



# **TOWN OF HILLSBOROUGH**

## **Wireless Communications Advisory Committee**

**1600 Floribunda Avenue**  
**Hillsborough, CA 94010-6418**

October 30, 2019

Wireless Committee Members

Re: Design Standards for Infrastructure Deployments

Committee Members,

Attached with this email is a copy of the Town's proposed Amended Design Standards for Infrastructure Deployments. As you know, in February the City Council approved an Urgency Ordinance adopting design standards specific to Wireless Communications Facilities (WCFs). The design standards were intended to be flexible and nimble guidelines that could be revised as needed. Since the adoption of the Urgency Ordinance and design standards, there have been no new applications submitted to the Town.

At the time of their adoption the design standards were available to wireless carriers. In July, the design standards were distributed to all wireless carriers who might submit WCF permits in the Town. In September several carriers responded with comments and questions. The responses have been reviewed and compared to the adopted design standards, as well as for conformance with the changes in the guidelines from the FCC. After careful consideration by the Town's legal team and analysis by Town staff, revisions are being proposed to the existing guidelines. No changes are proposed, however, to the Ordinance. With a growing demand for wireless service and technology that evolves, it is prudent that the design standards for WCFs continue to address our community's needs without sacrificing our aesthetic principles.

The amended design standards:

- Continue to respect the Town's desire of maintaining aesthetic design standards for our unique residential community.
- Clear up ambiguous language that could be interpreted as not meeting FCC guidelines
- Limit the Town's exposure to future litigation
- Consider that technological improvements may be made, and provide staff the flexibility to pre-approve concept designs, that allow the Town to have the most unobtrusive design options and remain forward thinking.

Please see the attached Executive Summary of the proposed revisions, and the complete document with red lined sections for your review.

Thank you for taking the time to review the documents, and please submit your comments to Eric and myself via email or phone. If you should have a clarifying question for staff, please coordinate those through one of us so that the responses can be coordinated and shared with everyone on this committee. Once we complete our review of this amended document, we can then choose when and how to submit our findings to the City Council.

Respectfully,

Paul Regan, Chair

Eric Nyhus, Vice Chair