

SB 1383: Short-lived Climate Pollutants

Procure Recovered Organic Products Requirement

Beginning January 1, 2022, SB 1383 requires jurisdictions (cities, counties, cities and counties, or special districts that provide solid waste collection services) to purchase recycled-content paper products that are recyclable.

SB 1383 builds upon existing laws that require jurisdictions to purchase products that contain minimum recycled content and adds additional requirements on product recyclability and recordkeeping.

This info sheet provides guidance on the SB 1383 requirements related to (1) recycled-content, (2) recyclability, (3) product types, (4) recordkeeping.

(1) Recycled-Content Requirements



Paper products must contain at least 30% postconsumer recycled content

Under existing law, jurisdictions are required to purchase paper products and printing and writing papers that contain recycled content (**at least 30 percent postconsumer fiber**), when:

- Available at no greater cost than nonrecycled products, and
- Fitness and quality are equal to nonrecycled products.

(2) Recyclability Requirements



Paper purchases must be recyclable as defined by FTC “Green Guides”

SB 1383 builds upon the existing recycled-content requirements, adding that paper purchases must also be recyclable.

For more information on the SB 1383 recycled content-paper procurement requirements, please refer to [CalRecycle’s Recycled-Content Paper Procurement webpage](#).

(3) Product Types

Paper products subject to SB 1383 requirements may include, but are not limited to:



Office Supplies

- File folders
- Hanging file folders
- Envelopes
- Index cards
- Cartons
- Wrapping
- Packaging
- Corrugated boxes



Writing and Printing Papers

- Copy
- Offset
- Note pads
- Computer printout paper
- Writing tablets
- Other uncoated writing papers



Printed Materials

- Calendars
- Brochures
- Reports
- Magazines
- Publications
- Posters
- Newsprint
- Book paper
- Forms



Paper Janitorial Supplies

- Toilet paper
- Toweling
- Facial tissue
- Toilet seat covers

(4) Recordkeeping Requirements

Jurisdictions must maintain records certifying the minimum recycled content and recyclability of paper purchases.

Option 1: Product Vendor Certification

Written documentation from the product vendor certifying:

- The products are eligible to be labeled with an unqualified recyclable label, meaning that at least 60 percent of consumers or communities where the items are sold have access to recycling facilities for the products
- The minimum percentage, if not the exact percentage, of postconsumer material in the products

Option 2: Product Vendor Certification and Other Verification

- Written documentation from the product vendor certifying the products are eligible to be labeled with an unqualified recyclable label, **AND**
- Documentation, such as record of a product label, catalog, invoice, or a manufacturer or vendor website, that verifies the minimum percentage, if not the exact percentage, of postconsumer material in the products

Submit records (either Option 1 or Option 2) to the City Manager's Office, Mandy Brown at mbrown@hillsborough.net