

**Town of Hillsborough**  
 Planning Division Fee Schedule July 1, 2021

<input checked="" type="checkbox"/> <b>Architecture and Design Review Board (ADRB)</b>		
<b>Pre-application Review Process</b>		
	<i>Optional process for a more in-depth review prior to submittal</i>	\$1,033
<b>Preliminary Review by ADRB</b>		
	- 1 <sup>st</sup> review	\$1,963
	- Subsequent reviews	\$917
<b>Public Hearing Items:</b>		
	New houses and/or "Teardowns"	\$3,389
	Substantial Remodel and/or Architectural Style Change	\$2,830
	New Houses exceeding 8,000 sq ft – ADRB review	\$3,833
	New Houses exceeding 12,000 sq ft – ADRB review	\$4,784
	New Houses 8,000 sq ft - City Council review	\$3,762
	Upper-Level Additions	\$2,119
	Ground floor addition greater than 500 sq. ft.	\$1,813
	Landscape Design Review - Major ( <i>Tier II</i> )	\$1,958
	Landscape Design Review - Minor ( <i>Tier I Landscape / stand-alone Tennis Courts / stand-alone satellite</i> )	\$1,065
	Roofing (Re-Roof)	\$1,454
	Continuance for design changes	½ Original Fee
	Revisions to ADRB approved plans	\$1,686
	Second Request for 1-year extension of ADRB approval	\$875
	Appeal of ADRB determination	\$4,394
	Appeal of Administrative determination	\$1,954
	Public Notification fee for ADRB Application	\$279

<input checked="" type="checkbox"/> <b>Staff Hourly Rates</b>		
	Director of Building and Planning	\$251
	Building Official	\$216
	Planning Manager	\$211
	Associate Planner	\$169
	Central County Fire Department	\$181
	Town Consulting Landscape Architect	\$168.50
	Building and Planning Technician II	\$124

\*\* Town Costs means the actual costs to the Town, including staff time (charged at the hourly rate) or consultant cost (plus a 20% administrative fee); plus the costs of all billable items (such as printing, legal, advertising, reproduction, etc.) plus a 15% administrative fee.

<input checked="" type="checkbox"/> <b>Administrative Reviews</b>		
	Architectural Design Review – Major <i>(Add. 400 SF + and/or Architectural Style/Material changes)</i>	\$985
	Architectural Design Review – Minor <i>(Add. &lt; 400 SF and No Architectural Style/Material changes)</i>	\$589
	Landscape Design Review – Major <i>(Projects altering 5,000 SF or more)</i>	\$716
	Landscape Design Review – Minor <i>(Projects altering less than 5,000 SF)</i>	\$547
	Landscaping Required by ADRB	\$778
	Gates, Columns, and/or Fencing along the street	\$481
	Antennas and Satellite dishes	\$304
	Accessory Dwelling Units	\$685
	Accessory Dwelling Units - Exception	\$905
	Tree Removal	\$274
	First Request for 1 year extension of ADRB Approval	\$537
	First Request for 1 year extension of Admin Review Approval	\$401
	Public Notification fee for Administrative Review Application	\$163

<input checked="" type="checkbox"/> <b>Environmental documents</b> <i>(Plus County Clerk and Dept. of Fish &amp; Game fees, if applicable)</i>		
	Initial study	Town costs**
	Categorical exemption	Town costs**
	Negative declaration	\$5,000 deposit + Town costs**
	EIR	\$10,000 deposit + Town costs**

<input checked="" type="checkbox"/> <b>Other</b>		
	Variance, Non-conforming structure	\$5,800
	Annexation	\$10,000 deposit + Town costs**
	Code/General Plan Amendments	Town costs**
	Conceptual/Development Plans, Private School Permit	Town costs**
	Private School Annual Certification (over 25 students)	\$766
	Private School Annual Certification (under 25 students)	\$431
	Restrictive Covenant	\$493
	Wireless Appeal	\$5,000 deposit + Town costs**
	Wireless Communications Facilities - Minor	\$10,000 deposit + Town costs**
	Wireless Communications Facilities - Major	\$20,000 deposit + Town costs**