

Hillsborough

NEIGHBORHOOD



NETWORK

HNN NEIGHBORHOOD LEAD POST-DISASTER RESPONSIBILITIES

To be completed by the HNN Neighborhood Lead, or their designees

1. As a Neighborhood Lead you, or your designee, are an informational point of contact for your neighborhood to emergency responders. You can help by reporting needs and resources that you can see just by driving or walking around your neighborhood. Please see the enclosed “Windshield Survey.”
2. For a true emergency contact **911** or **(650) 375-7470** (Hillsborough Police Dispatch).
3. If you have an active CERT-trained resident, try to contact him/her.
4. Use your neighborhood’s pre-determined post-disaster meeting place / information dissemination location, or designate a new one.
5. Conduct a preliminary damage assessment of the neighborhood and/or designate others to do so. See the sample Windshield Survey in your binder. Be ready to make an initial attempt to contact and verify the status of any at-risk neighbors.
6. Assist CERT-trained volunteers, if possible.
7. Communicate findings:
 - a. If there is an emergency, such as a house fire, severe injuries, or other serious incidents, please **call 911**.
 - b. For all other incidents, call the **HNN Volunteer Reporting Line** at **650-375-7554**
or
 - c. Report your findings to a neighborhood CERT or Ham

8. Do NOT put yourself in harm's way to conduct any assessment. Wait for emergency responders