

Town of Hillsborough
 Planning Division Fee Schedule July 1, 2022

✓ Architecture and Design Review Board (ADRB)		
Pre-application Review Process		
	<i>Optional process for a more in-depth review prior to submittal</i>	\$1,033
Preliminary Review by ADRB		
	- 1 st review	\$1,963
	- Subsequent reviews	\$917
Public Hearing Items:		
	New houses and/or "Teardowns"	\$3,389
	Substantial Remodel and/or Architectural Style Change	\$2,830
	New Houses exceeding 8,000 sq ft – ADRB review	\$3,833
	New Houses exceeding 12,000 sq ft – ADRB review	\$4,784
	New Houses 8,000 sq ft - City Council review	\$3,762
	Upper-Level Additions	\$2,119
	Ground floor addition greater than 500 sq. ft.	\$1,813
	Landscape Design Review - Major (<i>Tier II</i>)	\$1,958
	Landscape Design Review - Minor (<i>Tier I Landscape / stand-alone Tennis Courts / stand-alone satellite</i>)	\$1,065
	Roofing (Re-Roof)	\$1,454
	Continuance for design changes	½ Original Fee
	Revisions to ADRB approved plans	\$1,686
	Second Request for 1-year extension of ADRB approval	\$875
	Appeal of ADRB determination	\$4,394
	Appeal of Administrative determination	\$1,954
	Public Notification fee for ADRB Application	\$279
✓ Staff Hourly Rates		
	Director of Building and Planning	\$339
	Asst. Building and Planning Director	\$286
	Senior Planner	\$211
	Associate Civil Engineer	\$159
	Associate Planner	\$186
	Central County Fire Department	\$181
	Town Consulting Landscape Architect	\$168.50
	Building and Planning Technician II	\$124
<p>** Town Costs means the actual costs to the Town, including staff time (charged at the hourly rate) or consultant cost (plus a 20% administrative fee); plus the costs of all billable items (such as printing, legal, advertising, reproduction, etc.) plus a 15% administrative fee.</p>		

✓ Administrative Reviews		
	Architectural Design Review – Major <i>(Add. 400 SF + and/or Architectural Style/Material changes)</i>	\$985
	Architectural Design Review – Minor <i>(Add. < 400 SF and No Architectural Style/Material changes)</i>	\$589
	Landscape Design Review – Major <i>(Projects altering 5,000 SF or more)</i>	\$716
	Landscape Design Review – Minor <i>(Projects altering less than 5,000 SF)</i>	\$547
	Landscaping Required by ADRB	\$778
	Gates, Columns, and/or Fencing along the street	\$481
	Antennas and Satellite dishes	\$304
	Accessory Dwelling Units	\$685
	Accessory Dwelling Units - Exception	\$905
	Tree Removal	\$274
	First Request for 1 year extension of ADRB Approval	\$537
	First Request for 1 year extension of Admin Review Approval	\$401
	Public Notification fee for Administrative Review Application	\$163
✓ Environmental documents <i>(Plus County Clerk and Dept. of Fish & Game fees, if applicable)</i>		
	Initial study	Town costs**
	Categorical exemption	Town costs**
	Negative declaration	\$5,000 deposit + Town costs**
	EIR	\$10,000 deposit + Town costs**
✓ Other		
	Variance, Non-conforming structure	\$5,800
	Annexation	\$10,000 deposit + Town costs**
	Code/General Plan Amendments	Town costs**
	Conceptual/Development Plans, Private School Permit	Town costs**
	SB9 – Ministerial Review Lot Split	\$963
	SB9 – Ministerial Review Two Unit Project	\$1,235
	Accessory Dwelling Units Recording document & filing fee	\$290
	Private School Annual Certification (over 25 students)	\$766
	Private School Annual Certification (under 25 students)	\$431
	Restrictive Covenant	\$493
	Wireless Appeal	\$5,000 deposit + Town costs**
	Wireless Communications Facilities - Minor	\$10,000 deposit + Town costs**
	Wireless Communications Facilities - Major	\$20,000 deposit + Town costs**