SIC Code (for office use only) _____

NOTE: ANY REAL PROPERTY SOLD WITHIN THE TOWN OF HILLSBOROUGH IS SUBJECT TO THE HILLSBOROUGH CITY TAX WHICH SHALL BE REMITTED TO THE TOWN.

- | | |
|--|------------------|
| 1. BUSINESS LICENSE APPLICATION PROCESSING FEE | \$ 100.00 |
| 2. MUNICIPAL CODE VIOLATION PENALTIES, IF APPLICABLE | \$ _____ |
| 3. ADDITIONAL STICKERS | \$ _____ |
| 4. SB1186 / DISABILITY ACCESS FEE | \$ 4.00 |
| 5. TOTAL FEES AND PENALTIES DUE (1+2+3+4) | \$ _____ |

H.M.C. SECTION 5.04.230 – PENALTIES FOR DELINQUENCY

- A. In the event a business which had a business license in the immediately preceding year and which continues to conduct business in the Town after the start of a new tax year fails to renew its business license for such new tax year and pay the administrative fee and the gross receipts tax, if any, on or before the due date(s) as set forth in Section 5.040.230, a delinquency penalty of \$200.00 plus 50% of the amount of total annual tax due plus one and one-half percent (1 ½%) per month of the amount of tax due shall be imposed.
- B. In the event that a person commences business in the Town without first obtaining a business license and paying the administrative fee and the gross receipts tax, if any, a delinquency penalty of \$200.00 plus 20% of the amount of total annual tax due plus one and one-half (1 ½%) per month of the amount of tax due shall be imposed on said person, commencing on the date that the said person first conducts business in the Town.

**MAKE CHECK PAYABLE TO:
TOWN OF HILLSBOROUGH**

I hereby acknowledge that I have read this application form and state that the above information is correct to the best of my knowledge and agree to comply with all Town Ordinances and the Labor Code of the State of California relating to Workman's Compensation Insurance.

I HEREBY CERTIFY THAT I AM LICENSED REAL ESTATE BROKER UNDER THE LAWS OF THE STATE OF CALIFORNIA. I DECLARE UNDER PENALTY OF PERJURY, THE INFORMATION PROVIDED ON THIS FORM IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Applicant's Signature

Date

**PLEASE COMPLETE AND RETURN THIS FORM TOGETHER WITH YOUR PAYMENT
CHECK OR CASH ONLY
YOUR BUSINESS LICENSE WILL BE MAILED TO THE ADDRESS PROVIDED**