



TOWN OF HILLSBOROUGH

San Mateo County
1600 Floribunda Avenue
Hillsborough, CA 94010

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**NEW BUSINESS
CITY COUNCIL MEETING
SEPTEMBER 13, 2021**

AGENDA STAFF REPORT

ITEM SUBJECT: ESTABLISHMENT OF AN AD HOC GENERAL PLAN UPDATE CITY COUNCIL SUBCOMMITTEE (NON-LEGISLATIVE) AND APPOINTMENT OF TWO COUNCILMEMBERS

SUMMARY: Staff is recommending the establishment of a non-legislative, ad hoc General Plan Update City Council Subcommittee to provide support and insight to staff through the General Plan Update Process.

Background

As discussed at the June 14, 2021 City Council Meeting (Attachment 1), the Town is beginning work on a multi-year General Plan update process, including an update to the Town's Housing Element which is due by January 2023 to the state Department of Housing and Community Development (HCD).

Discussion

To meet the State's January 2023 Housing Element certification deadline, from now to early 2023 staff plans to focus on updates to the Housing, Safety, and Land Use Elements and related implementing policies. Beginning in 2023, focus will then move to updating the balance of the General Plan. Establishment of City Council General Plan Update Subcommittee is proposed to ensure that staff are supported in achieving the directive to protect the Town's unique character while simultaneously meeting the State's compressed timeline.

FISCAL IMPACT: None.

ENVIRONMENTAL ISSUES: California Environmental Quality Act (CEQA) Guidelines sections 15378(b)(2) and 15378(b)(5) provide that ongoing administrative activities and organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment do not constitute a "project" as defined by the State CEQA Guidelines (Cal. Code Regs., tit. 14, § 15000 et seq.) and are therefore exempt from CEQA and no further environmental review is required.

ATTACHMENTS: Agenda Staff Report - June 14, 2021 City Council Meeting

PREPARED BY: Sarah Fleming, Director of Building and Planning

RECOMMENDATION: By motion, establish a non-legislative, ad hoc General Plan Update Subcommittee of the City Council to provide support and insight to staff through the General Plan Update process, and appoint two members to serve.