



TOWN OF HILLSBOROUGH
California

CONSTRUCTION REQUIREMENTS

(This sign shall remain posted for the duration of the project.)

Construction Sites: Being a good neighbor is required in the Town of Hillsborough.

All construction activities and deliveries shall be limited to the hours between: Monday – Friday 8 a.m. to 5 p.m.
**Saturday 10 a.m. to 5 p.m.

**NOISE ON SATURDAYS SHALL NOT EXCEED 70 DECIBELS OUTSIDE THE PROPERTY PLANE.

***No noise producing construction activities are permitted on Sundays and the Town of Hillsborough’s recognized holidays.

2021 Holiday Schedule: 1/1, 1/18, 2/15, 5/31, 7/5, 9/6, 11/11, 11/25 & 11/26, 12/23 & 12/24

NOTE: The Noise Ordinance Section 8.32 is strictly enforced by the Hillsborough Police Department. This includes, but not limited to workers congregating at the job site prior to 8 a.m. and after 5 p.m. (weekdays) and prior to 10 a.m. and after 5 p.m. (Saturdays), radios, truck beepers, loud talking and shouting, etc.

- Inspections:**
- ✓ **No inspections** will be conducted for contractors not listed on the subcontractors list and/or contractors that do not have a current Town business license.
 - ✓ **Requesting Inspections** – 48 hours’ notice is required to schedule inspections.
 - ✓ **Canceling Inspections** – Re-inspection fee of **\$150** will be charged for cancellations less than 24 hours.

Time Limits: Hillsborough Municipal Code Section 15.30 requires all projects be subject to time limits for the completion of construction. (See application and permit card.)

Construction Signs: One sign per contractor per site; size is limited to 12” x 15”, black lettering on a white background.

Best Management Practices for Construction Projects – minimum safety, security, and site conditions:

- ✓ Job site safety, security, and site conditions shall be maintained at all times.
- ✓ The job site shall remain in a safe, clean, and workmanlike manner. Sanitary facilities, all construction materials, and debris shall be kept and well maintained on the project property and within the setbacks. Littering laws will be strictly enforced.
- ✓ The permits, plans, specifications, and all documentation shall be available at the job site at all times.
- ✓ Pools, pits, open trenches, drop-offs, and all safety hazards shall comply with CAL/OSHA Standards.
- ✓ Tree protection shall be installed and maintained until final signoff.
- ✓ Erosion controls and dust controls shall be installed and maintained all through construction.
- ✓ To lessen the impact on the neighborhood, it shall be the duty and responsibility of the Project Superintendent to coordinate all parking, construction processes, and deliveries with other nearby construction sites.
- ✓ Truck routes are strictly enforced when indicated on the grading conditions of approval and/or Planning Conditions of Approvals. Parking plans are strictly enforced. All construction parking should be contained on the project site. Do not park in front of mailboxes, as mail will not be delivered. Adjoining and nearby parking strips and planting areas shall not be damaged.
- ✓ Traffic controls, flag crew, signage, and safety site controls are required at all times when work is being done in the right-of-way. (Please note, a USA number and Class A contractor’s license are required before any work can begin in the right-of-way.)

The person in charge shall notify and periodically remind all workers and subcontractors of these minimum standards and best practices.

Be advised that failure to comply with the Town of Hillsborough’s Municipal Code and/or the California Building Codes will result in a stop work notice being issued. Stop Work Notices will not be lifted until the corrections are made and a stop work fee (minimum \$250 or as determined by the building official) has been paid.

Be advised that the Hillsborough Municipal Code Section 15.26 requires a full-time superintendent on site.

Job Site Address: _____ **Permit #** _____

Project Superintendent: _____ **Phone #** _____

HBMC 8.32.040 NOISE LEVELS

It is declared to be the policy of the town of Hillsborough that the peace, health, safety and welfare of the town's residents require protection from excessive, unnecessary and unreasonable noises from any and all sources in the town. The purpose of this chapter is to preserve and enhance the tranquility for which the town is noted, to implement the goal of the general plan to minimize noise levels within neighborhoods so that residents may enjoy the benefits normally associated with residential communities, and to control the adverse effect of noise sources, all to the extent reasonably possible.

