



TOWN OF HILLSBOROUGH

California

Town of Hillsborough – Wireless Update
March 24, 2021

On Tuesday, March 23, 2021, the Town of Hillsborough received 13 wireless communications facilities (WCF) applications from Crown Castle.

- The applications have been submitted pursuant to the approved settlement agreement that the Town entered into on June 8, 2020 that related to Crown Castle's lawsuit contesting the Town's 2018 denial of 16 WCF applications.
- Now that these applications have been received, Town staff must determine if each application is complete per the Town's regulations and submittal requirements. This completeness review must be performed within the timeline specified in the settlement agreement (10 days).
- In addition, pursuant to HMC Section 15.32.080.E, the City Manager has referred the applications to the City Council for decision.
- The City Council must act on the applications within the timeline specified in the settlement agreement, as set forth below:
 - If no incompleteness items are identified for a given application, the City Council will have 60 days from March 23 to make a decision on that application.
 - If incompleteness items are identified for a given application, then once a response from Crown Castle is received, the City Council will then have 60 days to make a decision on that application.
- The applications are posted on the Town website on the wireless facilities webpage (<https://www.hillsborough.net/wirelessapplications>).
- Printed copies of the applications will be available for in-person viewing in front of Town Hall on every Tuesday afternoon from 2:00 to 4:00 p.m. through April 20, 2021.
- Crown Castle has posted sign boards at each site as required by HMC Section 15.32.060.E.
- A comment e-mail has been established for the community at wirelesscomments@hillsborough.net
- The City Council will hold public hearings to consider each application and render a decision. An initial City Council hearing to set the application review procedures, and the City Council schedule for the public hearings is tentatively scheduled for Thursday, April 15, 2021 at 6:00 p.m. via the City Council Zoom meeting platform. This meeting will be duly noticed 15-days in advance of the meeting date, once confirmed.
- The City Council can approve, approve with conditions, or deny all or some of the applications per the Wireless Ordinance, and for sites in the public right of way, the 2019 Wireless Design Guidelines. The sites on Town-owned property will also require approval of a license agreement.
- The City Council's decision will be the final action of the Town on each of these wireless applications. The settlement agreement terms then specify what will happen with the pending Crown Castle litigation which will depend on the City Council's decisions on the applications.