



TOWN OF HILLSBOROUGH

BUILDING & PLANNING DEPARTMENT

1600 FLORIBUNDA AVE, HILLSBOROUGH, CA 94010
Phone: 650.375.7411 ~ Fax: 650.375.7415 ~ Website: www.Hillsborough.net

Town of Hillsborough Construction Requirements

Construction sites: Being a good neighbor is required in the Town of Hillsborough.
This sign shall remain posted for the duration of the project.

All construction activities and deliveries shall be limited to Monday – Friday 8 a.m. to 5 p.m.
the hours between: *Saturday 10 a.m. to 5 p.m.

***SATURDAY NOISE SHALL NOT EXCEED 70 DECIBELS OUTSIDE THE PROPERTY PLANE.**

***NO NOISE PRODUCING CONSTRUCTION ACTIVITIES ARE PERMITTED ON SUNDAYS AND THE TOWN OF HILLSBOROUGH'S RECOGNIZED HOLIDAYS.**

2019 Holiday Schedule: 1/1, 1/21, 2/18, 5/27, 7/4, 9/2, 11/11, 11/28 & 29, 12/24 & 12/25

NOTE: The Noise Ordinance Section 8.32 is strictly enforced by the HPD. This includes, but not limited to, employees congregating at the job site prior to 8 a.m. and after 5 p.m. on weekdays and 10 a.m. and after 5 p.m. on Saturdays, radios, truck beepers, shouting, etc.

Inspections:

- ✓ **NO INSPECTIONS** will be conducted for contractors not listed on the subcontractors list and/or contractors that do not have a current business license.
- ✓ **REQUESTING INSPECTIONS** - 48 hours' notice is required to schedule inspections.
- ✓ **CANCELING INSPECTIONS** - A \$131.00 fee will be assessed for repeatedly failed inspections, if the inspector is unable to enter the site, if the plans and permit card are not available on site, or an inspection is canceled on the same day for any reason other than weather.

Time Limits: Be advised that HMC Section 15.30 requires all projects be subject to time limits for completion of construction. (See application and permit card if applicable)

Signs & Address: One sign per construction site; the signs are limited to 12" x 15", black lettering on a white background.

Construction projects minimum safety, security, and site conditions:

Best Management Practices

- ✓ Job site safety, security, and site conditions shall be maintained at all times.
- ✓ Traffic controls, flag persons, signage, and safety site controls are required at all times when work is being done in the right-of-way. A USA # is required before **ANY** work begins in the right-of-way.
- ✓ The permits, plans, specifications and all documentation shall be available at the job site at all times.
- ✓ Truck routes, if indicated on the grading application and/or grading conditions of approval and/or Planning conditions of approval are strictly enforced.
- ✓ Tree protection shall be installed and maintained until final signoff.
- ✓ Erosion controls and dust controls shall be installed and maintained all through construction.
- ✓ Sanitary facilities, all construction materials and construction debris shall be kept and well maintained on the project property and within the project property setbacks.
- ✓ The job site shall remain in a safe, clean and workmanlike manner. Littering laws are strictly enforced.
- ✓ Pools, pits, open trenches, drop-offs and all safety hazards shall be fenced off and/or barricaded for safety. Shoring and/or bench cuts shall be installed/done for vertical. All work shall comply with Cal/OSHA standards; www.osha.gov.
- ✓ The parking plan is strictly enforced. Adjoining and nearby parking strips and planting areas shall not be damaged. All construction parking should be maintained on the project site.
- ✓ Do not park in front of mailboxes (mail will not be delivered).
- ✓ To lessen the impact on the neighborhood, it shall be the duty and responsibility of the person in charge to coordinate all parking, construction processes and deliveries with other nearby construction sites and/or properties that are also under construction.

The person in charge shall notify and periodically remind all workers and sub-contractors of these minimum standards and best practices.

BE ADVISED:

Failure to comply with the Town of Hillsborough's Municipal Code and/or the California Building Codes will result in a stop work being issued. Stop Work Notices will not be lifted until the corrections are made and a permit reactivation fee has been paid in the amount of \$250.00 up to \$1000.00 per Section 15.04.070.

Be advised the HMC Section 15.26 requires an on-site full time Superintendent. (See permit card if applicable)

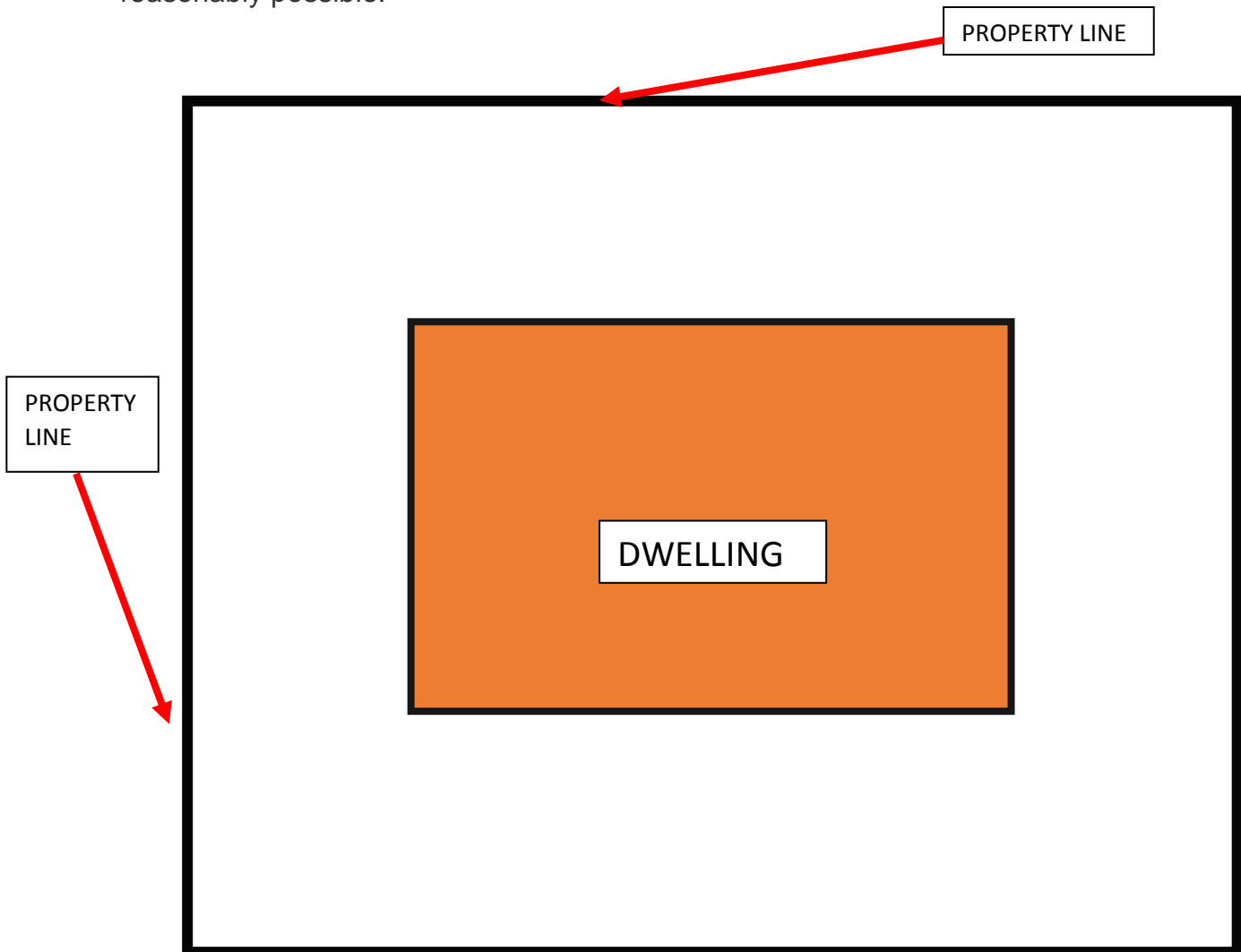
Job Site Address: _____ Permit # _____

Project Superintendent _____ Phone # _____

Contact person: _____ Phone # _____

HBMC 8.32.040 NOISE LEVELS

It is declared to be the policy of the town of Hillsborough that the peace, health, safety and welfare of the town's residents require protection from excessive, unnecessary and unreasonable noises from any and all sources in the town. The purpose of this chapter is to preserve and enhance the tranquility for which the town is noted, to implement the goal of the general plan to minimize noise levels within neighborhoods so that residents may enjoy the benefits normally associated with residential communities, and to control the adverse effect of noise sources, all to the extent reasonably possible.



MONDAY THROUGH FRIDAY **LIMITS**

Measured 25' from the property line, the limit is 100 dBA.

SATURDAY LIMITS

Measured from the property line, the limit is 70 dBA.

NO NOISE ON SUNDAYS.